UC San Diego

UCPath Quarterly Connect

Q1: June 5, 2025

Agenda

1. Welcome and Introduction
2. On the Radar
3. Roadmap Updates
4. Helpful Resources
5. Q&A

What is the UCPath Quarterly Connect Series?

UCPath Quarterly Connect Schedule

⭐ Designed to prepare for the upcoming fiscal quarter

June 5, 2025 — **Q1**

August 28, 2025 — **Q2**

November 20, 2025 — **Q3**

February 26, 2026 — **Q4**

- Held on Thursdays, 11:00 am – 12:00 pm
- Recorded & posted on UCPath Media Library

On the Radar

7/1 Retirements

- Key Terms & Acronyms
- UCPath Retirement Checklist
- Transaction Process Steps
- Rehired Retiree Benefit Eligibility

7/1 Retirements – Key Terms

Term	Description
Effective Date	This date is entered in the **Effective Date** field for use within the **UC_RETIREMENT** Template transaction. This date reflects the **first day** on which the employee is **no longer on Active HR status**. Note: The effective date does not reflect the first day of retirement. The first day of retirement should be determined/coordinated with the UC Retirement Administration Service Center (RASC)
Last Date Worked	This date is entered in the **Last Date Worked** field for use within the **UC_RETIREMENT** Template transaction. This date reflects the **last day the employee physically worked**. This date must be at least one day prior to the **Effective Date** but could be earlier.
Termination Date	This date is system derived after retirement template is processed (located on the Work Location tab within Job Data or Person Org Summary). This field reflects the **last day** the employee was **on Active HR status**. Note: RASC will receive this as the **separation date**.

7/1 Retirements – Acronyms

Term	Description
COLA	Cost of Living Adjustment. UCRP, UC's pension plan, has two types of cost of living adjustments. One is called the retirement COLA, and the other is referred to as the "inactive COLA." The retirement COLA is available regardless of your UCRP retirement tier. The inactive COLA only applies to members of the UCRP 1976 Tier, including Safety members.
SWB	Short Work Break; Last Date Worked should match the last day worked before going on SWB
LOA	Leave of Absence; Last Date Worked should match the last day worked before going on LOA

UCPath Retirement Checklist

- ☑ Does the COLA process need to be followed?
- ☑ Does the employee have multiple jobs?
- ☑ Do you need to submit a Final Pay Request?
- ☑ Will Final Pay be issued on-cycle or off-cycle?
- ☑ Will all hours and usage be reported in Timekeeping?
- ☑ Does the employee receive Additional Pay?

Cost of Living Adjustment (COLA) in UCPath

Retirees entering the UCRP benefit plans in 2025 who want to take advantage of the Cost of Living Adjustment (COLA) need to reflect as terminated for at least one business day prior to July 1st.

Example:

- Retirement Template Effective Date (first day of inactive status) = June 30
- Last Day Worked (separation date) = June 27 or earlier

June 30 represents the 1 business day that they would not work and not receive pay.

IMPORTANT NOTE

- Inactive COLA only applies to members In the 1976 Tier and Safety Retirement tiers
- UCPath does not determine Inactive COLA eligibility.
- Eligibility should be determined/confirmed in coordination with the employee and the UC Retirement Administration Service Center (RASC).
- UCRP benefit recipients who are eligible* to receive the Inactive COLA need to reflect as terminated for at least one business day prior to July 1st.

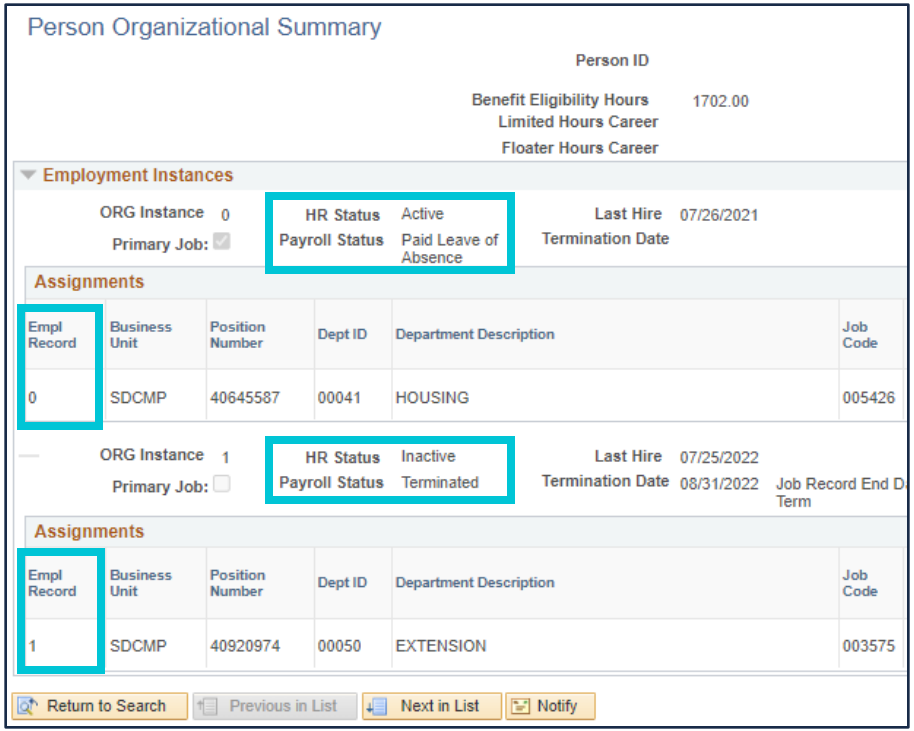
2025 cost-of-living adjustments announced | UCnet

Example Dates for COLA

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6/22	6/23	6/24	6/25	6/26	**6/27** **UCPath Last Date Worked (RASC Separation Date)**	6/28
6/29	**6/30** **Retirement Template Effective Date (Inactive Status)**	**7/1** **RASC Retirement**	7/3	7/4	7/5	7/6

Retirement in RASC ≠ Retirement Template Effective Date in UCPath

Review Data in UCPath



IMPORTANT NOTE:

- The Retirement Template will terminate the employee from **all active jobs**
- Person Org Summary will show you all the different job/EMPL records the employee has across all UC locations
- HR Status indicates is the job is **active** or **inactive**

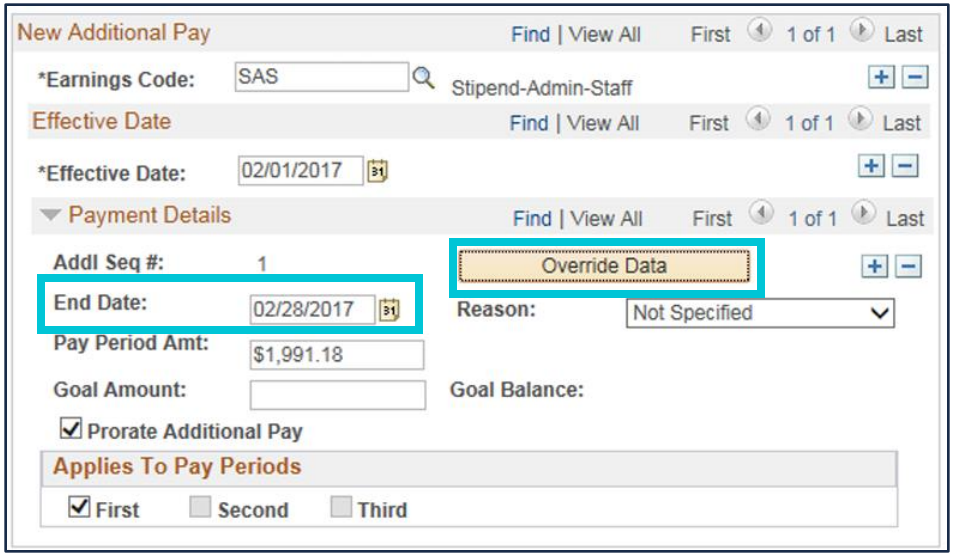
On-Cycle Final Pay

- Off Cycle box is not checked on the Final Pay Request, the Final Pay will be issued **on-cycle**
- UCPC will be able to refer to the timekeeping files, so you only need to include anything that was not entered via the timekeeping systems on the Final Pay Request
- If the employee has accruals to pay out check the **Payout Accruals?** checkbox

Off-Cycle Final Pay

- If the Off Cycle box is checked on the Final Pay request, the Final Pay will be issued **off-cycle**
- UCPC will not be able to refer to the timekeeping files so include all earnings and usage on the Final Pay Request
- If the employee has accruals to pay out check the **Payout Accruals?** checkbox
- To avoid Overpayment, make sure no hours/usage are sent from the timekeeping systems
  - In Ecotime there is a DO NOT PAY checkbox that will suppress any hours/usage from being sent to UCPath

End Additional Pay



IMPORTANT NOTE:

- If the employee has a recurring additional pay in UCPath, you will need to end it to **avoid future overpayments**

Retirement Template Example

- Select the **UC_RETIREMENT** Smart HR Template
- Enter **6/30/2025** in the Effective Date field
- Enter the Employee ID and select the Employment Record Number
- Accept the default of 6/27/2025 in the Last Date Worked field, or enter the employee's actual last working date if prior to 6/27/2025
- Enter any Comments or Supporting documents as needed

IMPORTANT NOTE

Employees who do not want to take advantage of the 2025 COLA do not need to follow the COLA guidelines

Final Pay Example

- Select Payroll Request type: **Final Pay**
- Select Termination Type: **Retirement**
- Enter the Employee ID and select the Employment Record Number
- Review the data in the Last Day on Paid Status, Termination Transaction ID, Expected Job End Date, PR Transaction Number, and Overpayment Transaction Number fields and update as needed
- Enter Comments

IF ALL OF THE BELOW IS TRUE:

- ✓ It is a voluntary termination (or an involuntary termination with reason: Appointment Expired)
- ✓ Employee is not represented (or represented but contract does not require off cycle final pay)
- ✓ Employee does not have accruals that need to be paid out
- ✓ Employee is able to report all hours worked/leave used in timekeeping system

YOU DO NOT NEED TO SUBMIT A FINAL PAY

New! Rehired Retiree Benefits

- New UCNet Page on Rehired Retiree Benefits Eligibility
- Training coming to UC Learning Center on Monday, June 9
- Best Practices:

1. Process rehires **timely**
2. Use **appropriate action reason codes**
3. Be aware of benefit implications with using **0% FTE** and **WOS**

7/1 Retirements: Resources

Local UCPath Job Aids

- How to Initiate a Retirement Template Transaction
- How to Process an Academic Retirement and Change to Emeritus Status
- How to Request Final Pay for Exempt Employees
- How to Request Final Pay for Non-Exempt Employees

Knowledge Base Articles

- Fidelity Deductions 403(b) and 457(b) FAQ
- How to Make Changes to your 403(b) and 457(b)
- Service & Retirement Credit FAQs

UCPath Center UPK

- Initiate Retirement Template Transaction
- Submit Final Pay Request
- Approve Final Pay Transaction
- Job Aid: Termination and Final Pay
- Job Aid: Retirement Transaction Process for July 1 Retirement Date - COLA

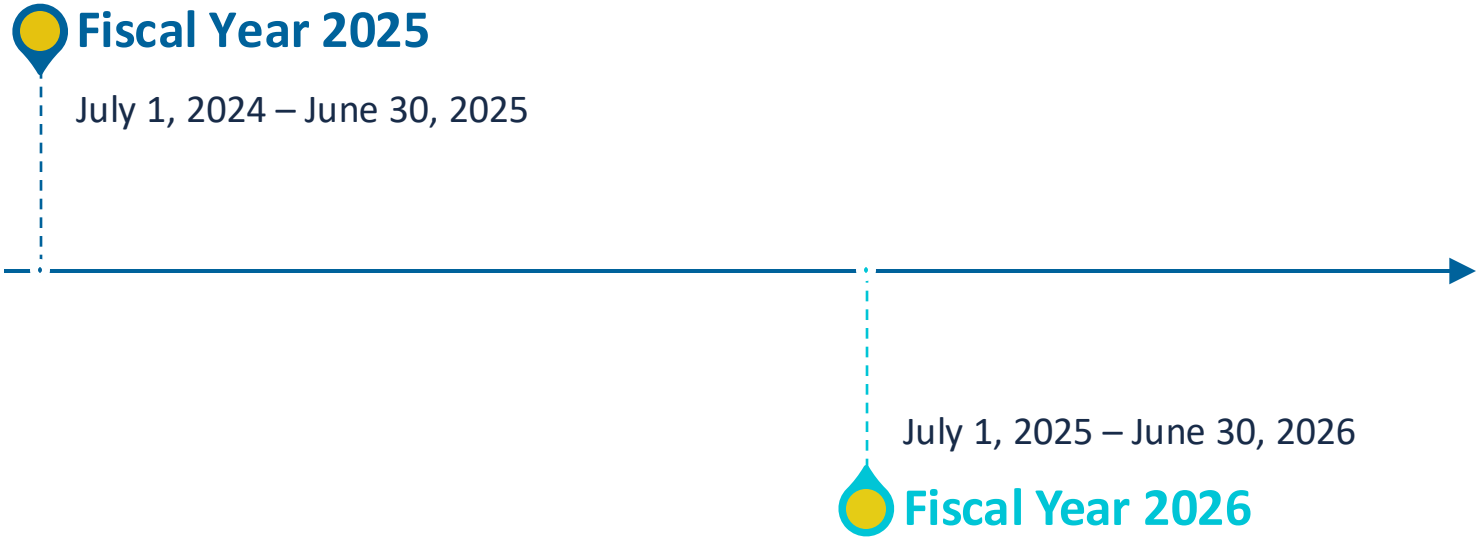
Separating Employees

- Cancel local deductions
- Add a personal email address to UCPath
- Register for UCPath Former Employee Portal
- Refer to the UCPath Online for Former Employees UCNet page

Preparing for Fiscal Year-End

- Fiscal Year 2026
- UCPath Fiscal Year End Checklist
- Reminders and Deadlines

Understanding Fiscal Year



UCPath Fiscal Year End Checklist

- [x] Understand Fiscal Year End Rollover Process
- [x] Submit and approve all Direct Retros and SCTs

FYE Funding Rollover

The rollover process will take the position funding effective on 6/30/2025 and roll it over to fiscal year 2026 with an effective date of 7/1/2025.

Salary Cap/MCOP worksheet lines with 6/30/2025 End Dates will be rolled over to FY 2026 with a Begin Date of 7/1/2025 on the new Salary Cap/MCOP worksheet lines.

Rollover Exclusions:

- If Funding Entry for Fiscal Year 2026 **has already been entered**
- **Any lines** in the Funding Entry Earnings Distribution have Funding End Dates in Fiscal Year 2025 will rollover with Program Code: **END**
- **Salary Cap/MCOP worksheet**
  - If any lines in the Funding Entry Earnings Distribution have Funding End Dates in Fiscal Year 2025
  - If salary component dollars have changed and resulted in new percentages by Earn Code from the prior fiscal year

Choose Your Path

FYE Rollover Process

If you want position funding to **rollover**, you will need to make sure Fiscal Year 2025 funding is updated **before** the Fiscal Year End Funding Rollover Process

Skip the FYE Rollover Process

If you have already entered funding for Fiscal Year 2026, then **no action is necessary**

If you know the FYE Rollover Process will be **skipped**, **manually enter position funding** for Fiscal Year 2026

Transaction Deadlines

- Fiscal Year-End Funding Entry Freeze: **Friday, June 20, 2025 @ 8:00 am – Friday, June 27, 2025 @ 12:00 pm**
  - **DO NOT** approve any Funding Entry during this time period
- Important Deadlines:
  - **June 19, 2025:** Last day to locally approve all funding transactions
  - **June 25, 2025:** BW/MO **High-Risk** and **Non-High-Risk DR** deadline for posting in June
  - **June 26, 2025 @ 8:00 pm:** BW/MO **High-Risk SCT** deadline for posting in June
  - **July 3, 2025 @ 8:00 pm:** BW/MO **Non-High-Risk SCT** deadline for posting in June
- **Direct Retro Tool will be Retired on July 1, 2025**

Fiscal Year-End: Resources

Local UCPath Job Aids

- Fiscal Year-End Funding Rollover
- How to Update Position Funding
- How to Update Position Funding with the Salary Cap/MCOP Worksheet
- Correcting Discrepancies in UCPath Labor Ledger (DOPES) Caused by UCPath Fund Entry Errors
- Correcting Discrepancies Between OFC General Ledger (GL) and UCPath Labor Ledger (DOPES)
- Understanding Default and Catch-All Funding Sources
- Payroll Reconciliation Toolkit

Knowledge Base Articles

- What Do I Do if the Incorrect CBR Rate Has Been Applied?
- UCPath Funding FAQs
- UCPath Salary Cost Transfer Troubleshooting Guide

Business Analytics Hub Reports

- Browse by tab or search by keyword – be sure to click **View Details**
  - Funding Issues Report
  - Funding and Project End Date Report
  - Position Funding Report
  - Positions without Funding Report

Need Additional Help?

1. **Submit a ticket** to the Payroll Financial Management Team

2. **Book a 1:1 Appointment** with the Payroll Financial Management Team

3. **Attend Internal Controls & Accounting Office Hours** on the last Wednesday of the month, 1:00 – 2:00 p.m.

UC San Diego

Summer for Academics

Summer Session & Summer Salary

Summer Session

- Graduate Students (TAs and Associate In)
- Lecturers
- Visiting Professors
- Staff or Fiscal Year Academics Who Teach in Summer Session
- Refer to Summer Session Training Guidance

Graduate Student Workers in Summer Session

Current TA Job is Active

Use PayPath to:

1. Extend **Expected Job End Date**
2. Reduce **FTE to 0**
3. Set up additional pay with Earn Code = **ASN**

Current TA Job is on SWB

Use PayPath to:

1. Extend **Expected Job End Date**
2. Return employee from Short Work Break (SWB) and reduce **FTE to 0**
3. Set up additional pay with Earn Code = **ASN**

No Active TA Job for Summer

1. Create or reuse position if available; appropriate Job Code and **FTE = 0**
2. Add **position funding**
3. Submit hire template; **do not** enter Compensation
4. Set up additional pay in PayPath with Earn Code = **ASN**

Job Aid: How to Process Payments for Graduate Students in Summer Session

Lecturers in Summer Session

The Lecturer in Summer Session title is used for non-Senate appointees who teach in Summer Session, including Unit 18, visiting titles, and instructors hired only for the summer.

- **For employees who had a Summer Session title in previous years:** Use the Rehire or Concurrent Hire Template and existing position number

STEPS

1. Create or reuse position if available
   - **Job Code = 001550**
   - **FTE = 0**
2. Add position **funding**
3. Submit **Rehire or Concurrent Hire Template**; do not enter Compensation
4. Set up additional pay in **PayPath** with **Earn Code = ACS**

How to Process Payments for Lecturers in Summer Session

Summer Salary

- Professors and Professors of Teaching
- Recalled Faculty

Summer Salary: Professors and Professors of Teaching

Summer Research

1. Create position (reuse if existing position); appropriate AY – 1/9 Job Code and FTE
2. Add position funding
3. Submit **concurrent hire template**; appropriate Comp and End Date (check box)
4. Update position funding, if needed

Note: FTE = pay %; must be changed each month the pay percentage differs

Summer Teaching & Admin Work

1. Add funding on existing position
2. Set up additional pay in PayPath
   a) Summer Teaching: Earn code **ACS**
   b) Summer Admin: Earn code **ACA**

Note: NSP negotiated rates may not be used for administrative summer salary. The monthly amount for administrative summer salary should not exceed 1/9th of the base salary (scale rate+ off-scale).

How to Process Summer Salary for Professors, Professors of Teaching, and Recalls

Special Handling: Recalled Faculty

- Emeritus faculty can be recalled to teach in Summer Session.
- The total effort for the summer service period, or any given month in the summer, may not exceed 43%.
- If the Summer Session payment exceeds 43% for one month, the payment may be spread over a two-month period instead.

STEPS

1. Create position
   - Job Code = 001700,
   - BYA Salary Plan,
   - FTE = 0
2. Add position funding
3. Submit concurrent hire template; do not enter Compensation
4. Set up additional pay in PayPath with Earn Code = ASN

How to Process Summer Salary for Professors, Professors of Teaching, and Recalls

Reminders

Departments are responsible for:

- ☑ **Confirming summer salary plans** (admin, research, teaching) with their faculty
- ☑ Ensuring the faculty member's summer salary **does not exceed the 3/9ths limit** from all sources
- ☑ Entering **all** teaching and research summer salary; faculty administrative summer salary will be initiated by the department that houses the administrative position
- ☑ Coordinating with other departments/units that may be **funding a portion of the summer salary**
- ☑ Coordinating with Summer Session on **payment dates and amounts**

Summer for Academics: Resources

Local UCPath Job Aids

- How to Process Summer Salary for Professors, Professors of Teaching, and Recalls
- How to Process Payments for Lecturers in Summer Session
- How to Process Payments for Graduate Students in Summer Session
- How to Process Faculty Administrator 1/12 Payments
- How to Process Academic Merits and Promotions

UCPath Center Transactor Help Site

- Submit Recurring Additional Pay Request
- Initiate Update to Additional Pay PayPath Transaction (Staff/Acad)

Need Help With What to Enter in UCPath?

- Academic Personnel Services
- Grad Ed & Postdoc Affairs

Employee Relations Codes in UCPath

- Positions should be set up with the correct **Employee Relations Code** in UCPath
- If you notice the Employee Relations Code for an employee is incorrect, do not take any action before contacting compensation@ucsd.edu for guidance on next steps
- Refer to the Employee Relations Codes Quick Reference

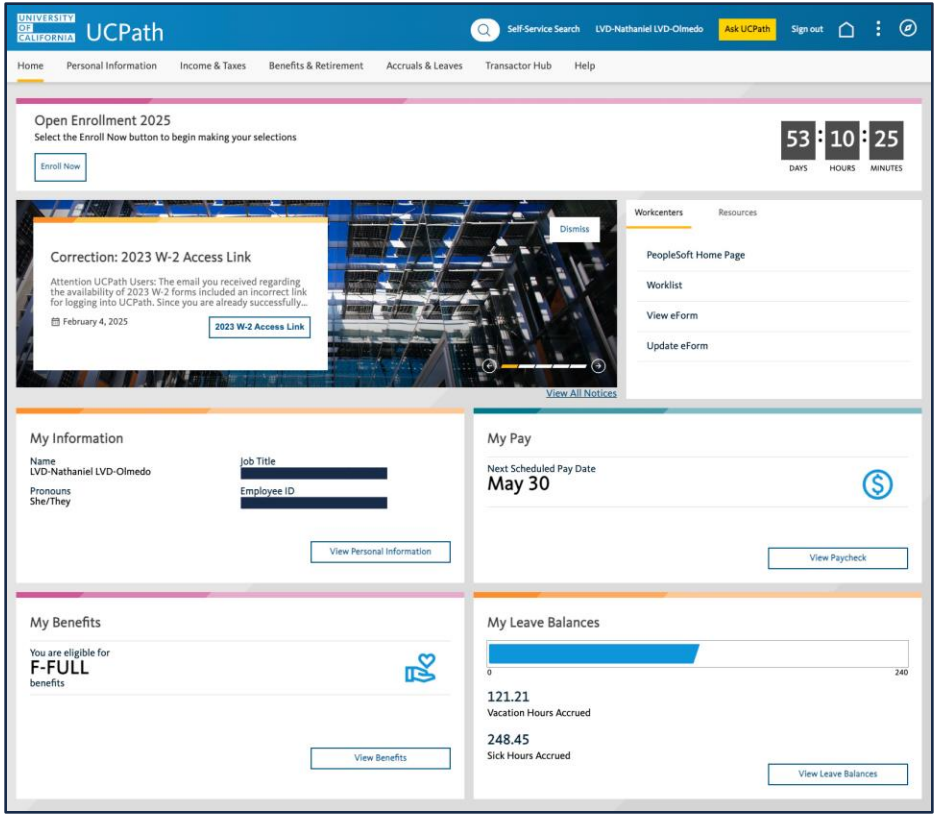
Roadmap Updates

UCPath July Release

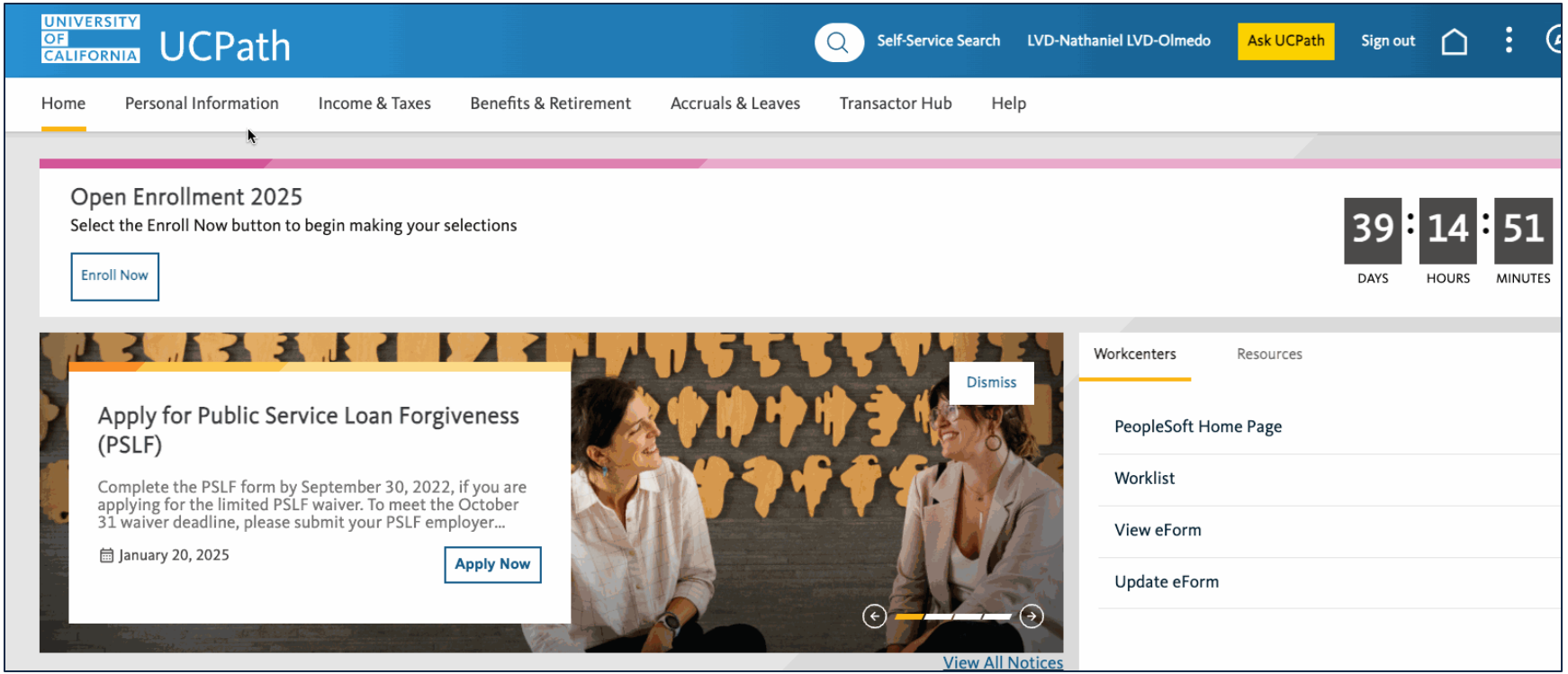
Project	Summary of Changes	Go-Live
Salary Cost Transfer: Phase 2 May & July Sprints	May Improvements to the SCT tool: Work Study, MCOP, Defect Fixes July Retirement of the Direct Retro tool	May Sprint: **LIVE** July Sprint: July 1, 2025
Annual UCPath Upgrade	PUM Upgrade from 47 to 49 Descriptive search results to reflect page content	July 14, 2025
Expanded Paid Sick Leave: Phase 2	Academics will now have access to Expanded Paid Sick Leave options	
Improve Self-Service	Brand new user-friendly interface for the UCPath portal	

A New Look Coming to UCPath

- **Brand new user interface** to improve the overall user experience for employees and managers in UCPath online
- Mobile-friendly and accessible **homepage** and **navigation** to help you quickly access your paycheck, benefits, leave balances, and more
- Functionality will remain the same
- **Videos and job aids will be available on June 30th in the UCPath Help Library**



New UCPath Main Menu



Direct Retro Retirement

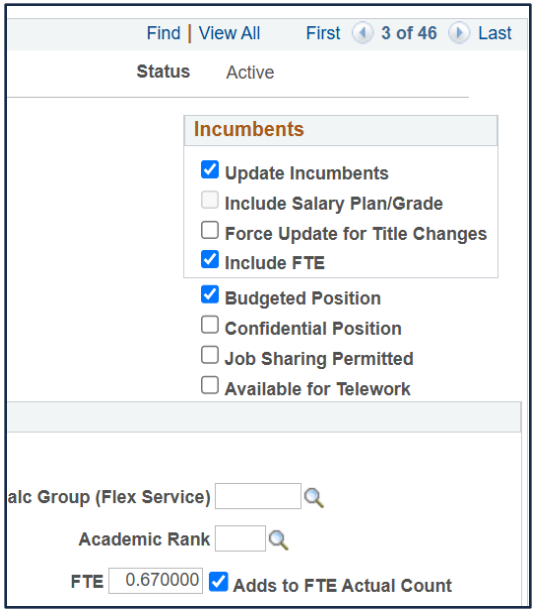
- Direct Retro Tool will be retired on **July 1, 2025**
- **What you need to know:**
  - All Direct Retro transactions that require use of the tool must be **completed and approved** by **the final local approval deadline of June 25, 2025**
  - **High-Risk Direct Retros** will require additional approval
  - Any corrections **not** processed in UCPath by July 1, 2025, will no longer be eligible for transfer using the Direct Retro tool
  - View a list of **Direct Retro Frequently Asked Questions** here

Local Roadmap Projects

- UCPath Data Cleanup
- Job Record End Date Monitoring
- UCPath Job Aid to KBA Migration

UCPath Data Clean-up

- When creating a new position, or reviewing an existing position, enter the FTE unless you purposely want the position set to having 0 FTE
- Do not use the Reason of "JFT" (Job Data FTE Override) so the FTE on employees' Job pages match the FTE on the associated position
- On the position's 2nd tab, ensure that the following boxes are checked
  - ✓ **Update Incumbents** (except when the position is "New" and contains only one row)
  - ✓ **Include FTE**
  - ✓ **Budgeted Position**
  - ✓ **Adds to FTE Actual Count**



Just updated: JOB AID - How to Hire a Unit 18 Lecturer with a Concurrent Staff or Academic Job.pdf

Job Record End Date Monitoring

- **7260 employee records** and **1134 contingent worker (CWR) records** with **June 30, 2025 or earlier** end dates that are **not** set to auto-terminate
- Action Items:
  - ☑ Run the **Jobs With Approaching End Dates Report**
  - ☑ Initiate the appropriate transaction to update CWR records
  - ☑ Extend the Expected Job End Date **before June 30, 2025**

Coming Soon: UCPath Job Aid to KBA Migration

- This summer, the UCPath Job Aids will move to the Services & Support and Employee Center **Knowledge Base Articles**
- **What to expect:**
  - ⭐ A **new format** to facilitate updates
  - ⭐ Regrouped and new titles **to help you know which one to use**
  - ⭐ Enhanced **ability to search** for UCPath guidance
- There will be a Topic Based Zoom and Office Hours going over how to find new KBAs and search for UCPath guidance
- Questions? Join the next UCPath Transactions Office Hours on July 3, 2025

What's Changing?

Current State

Difficult to keep Job Aids updated

- UPKs with system steps and simulations are not linked
- Not easily accessible to SMEs to update

Difficult to find or determine which Job Aids to use

- Too many Job Aids and titles require you to know which transaction type
- Job Aid page search functionality is lacking, harder to find specific information
- TritonGPT cannot search PDFs

Future State

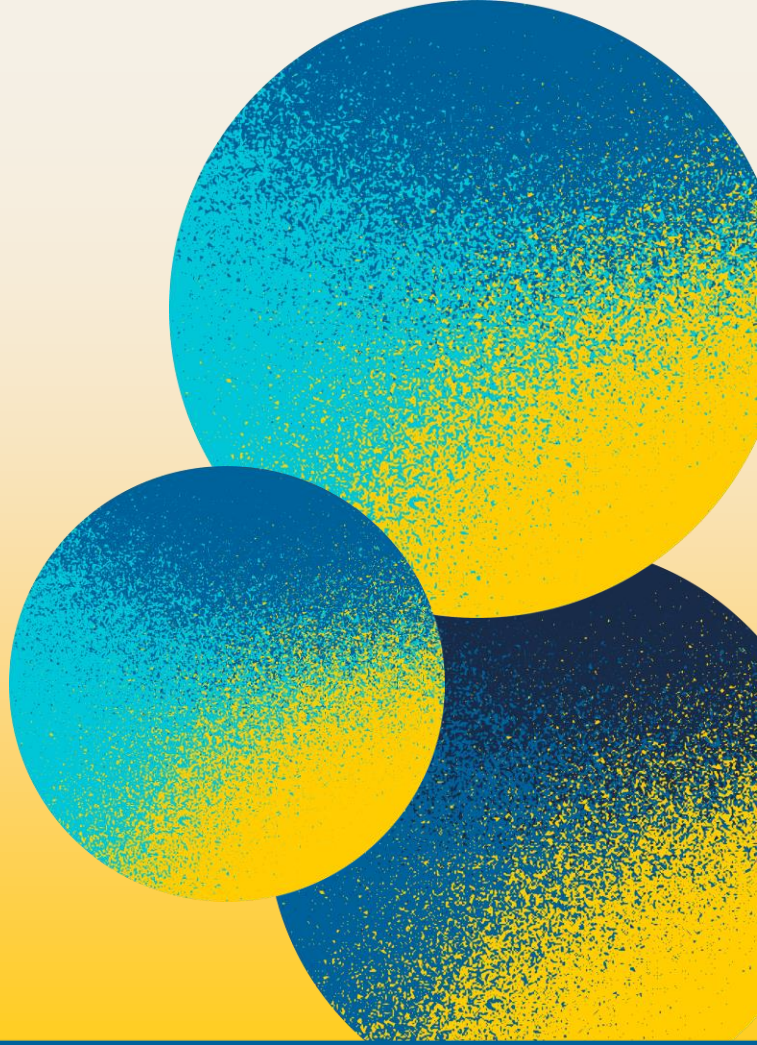
KBAs will be updated faster and aligned to UCPC

- UPKs will be **directly linked within KBAs**
- KBAs are **easier for SMEs to update**

UCPath transactional guidance will be easier to find

- KBAs are titled and grouped by **Employee Lifecycle**
- KBA **search functionality is superior**, easier to find specific information
- KBAs are **readable by TritonGPT**

Helpful Resources



UCPath Best Practices

UC San Diego

1 Review Person Org Summary

- Ensure you have a complete understanding of the employee's **active and inactive Positions**
- Identify departments for **transaction collaboration**

2 Pay close attention to dates

- Effective dates indicate the first day a status applies (hired, terminated, etc.)
- Transactions should be submitted and locally approved by the **Employee Data Change Deadline** for the pay cycle to affect payroll

3 Review available resources

Critical UCPath Reports

Quick Reference: **Critical UCPath Reports**

CRITICAL UCPATH REPORTS

This quick reference document identifies reports each department should monitor as well as reports that can assist in troubleshooting pay issues. While many additional reports exist for your reference, these support the timely entry of pay-impacting UCPath transactions as well as the timely resolution of pay-impacting issues.

Note: New reports and updates are continuously made, for the most up to date listing of reports and descriptions refer to the Business Analytics Hub.

How to Access Reports:

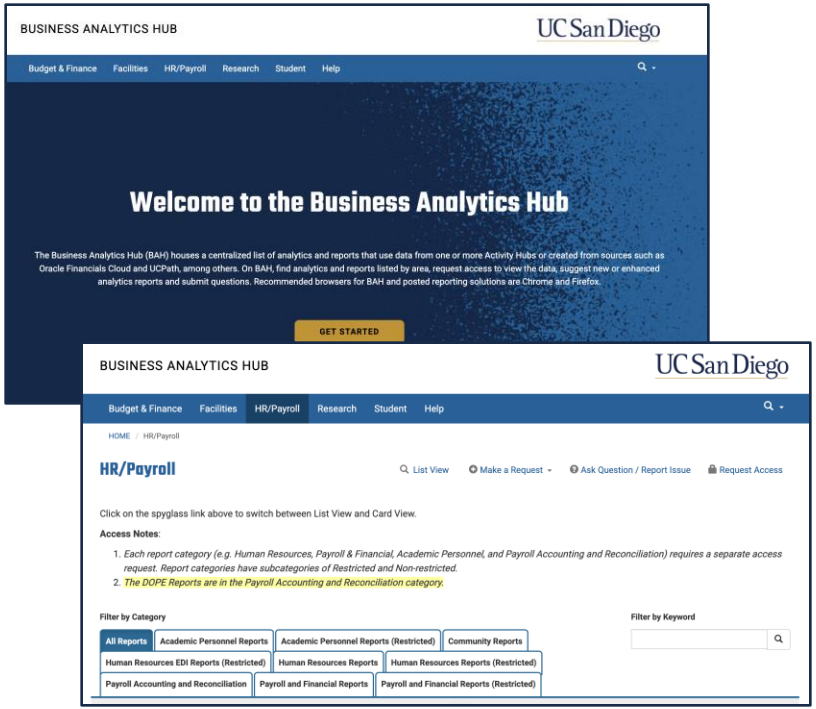
Use the HR/Payroll Tab on the Reports Dashboard to view report titles and descriptions, as well as launch reports. Access must be requested to each report category, and VPN is required to run reports. To request access submit the UCPath Cognos Report Access Request

Note: Each report category (e.g. Human Resources, Payroll & Financial, Academic Personnel, and Payroll Accounting and Reconciliation) requires a separate access request. Report categories have subcategories of Restricted and Non-restricted.

Reports to Monitor

Report Name	Description	Report Category
FLSA Mismatch	Identifies employees with conflicting FLSA statuses with multiple jobs, including mismatches between Job Code and Job data. Monitor to ensure FLSA mismatches are resolved in a timely manner.	Human Resources Reports
Hours on Pay Status Report	Identifies employees who have met the requirement for Career status and/or benefits eligibility. Monitor this report to help ensure timely benefits enrollment. Also monitor this report to review job record for End Dates that must be removed due to change to Career status. See the *Known Issue: Intra-Location Transfers and Job End Dates* quick reference	Human Resources Reports
Hours towards	Identifies newly eligible academic (faculty and non-faculty) employees who have reached/approaching 750/1000 hours	Human Resources

Business Analytics Hub



UCPath Support – We're Here!

Stay Informed and Connected

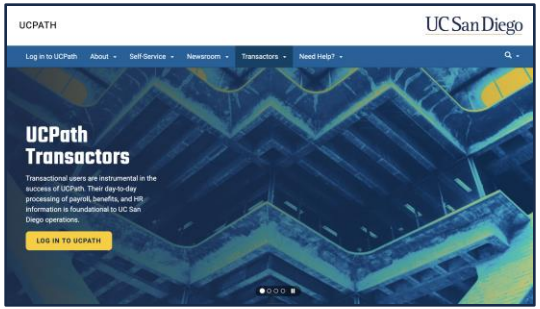
- Subscribe to **UCPath Communications**
- Join the **UCPath Community of Practice**

Get Personalized Support

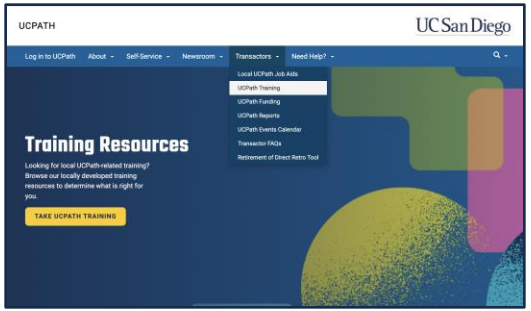
- Join our Monthly **Office Hours**
- Book a **1:1 Transaction Support Appointment**
- Register for **On-The-Job Training**

UCPath Website

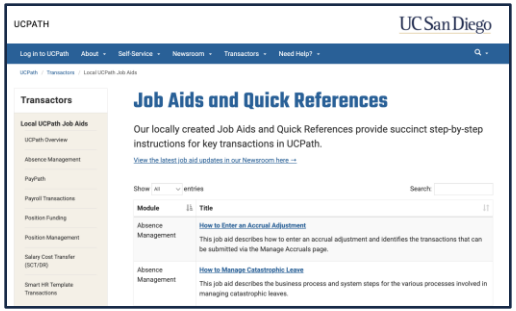
UCPath Transactors Page



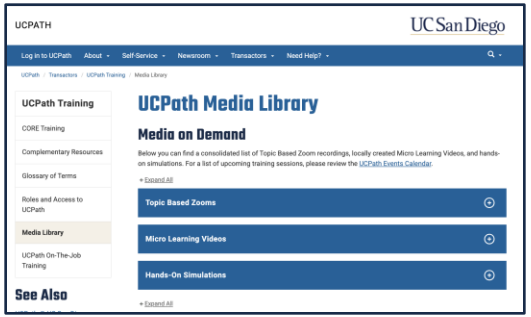
UCPath Training Page



UCPath Job Aids Page



UCPath Media Library



Q&A

7/1 Retirements

- **Can you please confirm when the final paycheck will be issued for hourly employees retiring 7/01 and working through 6/27?**
  - For a BW hourly, non-represented employee, they would receive their final paycheck on-cycle on 07/16/25. If they are represented, it will be issued off-cycle, and the check will be issued 2 days after the UCPC processing date.
- **If I am submitting a final pay transaction for a retiring exempt employee who only needs their accruals paid out, would the employee still complete their June timesheet in Ecotime like normal?**
  - Yes, if the exempt, employee is reporting any exception time for the month of June.
- **Can you confirm whether an employee retiring effective July 1, 2025, with their last day worked on June 30, 2025, would be eligible for the July 1, 2025 COLA under UC retirement policies? Should reconfirm these dates with the employee if they've already indicated this timeline?**
  - No, they would not receive the 7/1/25 COLA in this case. Please follow the **Retirement Transaction Process for July 1 Retirement Dates job aid** to ensure eligible employees receive the inactive COLA (effective date 6/30, last day worked 6/27).

7/1 Retirements

- **Once we submit the final pay transaction, will the employee still have access to Ecotime? Or will they need to submit their exceptions prior to submitting the final pay?**
  - The employee will have access to EcoTime as long as they are still 'Active' in UCPath. I recommend the exempt employee submit their exceptions in accordance to the June MO timekeeping deadline.

Rehired Retiree Benefits

- **If an employee is on leave no pay for an entire month, who pays for benefits premium costs in two scenarios, and how do they pay (what's the mechanism): A) leave is FML eligible, or B) leave is not FML eligible?**
- UC will pay its portion of the insurance premiums if the employee:
  - Is on FML-approved leave in UCPath **or**
  - Is receiving Short Term Disability benefits from Lincoln Financial
- *Note: Supplemental FML and Long Term Disability benefits are not applicable*
- UCPath will mail an invoice to the employee's address on file. It's important to know that the invoice is sent monthly and does not include any past due amounts, so employees should pay each invoice as it arrives. The invoice will have payment instructions, and questions should be directed to UCPath.
- **ANSWER CONTINUED IN NEXT SLIDE**

Rehired Retiree Benefits (cont. from slide 57)

- Timing can impact this.
  - If the unpaid leave is entered in UCPath after the payroll compute, the employee will receive a paycheck during the unpaid leave. The insurance premiums will be deducted from the paycheck.
  - Biweekly-paid employees pay for insurance premiums a month ahead. If the payment was for the 1st half of the month, the employee may not see the first invoice from UCPath until the next applicable monthly bill and it will include the balance-due from the 2nd half of the month.
- When the employee returns to work, UCPath audits the premium payments made.
  - If there is an overpayment, UCPath will refund the premiums on the first check (employee should follow up).
  - If there is a balance due prior to the payment deadline, UCPath will deduct it from the first check.
  - If there was no payment made by the due date, the plan may be canceled and the employee can work with UCPath to reinstate as of the return to work date. The audit can take some time and it is possible that catch-up deductions will be reflected on the paycheck after the audit.
- Employees should be encouraged to review their benefits and contact UCPath if they see any discrepancy.

Preparing for Fiscal Year-End

- **Is there a window to submit Non-High-Risk SCT of June payroll before fiscal close, if needed?**
  - It will use the same window as the high risk SCT. Please find the deadlines on our UCPath Transactors page.
- June 19th is a holiday, so is the funding transaction deadline June 18th or June 20th?
- **Any updates on the timing on when SCTs are processed?**
  - DOPE labor ledger posting will post according to the GL post confirm based on local approval deadlines. Approval deadlines and 2025 UC Path Payroll Processing Schedule for UC Path GL post confirm are found here. At this time, Oracle posting is once a month and will post before ledger close.

Summer for Academics

- **If a Research Scientist wants to go to 0% effort for a few months until they receive additional funding, does that automatically mean they need to be 'laid off'? What are the implications to their benefits if 0% effort vs laid-off?**
  - Please contact your dean's office immediately for guidance.
- **Is there any additional guidance available on managing Vacant positions for graduate student academic appointments? The L3 Workshop on Position Management mentioned that more details would be provided for academic positions, so I just wanted to check if anything has been shared since then. Thanks!**
  - There is no new information at this time. We will be reviewing graduate issues with GEPA this summer and may come out with new guidance for the Fall.

Summer for Academics

- **Are the 1-1 Transaction Support Appointments available for Graduate Coordinators needing support regarding graduate student employement? Or would we be referred back to GEPA as the best point of contact?**
  - 1:1 transaction support can provide guidance on **how** to enter the transaction, but if you need guidance on **what** to enter, the guidance will need to come from GEPA. To figure out what to enter, search through the GEPA Collab page: https://ucsdcollab.atlassian.net/wiki/spaces/GDCP/overview

Roadmap Updates

- **Will our favorites still work in the new interface?**
  - Favorites that are saved **within PeopleSoft** will remain the same.
  - Bookmarks to any UCPath pages that are saved **within your Internet browser** **(e.g. in your bookmarks tab)** will **need to be updated after go-live**.

Local Updates

- **I like the idea of one-to-one position/job data but it does raise the question: why have positions in the first place? We didn't need positions in PPS, everything was 'one to one' by default. Can positions go away?**
  - Here is the way that the relationship between Position and Job records is often described: think of Position as the "chair", and Job is the "person sitting in the chair".
  - Structuring human resource information by position helps track organizational structures and reporting relationships independently of individual employees. It allows for tracking position-specific details like salary, standard hours, and budgetary information, even when a position is vacant. This approach provides a more complete view of the organization's structure and staffing needs than tracking only employee data.

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