



# Do you work at UC San Diego?

Remember to access UCPATH



UCPath is UC San Diego's human resources and payroll system.



1

## Log in to UCPATH Portal

Type [ucpath.universityofcalifornia.edu](http://ucpath.universityofcalifornia.edu) in your browser.

- **First time accessing UCPATH?** Student Employees need a **Student Employee AD Account** to access UCPATH and Ecotime.
- Go to [Setting Up Student Employee Active Directory \(AD\) Account](#) for details on how to get a Student Employee AD Account before accessing UCPATH.



2

## Review your Personal Information

- If needed, update your personal information
- If you are getting a paper paycheck, enter the address where you want to receive your paycheck in the HOME ADDRESS field.



3

## Enroll in Direct Deposit

- Get your pay on payday, directly to your bank account.
- You will need to have your bank routing number and account numbers on hand when you enroll.

For more information, visit [ucpath.ucsd.edu](http://ucpath.ucsd.edu)