

Off- Cycle Processing Monthly Schedule

July - September 2025*

Pay Frequency (Monhtly/Bi-weekly)	Run Type		Pay Date (Direct deposits will post and checks will be mailed out on this date)	Pay Confirm Date		Information must be submitted to Production by 2 p.m.		Locations must include the PPE date listed below on the appropriate I-181 or I-618 files
LBNL/UCS Monthly	Off cycle		Monday, July 7, 2025	Wednesday, July 2, 2025		Monday, June 30, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Wednesday, July 9, 2025	Monday, July 7, 2025		Thursday, July 3, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, July 11, 2025	Wednesday, July 9, 2025		Monday, July 7, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, July 17, 2025	Tuesday, July 15, 2025		Friday, July 11, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, July 18, 2025	Wednesday, July 16, 2025		Monday, July 14, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, July 24, 2025	Tuesday, July 22, 2025		Friday, July 18, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, July 25, 2025	Wednesday, July 23, 2025		Monday, July 21, 2025		250731M0X(L)
UCS Monthly	Off cycle		Thursday, July 31, 2025	Tuesday, July 29, 2025		Friday, July 25, 2025		250731M0X(L)
LBNL/UCS Monthly	Off cycle		Monday, August 4, 2025	Thursday, July 31, 2025		Tuesday, July 29, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, August 7, 2025	Tuesday, August 5, 2025		Friday, August 1, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, August 8, 2025	Wednesday, August 6, 2025		Monday, August 4, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, August 14, 2025	Tuesday, August 12, 2025		Friday, August 8, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, August 15, 2025	Wednesday, August 13, 2025		Monday, August 11, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, August 21, 2025	Tuesday, August 19, 2025		Friday, August 15, 2025		250831M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, August 22, 2025	Wednesday, August 20, 2025		Monday, August 18, 2025		250831M0X(L)
UCS Monthly	Off cycle		Tuesday, September 2, 2025	Thursday, August 28, 2025		Tuesday, August 26, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, September 5, 2025	Wednesday, September 3, 2025		Friday, August 29, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Tuesday, September 9, 2025	Friday, September 5, 2025		Wednesday, September 3, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, September 11, 2025	Tuesday, September 9, 2025		Friday, September 5, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, September 12, 2025	Wednesday, September 10, 2025		Monday, September 8, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, September 18, 2025	Tuesday, September 16, 2025		Friday, September 12, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Friday, September 19, 2025	Wednesday, September 17, 2025		Monday, September 15, 2025		250930M0X(L)
UCS Monthly	Off cycle		Thursday, September 25, 2025	Tuesday, September 23, 2025		Friday, September 19, 2025		250930M0X(L)
LBNL/UCS Monthly	Off cycle		Thursday, October 2, 2025	Tuesday, September 30, 2025		Friday, September 26, 2025		251031M0X(L)

Observed Holidays (Off Cycle payrolls are not scheduled to run)	
Thursday, June 19, 2025	Juneteenth Holiday
Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day