

Off- Cycle Processing Monthly Schedule October - December 2025

Pay Frequency	Run Type	Pay Date (Direct deposits will post and checks will be mailed out on this date)	Pay Confirm Date	Information must be submitted to Production by 2 p.m.	Locations must include the PPE date listed below on the appropriate I-181 or I-618 files
LBNL/UCS Monthly	Off cycle	Friday, October 3, 2025	Wednesday, October 1, 2025	Monday, September 29, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, October 9, 2025	Tuesday, October 7, 2025	Friday, October 3, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, October 10, 2025	Wednesday, October 8, 2025	Monday, October 6, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, October 16, 2025	Tuesday, October 14, 2025	Friday, October 10, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, October 17, 2025	Wednesday, October 15, 2025	Monday, October 13, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, October 23, 2025	Tuesday, October 21, 2025	Friday, October 17, 2025	251031MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, October 24, 2025	Wednesday, October 22, 2025	Monday, October 20, 2025	251031MOX(L)
UCS Monthly	Off cycle	Thursday, October 30, 2025	Tuesday, October 28, 2025	Friday, October 24, 2025	251031MOX
LBNL/UCS Monthly	Off cycle	Tuesday, November 4, 2025	Friday, October 31, 2025	Tuesday, October 28, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, November 6, 2025	Tuesday, November 4, 2025	Friday, October 31, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, November 7, 2025	Wednesday, November 5, 2025	Monday, November 3, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, November 14, 2025	Wednesday, November 12, 2025	Friday, November 7, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Tuesday, November 18, 2025	Friday, November 14, 2025	Monday, November 10, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, November 20, 2025	Tuesday, November 18, 2025	Friday, November 14, 2025	251130MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, November 21, 2025	Wednesday, November 19, 2025	Monday, November 17, 2025	251130MOX(L)
UCS Monthly	Off cycle	Friday, November 28, 2025	Tuesday, November 25, 2025	Friday, November 21, 2025	251130MOX
LBNL/UCS Monthly	Off cycle	Wednesday, December 3, 2025	Monday, December 1, 2025	Tuesday, November 25, 2025	251231MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, December 11, 2025	Tuesday, December 9, 2025	Friday, December 5, 2025	251231MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, December 12, 2025	Wednesday, December 10, 2025	Monday, December 8, 2025	251231MOX(L)
LBNL/UCS Monthly	Off cycle	Thursday, December 18, 2025	Tuesday, December 16, 2025	Friday, December 12, 2025	251231MOX(L)
LBNL/UCS Monthly	Off cycle	Friday, December 19, 2025	Wednesday, December 17, 2025	Monday, December 15, 2025	251231MOX(L)
UCS Monthly	Off cycle	Tuesday, December 23, 2025	Friday, December 19, 2025	Wednesday, December 17, 2025	251231MOX
LBNL/UCS Monthly	Off cycle	Friday, January 2, 2026	Tuesday, December 30, 2025	Friday, December 26, 2025	260131MOX(L)

Observed Holidays (Off Cycle payrolls are not scheduled to run)	
Tuesday, November 11, 2025	Veterans Day
Thursday, November 27, 2025	Thanksgiving Day
Friday, November 28, 2025	Day After Thanksgiving
Wednesday, December 24, 2025	Winter Holiday
Thursday, December 25, 2025	Winter Holiday
Wednesday, December 31, 2025	New Year Holiday