WHAT TRANSACTIONS CAN YOU ENTER IN PPS DURING THE MAY CUTOVER PERIOD?

Departments may only enter Hires, Rehires and Separations.

- Hires/Rehires: Only if the hire/rehire date is prior to 6/15/2020
- Separations: Only if the separation date is prior to 6/1/2020
- If your department has a Leave or other critical pay-impacting transaction that requires action effective in May or earlier, contact your central HR office for instructions.

WHAT IS THE CUTOFF DATE FOR TRANSACTIONS IN PPS?

May 20 is the cutoff date for departments to enter new hires, rehires or separations in PPS.

HOW WILL THESE HIRES, REHIRES AND SEPARATIONS DONE IN PPS GET INTO UCPATH?

SuperUsers from Central Offices will have access to UCPath during periods in May. The Payroll Office will query the Data Warehouse to gather the data from your PPS transactions. SuperUsers will use this information to create & fund Positions and move the data to UCPath. View the Cutover Workflow Matrix & Flowchart

HOW WILL PAYCHECKS RELATED TO MONTHLY EMPLOYEE TRANSACTIONS BE PROCESSED?

For Hires and Rehires with earnings prior to May, pay will be processed through PPS. For May and later earnings, pay will be processed through UCPath. All separations prior to 6/1/2020 will have final wages paid as soon as possible through PPS.

HOW WILL PAYCHECKS RELATED TO BIWEEKLY EMPLOYEE TRANSACTIONS BE PROCESSED?

For Hires and Rehires with earnings up to PPE 5/16/2020, pay will be processed through PPS. For PPE 5/30 and later earnings, pay will be processed through UCPath. All separations prior to 6/1/2020 will have final wages paid as soon as possible through PPS.

WHERE DO I FIND MORE INFORMATION RELATED TO CUTOVER?

- Payroll related updates
- HR related updates

WHAT IF I HAVE A QUESTION MORE QUESTIONS ABOUT CUTOVER OR OTHER UCPATH DETAILS?

Email your questions about UCPath to: ucpathproject@ucsd.edu