Got UCPath Questions? We've got Answers!

Find answers - or ask new questions. We'll continue to add and update throughout the UCPath effort.

What Is UCPath?
UCPath is an initiative launched by the University of California (UC) to modernize our current human resource and payroll system, which is nearly 40 years old. UCPath introduces new technology that will unify and standardize payroll, benefits, and human resources for all UC employees. It leverages modern technology and centralizes final acceptance of transactions to assure consistency, data integrity and policy compliance across the UC system. Once UCPath is live at our location, every employee will have access to a user-friendly self-service portal. Using the UCPath Portal you will have the ability to view or enroll in benefits, sign up for direct deposit, update tax withholdings, see vacation and sick leave balances and much more. The UCPath Center (UCPC), located in Riverside, is the shared services hub where payroll, benefits and human resource transactions will be reviewed and accepted and where staff will provide you individualized support.

When Will UCPath Go Live?
UC San Diego's targeted date for UCPath deployment is September 2019. UC San Diego is part of the final deployment (Deployment #2) which includes UC San Francisco, UC Santa Cruz, Lawrence Berkeley National Laboratory, and Hastings Law School.

For the latest deployment updates, visit http://ucpathproject.ucop.edu.

Why Is UCPath Launching As A Series Of Deployments?
UCPath is the largest initiative of its kind in UC history. When all deployments are complete, more than 200,000 employees across 20 locations will be transitioned into UCPath. Each campus has a large volume of complex data that must be moved from local payroll and personnel systems. With so many employees and unique systems, the project is being staged and completed in phases that allow the UCPath team to focus on deployment groups of a few campuses at a time. This phased approach benefits us by taking advantage of "lessons learned" at each stage of the process, to better improve the product and the rollout of subsequent deployments.

For the latest deployment updates, visit http://ucpathproject.ucop.edu.

Why Has UCPath Taken So Long To Be Implemented?
The complexity of the UC system required customization and process re-engineering of UCPath to meet shared business needs, as well as each location's unique business needs. Even more complexity is introduced by locations, such as ours, that include medical centers, research laboratories and diverse employee populations. While this has delayed implementation, a benefit is that UCPath's current functionality is greatly improved and will better serve our business needs.
What Is The UCPath Center (UCPC)?
The UCPath Center is the shared services hub where payroll, benefits and human resource transactions will be reviewed and accepted and where staff will provide individualized support to UC employees. The onsite staff helps employees understand payroll, benefits and HR information. UCPath Center employees are trained to respond to a variety of scenarios and also answer questions received through the portal’s “Ask a Question” tool. UCPath Center staff will be available Monday – Friday from 8 a.m. to 5 p.m., except on UC holidays. The Center is located in Riverside, CA – just southwest of the UCR campus.

Will All Payroll & HR Functions Move To The Shared Services Center?
No, not all Payroll and HR functions will move to the Shared Services Center. Local processes that happen outside UCPath will continue to be performed on our campus.

What Is The New UCPath Self-Service Portal?
The UCPath portal is a self-service website that gives employees 24/7 access to their UC employment information based on their role. As each campus goes “live” on UCPath, employees will be able to log into the mobile friendly portal on any device, 24 hours a day, 7 days a week. The portal provides you the ability to view and update personal information, view paychecks, sign up for direct deposit, update tax withholdings, view or enroll in benefits, see vacation and sick leave balances, and more in a user-friendly interface. The portal includes tutorials and step-by-step instructions for most functions, but users can also submit inquiries through the “Ask a Question” tool.

What Happens To At Your Service Online (AYSO)?
You will access AYSO to manage beneficiaries and estimate retirement earnings. Retirees will use AYSO to view retiree pay statements and 1099R statements. W-2s and earnings statements for 2018 and earlier will continue to be available on AYSO, but W-2s and earnings statements for 2019 and beyond will move to the UCPath Portal.

Access AYSO

How Will UCPath Affect My Paycheck?
Nothing will change if you are enrolled in Direct Deposit. If you receive a paper paycheck you need to be aware that our local payroll office will no longer have the ability to cut checks. Only the UCPath Center will be able to process and issue paychecks. Once UCPath goes live on our campus, all paper paychecks will be issued from the UCPath Center in Riverside on payday, and mailed to your home address. Depending on how long it takes the Postal Service to deliver, paychecks could be unavailable for as long as 2-3 days after payday. For this reason, we strongly encourage all employees to enroll in direct deposit, which ensures you have access to your funds on payday. Enroll in Direct Deposit.

Pay Cards are another option for employees who want to ensure access to their funds on payday. A pay card is similar to a debit card – funds are loaded on the card each payday, and you can cash out the balance in any Visa network bank, or “spend down” the amount of the card anywhere Visa cards are accepted. Enroll in the Pay Card Program.
What Training Will Be Provided?
Our local UCPath training team is committed to providing UC San Diego academics and staff with the resources they need to successfully interact with the new UCPath system. Efforts are underway to ensure organizations and departments across UC San Diego are prepared for the transition to UCPath. Employees in designated roles for processing transactions in the new system will receive targeted training based upon their role. All employees will have access to web-based training for the UCPath Self-Service Portal.

A robust training plan will be offered to employees who need to begin using UCPath. This plan includes a blend of instruction and tools to make users comfortable with the new UCPath system. Instructor-led courses, web-based tutorials through the UC Learning Center, user productivity kit simulations that allow "see it, try it" functionality, printable job aids, and Open Lab sessions are planned. Depending on your role in UCPath, you will be assigned required training courses, and offered the option of attending others. The goal of our training is to provide relevant instruction to users in order for them to comfortably perform their job duties in UCPath.

More information will be available soon.

Who At UC San Diego Is Involved In The UCPath Project?
UCPath implementation is supported by a well-defined local governance structure that clearly outlines roles and responsibilities and involves senior leadership and a program management team, as well as subject matter experts from across the campus to create a synergistic environment in which the implementation of UCPath can be successful. Please see Who's Who in UC San Diego UCPath for a detailed list of participants. As UCPath pre-deployment work progresses more groups and individuals will become involved.

Is Information Available From UCOP About UCPath?
For general questions about the UCPath program and deployments, visit UCOP at http://ucpathproject.ucop.edu.

Still Have Questions – Want To Suggest A FAQ?
Send us an email at ucpathproject@ucsd.edu with subject line FAQ.