Topic Based Zoom:
Navigating the Local UCPath Website
7/13/22
Today’s Topics

- Review Key Pages
- Live Demo
- Best Practices and Q&A
Use the navigation bar to view different pages on the local UCPath website.

Enter keywords in the search bar to find things on the local UCPath website.
The online training is designed as a series of short videos providing learners with a flexible self-paced learning platform. The topics and videos must be completed in the order presented, but you may start and return as needed. During the video training, learners will be directed to pause the video and go to the UCPath Help Site to complete transaction simulations that will reinforce key concepts. These exercises provide a simulation of hands-on experience in the
Transactional users are the backbone of UCPath. Their day-to-day processing of payroll, benefits, and other transactions is essential to the workings of UC San Diego. This area contains resources and information to aid in their success.

**Monthly Pay Cycle**
Transaction Deadline: 7/19/2022 at 3 p.m.

**Bi-weekly Pay Cycle #1**
Transaction Deadline: 7/21/2022 at 3 p.m.
Need Help?

UCPath Support

Frequently Asked Questions
- Review the Transactors Page
- Finding Job Aids
- Finding Topic Based Zoom Recordings/PPT
BEST PRACTICES

Look Here First
- The Local UCPath Website will likely have what you are looking for or point you in the right direction
- Best pages to search: Transactors, Training and Need Help

Job Aids
- Expand All and Ctrl+F and enter keyword to find relevant Job Aids
- Always refer to the links to ensure you are looking at the latest version

If you still need help...
- Open a SNOW ticket
- Come to Office Hours
- Book a 1:1 appointment