

To better understand the pages you have access to, it is strongly suggested you complete the following overview activities before tackling the Inquiry Training. These activities introduce UCPATH concepts and vocabulary, as well as covering basic navigation.

| TOPIC | TYPE |
|---|---------------------|
| UCPath System Overview | Video 18 minutes |
| UCPath Center (UCPC) & UCPATH Online Portal | Video 10 minutes |
| UCPath Vocabulary | Video 14 minutes |
| UCPath Concepts & Changes | Video 26 minutes |
| UCPath Components | Video 5 minutes |
| UCPath Navigation | Video 5 minutes |
| UCPath Basics & Navigation | Job Aid |

It is recommended you review the following:

| WEB BASED TUTORIALS | JOB AIDS |
|--|---|
| PeopleSoft Overview | UCPath Navigation |
| Basics and Navigation | Work in Multiple UCPATH Windows |
| Help Site Overview | UCPath Search Options |
| AWE Overview and Approvals | UCPath Work Center |
| AWE Administration | Clear Your Web Browser's Cache |

The **Inquiry Role** allows you to view, but not edit, specific pages within UCPATH. Select from the 19 different Inquiry Roles in the table of contents to be directed to the appropriate information. You might be provisioned into one or more of these, dependent on your roles and responsibilities at UC San Diego.

NOTES:

1. Before clicking links listed under the Web Based Tutorial categories you must first log in to the UC Learning Center. Once you are logged in, the link will direct you to the specific course.
2. All screenshots included in this guide are scrambled/stage data.

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ABSENCE MANAGEMENT INQUIRY ROLE

| | |
|-----------------------------|---|
| Functional Role | AM Inquiry |
| Purpose / Definition | Inquiry role to view main AM components |

NAVIGATION TO VIEWABLE PAGES:

Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > UC Customizations > Extended Absence Trans History

Main Menu > UC Customizations > UC Extensions > Admin - Review Absence Balance

Main Menu > Global Payroll & Absence Mgmt > Payee Data > Career & Benefits Elig Hrs INQ

Main Menu > UC Customizations > UC Extensions > Manage Accruals

JOB AIDS:

- [UCPath Location Absence Management Navigation](#)
- [Earn Code to Absence Mapping](#)
- [Earnings Code Configuration](#)

VIDEOS:

- [View Absence Eligibility](#)
- [View Absence Request History](#)

WEB BASED TUTORIALS:

- [Absence Management Overview](#)
- [Absence Management Inquiry](#)

SIMULATIONS:

- [View Extended Absence Trans History Component](#)
- [View Employee Absence Balance Data](#)
- [View Career and Benefits Elig Hrs INQ](#)
- [View Manage Accruals](#)

SCREENSHOTS:

Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > UC Customizations > Extended Absence Trans History

The screenshot displays the Oracle HR system interface for the 'Extended Absence Trans History' page. The breadcrumb trail at the top reads: 'Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > UC Customizations > Extended Absence Trans History'. The page header includes the Oracle logo, a search bar, and navigation links like 'Home', 'Worklist', 'Add to Favorites', and 'Sign Out'. Below the header, the user's transaction details are shown: Transaction ID: 266625, Empl ID: 10363516, Name: Basdurak, Benjamin Malik, Nonexempt, UC San Diego Medical Center. The main table, titled 'Extended Absence Transaction History', has columns for User ID, Time Stamp, Start Date, Expected Return Date, Actual Return Date, Leave, FMLA/CFRA/PDLL Leave, Paid/Unpaid, Action, Action Reason, Last Date Worked, FMLA/CFRA/PDLL Adjustable hours, Status, and Notes. A single record is visible for User ID 'UC_PREDDY' with a start date of 03/10/2019 and an actual return date of 05/21/2019, categorized as 'Pregnancy Disability-PDLL' with a status of 'Approved'. Navigation buttons at the bottom include 'Return to Search', 'Previous in List', and 'Next in List'.

Main Menu > UC Customizations > UC Extensions > Admin - Review Absence Balance

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Admin - Review Absence Balance](#)

ORACLE **PILDEV (SUC55J)**
[Home](#) | [Worklist](#) | [Performance Trace](#) | [Add to Favorites](#) | [Sign out](#)

[New Window](#) | [Help](#) | [Personalize Page](#)

Admin - Review Absence Balance

As of Date:

10061692 Caitlin Peck

| Current Balance | | | | | | |
|-----------------|-------------------|-------|--------|-------------|----------------|-------------|
| Leave | Beginning Balance | Taken | Earned | Adjustments | Ending Balance | Accrual Max |
| Service Months | 39.00 | 0.00 | 1.00 | 0.00 | 40.00 | 0.00 |
| Vacation | 52.86 | 0.00 | 9.23 | 0.00 | 62.09 | 240.00 |
| Sick | 166.84 | 0.00 | 7.38 | 0.00 | 174.22 | 0.00 |

Disclaimer : Ending Balances only reflect absences that have been processed as of the date displayed

| Accrual For Pay Period By Appointment | | | | | | | | | | |
|---------------------------------------|-------------------|-------------------|--------------|--------------|------------------|---------|-----------------|------------------|-------------|--------------|
| Empl Record | Eligibility Group | Department | Position | Job Code | Pay Period Hours | Service | Vacation Factor | Vacation Accrued | Sick Factor | Sick Accrued |
| 0 | STAFF99 | EXEC VP UC HEALTH | ADMIN OFCR 2 | ADMIN OFCR 2 | 160.00 | Y | 0.057692 | 9.230720 | 0.046154 | 7.384640 |

Disclaimer : A month of qualifying service is earned when you are on pay status for at least half the number of working hours in the month or the quadriweekly cycle

[Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#)

Main Menu > Global Payroll & Absence Mgmt > Payee Data > Career & Benefits Elig Hrs INQ

[Favorites](#) > [Main Menu](#) > [Global Payroll & Absence Mgmt](#) > [Payee Data](#) > [Career & Benefits Elig Hrs INQ](#)

ORACLE
[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#) | [Sign out](#)

[New Window](#) | [Help](#) | [Personalize](#)

Leave, Career and Benefits Eligibility Hours

Empl ID: 10035651 Herron,STF

Specify the date range of interest. To retrieve a complete history leave From and Through dates blank and select the Refresh button.

From Through [Refresh](#)

| Leave, Career and Benefits Eligibility Hours | | | | | | | | | | | | | | | | |
|--|-------------|-----------------|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|--|--|
| Original Pay End Date | Empl Record | Sequence number | Adjusted Pay End Date | LAH Original Hours | LAH Adjusted Hours | SAH Original Hours | SAH Adjusted Hours | FML Original Hours | FML Adjusted Hours | HBE Original Hours | HBE Adjusted Hours | HCS Original Hours | HCS Adjusted Hours | Working Hours | | |
| 1 01/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 144.00 | 144.00 | 176.00 | 176.00 | 0.00 | 0.00 | 0.00 | | |
| 2 02/28/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 160.00 | 160.00 | 160.00 | 160.00 | 0.00 | 0.00 | 0.00 | | |
| 3 03/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 176.00 | 176.00 | 176.00 | 176.00 | 0.00 | 0.00 | 0.00 | | |
| 4 04/30/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 88.00 | 88.00 | 176.00 | 176.00 | 0.00 | 0.00 | 0.00 | | |
| 5 05/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 168.00 | 168.00 | 168.00 | 168.00 | 0.00 | 0.00 | 0.00 | | |
| 6 06/30/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 88.00 | 88.00 | 176.00 | 176.00 | 0.00 | 0.00 | 0.00 | | |
| 7 07/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 184.00 | 184.00 | 184.00 | 184.00 | 0.00 | 0.00 | 0.00 | | |
| 8 08/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | -8.00 | -8.00 | 168.00 | 168.00 | 0.00 | 0.00 | 0.00 | | |
| 9 09/30/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 176.00 | 176.00 | 176.00 | 176.00 | 0.00 | 0.00 | 0.00 | | |
| 10 10/31/2015 | 0 | 0 | | 0.00 | 0.00 | 0.00 | 0.00 | 176.00 | 176.00 | 176.00 | 176.00 | 0.00 | 0.00 | 176.00 | | |
| 11 10/31/2015 | 0 | 1 | 11/30/2015 | 0.00 | 0.00 | 0.00 | 0.00 | 176.00 | 176.00 | 176.00 | 176.00 | 0.00 | 0.00 | 176.00 | | |
| 12 11/30/2015 | 0 | 0 | | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 0.00 | 0.00 | 168.00 | | |
| 13 12/31/2015 | 0 | 0 | | 184.00 | 184.00 | 184.00 | 184.00 | 184.00 | 184.00 | 184.00 | 184.00 | 0.00 | 0.00 | 184.00 | | |
| 14 01/31/2016 | 0 | 0 | | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 0.00 | 0.00 | 168.00 | | |
| 15 02/29/2016 | 0 | 0 | | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 168.00 | 0.00 | 0.00 | 168.00 | | |

[Return to Search](#)

Main Menu > UC Customizations > UC Extensions > Manage Accruals

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Manage Accruals](#)

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Manage Accrual

Transaction ID 0000000001 Department 802200

[Personalize](#) | [Find](#) | [Print](#) | [First](#) | [1-2 of 2](#) | [Last](#)

| Adjustment/Payout | Chart Field Detail | | | | | | | | | | |
|-------------------|--------------------|-------|------------|------------|-------------------------|-----------|-----------------|----------------|--------------------------|----------------------------|--|
| Empl ID | Name | Rcd # | Begin Date | End Date | Adjustment/Payout/ Take | Earn Code | Absence Element | Hours/ Credits | FMLA/CFRA/PDLL Usage? | Comments | |
| 1 36840229 | Patricia Fogel | 0 | 11/08/2015 | 11/14/2015 | Hour | REG | | 14.50 | <input type="checkbox"/> | Per PPE 11/21/15 Timesheet | |
| 2 36840229 | Patricia Fogel | 0 | 11/15/2015 | 11/21/2015 | Hour | REG | | 16.00 | <input type="checkbox"/> | Per PPE 11/21/15 Timesheet | |

Requester: 10000963
Requested: 11/18/15 1:58:06.000000PM

[Return to Search](#) | [Previous in List](#) | [Next in List](#)

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Manage Accruals](#)

[Advanced Search](#) [Last Search Results](#)

Manage Accrual

Transaction ID 0000000001 Department 802200

[Personalize](#) | [Find](#) | [Print](#) | [First](#) | [1-2 of 2](#) | [Last](#)

| Adjustment/Payout | Chart Field Detail | | | | | | | | | | | | | | | |
|-------------------|--------------------|-------|------------|------------|-------------------------|-----------|-----------------|----------|------------|---------|------|---------|---------|---------------|-----|-------------|
| Empl ID | Name | Rcd # | Begin Date | End Date | Adjustment/Payout/ Take | Earn Code | Absence Element | Location | Account/CC | FS Dept | Fund | Project | Program | OTC Indicator | Sub | GL Bus Unit |
| 1 36840229 | Patricia Fogel | 0 | 11/08/2015 | 11/14/2015 | Hour | REG | | | | | | | | | | UCOPF |
| 2 36840229 | Patricia Fogel | 0 | 11/15/2015 | 11/21/2015 | Hour | REG | | | | | | | | | | UCOPF |

Requester: 10000963
Requested: 11/18/15 1:58:06.000000PM

[Return to Search](#) | [Previous in List](#) | [Next in List](#)

BUDGET SNAPSHOT INQUIRY ROLE

| | |
|-----------------------------|--|
| Functional Role | Budget Snapshot Inquiry |
| Purpose / Definition | Inquiry role to review budget snapshots and budget distribution. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Payroll Distribution > Commitment Accounting USA > UC Customizations > Snapshot Review

JOB AIDS:

- [Labor Ledger Structure](#)
- [Earnings Code Configuration](#)

WEB BASED TUTORIALS:

- [Commitment Accounting Overview](#)

SIMULATIONS:

- [Export Budget Snapshot Data](#)
- [Review Budget Snapshot Data](#)

SCREENSHOTS:

Main Menu > Payroll for North America > Payroll Distribution > Commitment Accounting USA > UC Customizations > Snapshot Review

Business Unit UCOP1
Snapshot Name UCOP1_20160615
Snapshot Status In Progress

| Department | Position Wbr | Eff Dt | Eff Seq | Position Status | Empl ID | Empl Rcd | Job Code | Budget Sub | Fund | Account/CC | Budget FTE | Budget Amount | *Status | Last Updated |
|------------|--------------|------------|---------|-----------------|----------|----------|----------|------------|-------|------------|------------|---------------|---------|---------------------|
| 1 800700 | 87654321 | 06/15/2016 | 0 | Filled | 12345678 | 0 | 000001 | 01 | 69085 | 660000 | 0.82 | 467,400.00 | Open | 06/23/16 11:49:06AM |
| 2 800700 | 87654321 | 06/15/2016 | 0 | Filled | 12345678 | 0 | 000001 | 01 | 69590 | 660000 | 0.06 | 34,200.00 | Open | 06/23/16 11:49:06AM |
| 3 800700 | 87654321 | 06/15/2016 | 0 | Filled | 12345678 | 0 | 000001 | 01 | 69700 | 660000 | 0.06 | 34,200.00 | Open | 06/23/16 11:49:06AM |
| 4 800700 | 87654321 | 06/15/2016 | 0 | Filled | 12345678 | 0 | 000001 | 01 | 69763 | 660000 | 0.06 | 34,200.00 | Open | 06/23/16 11:49:06AM |

Save Return to Search Previous in List Next in List Notify

CONTRACT PAY INQUIRY ROLE

| | |
|-----------------------------|---|
| Functional Role | Contract Pay Inquiry |
| Purpose / Definition | Monitor contract pay details before and after a person is paid on contract pay. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Employee Pay Data USA > Contract Payment Details

Main Menu > Workforce Administration > Job Information > Contract Administration > Update Contract Pay NA

SIMULATIONS:

- View Contract Payment Details Page
- View Update Contract Pay NA Component

SCREENSHOTS:

Main Menu > Payroll for North America > Employee Pay Data USA > Contract Payment Details

Contract Payment Details

Betty Who Employee Empl ID 10092257 Empl Record 0
 Contract ID 0000001 Status Active Recalculate Contract Yes

Contract Payment Sequence Contract Sequence 0 Effective 07/01/2017

Contract Information

| | | |
|---------------------|------------|------------------------------|
| Company | UCS | University of California |
| Pay Group | CRT | UC 9 Month Contract |
| Contract Begin Date | 07/01/2017 | Contract End Date 06/30/2018 |
| Payment Begin Date | 07/01/2017 | Payment End Date 06/30/2018 |
| Contract Worth | 66000.00 | |

Contract Calendar

Holiday Schedule School Schedule Work Schedule

Projected Payments and Actual Earnings

| Status | Pay Period End Date | Off Cycle | Separate Check | Work Days | Contract Regular | Paid Not Earned | Earned Not Paid | Total Paid | Worked | Leave of Absence |
|---------------------|---------------------|-----------|----------------|-----------|------------------|-----------------|-----------------|------------|---------|------------------|
| 1 Payroll Confirmed | 09/30/2017 | N | 0 | 21 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 2 Active | 10/31/2017 | N | 0 | 22 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 3 Active | 11/30/2017 | N | 0 | 22 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 4 Active | 12/31/2017 | N | 0 | 21 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 5 Active | 01/31/2018 | N | 0 | 23 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 6 Active | 02/28/2018 | N | 0 | 20 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 7 Active | 03/31/2018 | N | 0 | 22 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 8 Active | 04/30/2018 | N | 0 | 21 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 9 Active | 05/31/2018 | N | 0 | 23 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |
| 10 Active | 06/30/2018 | N | 0 | 21 | 6600.00 | 0.00 | 0.00 | 6600.00 | 6600.00 | |

Main Menu > Workforce Administration > Job Information > Contract Administration > Update Contract Pay NA

Favorites > Main Menu > Workforce Administration > Job Information > Contract Administration > Update Contract Pay NA



Contract Pay | Contract Pay Options

Betty Who Employee Empl ID 10092257 Empl Record 0

Contract ID 0000001 Status Active Recalculate Contract

Contract Information Find | View All First 1 of 1 Last

*Effective Date + -

Contract Pay Type

Payment Term Pay Over Contract

*Monthly Frequency Monthly Calculation Method Prorate

Pay Period Hours *Daily Hours

*Assign Hours To

*Contract Begin Date *Contract End Date

Payment Begin Date Payment End Date

Actual Start Date Termination Date

Last Payment Date School Schedule

Exclude Holiday Schedule

Prorate Hrs in Partial Period

Renew Contract Automatically

Save Return to Search Previous in List Next in List Notify Add Update/Display Include History

[Contract Pay](#) | [Contract Pay Options](#)



Contract Pay | **Contract Pay Options**

Betty Who Employee Empl ID 10092257 Empl Record 0

Contract ID 0000001 Status Active [Recalculate Contract](#)

Contract Information Find | View All First 1 of 1 Last

Effective Date 07/01/2017

Annualization Options

- Annualize Over 12 months
- Annualize Over Payment Periods
- User Specified

Funding Options

- Same as Contract Regular

Combo Code for Paid Not Earned [Edit ChartFields](#)

Combo Code for Earned Not Paid [Edit ChartFields](#)

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#) [Add](#) [Update/Display](#) [Include Histor](#)

Contract Pay | Contract Pay Options

DIRECT RETRO INQUIRY ROLE

| | |
|-----------------------------|--|
| Functional Role | Direct Retro Inquiry |
| Purpose / Definition | Inquiry role for Direct Retro Transactions |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Payroll Distribution > UC Customizations > Review Retro Distribution

JOB AIDS:

- [Labor Ledger Structure](#)

WEB BASED TUTORIALS:

- [Direct Retro Inquiry](#)

SIMULATIONS:

- [Review Retro Distribution](#)

SCREENSHOTS:

Main Menu > Payroll for North America > Payroll Distribution > UC Customizations > Review Retro Distribution

Oracle PathDev (SUCSSJ) Home Worklist Performance Trace

Retro Distribute Earnings | Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | Deduction Messages | Tax Messages

Retro Distribution Transaction

Run Cntl: DR0000000001 Created By: 10000181 Created: 11/24/2015
 Trans Type: Direct Date of Pay: 11/24/2015
 Processing Status: Complete Request Status: Approved

Check Earnings Find | View All First 1 of 1 Last

Empl ID: 12455918 Rav,Dianne
 Company: UCS Pay Group: MME Pay Begin Date: 11/01/2015 Pay End Date: 11/30/2015
 Pay Run ID: 160331MOX Off Cycle

Old Data Personalize | Find | First 1-2 of 2 Last

| Empl Rcd# | Earnings Code | Sub/Objct | Combination Code | Location | Account/CC | FS Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | Earnings |
|-----------|---------------|-----------|------------------|----------|------------|---------|-------|---------|-----|-------------|---------------|------------|
| 1 | 0 REG | 011100 | 000000566 | M | 727700 | 8135 | 69085 | FUNDNG | | UCOPF | | \$2,722.66 |
| 2 | 0 REG | 011100 | 000000727 | M | 439515 | 8075 | 69960 | | | UCOPF | | \$2,932.10 |

New Data Personalize | Find | First 1-2 of 2 Last

| Empl Rcd# | Earnings Code | New Sub/Objct | New Combo Code | Location | Account/CC | FS Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | New Earnings Amount | Apply/Remove Work Study |
|-----------|---------------|---------------|----------------|----------|------------|---------|-------|---------|-----|-------------|---------------|---------------------|-------------------------|
| 1 | 0 REG | 011100 | 000000566 | M | 727700 | 8135 | 69085 | FUNDNG | | UCOPF | | | N/A |
| 2 | 0 REG | 011100 | 000000437 | M | 439515BK | 8075 | 69960 | | | UCOPF | | \$5,654.76 | N/A |

Check Balance Total: \$5,654.76
 Balance: \$0.00 Direct Retro Salary Cap/MCOOP Funding Work sheet

Requester Comments
 Updating account/cc to include BK

220 characters remaining
 To limit the number of salary cost transfers in the future, please refer to local Cost Transfer Policy and Procedures.

Questionnaire

Expand/Collapse All

Justification Document Upload
 Add Attachment View Attachment Delete Attachment

Approver document upload

*Reason Code Data Entry Error

Campus Approvers

Run Cntl: DR00000000001, Updated By: 10000181, Created: 2015-11-24, Date of Pay: 2015-11-24, Trans Source: R:Approved

Campus Approvers

Approved
 10000457
 GL Transactions Approver 2
 11/24/15 - 4:50 PM

Save Return to Search Previous in List Next in List Notify

retro Distribute Earnings | Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | Deduction Messages | Tax Messages

[Retro Distribute Earnings](#) |
 [Retro Distribute Deductions](#) |
 [Retro Distribute Taxes](#) |
 [Earnings Messages](#) |
 [Deduction Messages](#) |
 [Tax Messages](#)

Retro Distribution Transaction

Run Cnt: DR0000000001 **Created By:** 10000181 **Created:** 11/24/2015
Trans Type: Direct **Date of Pay:** 11/24/2015
Status: Complete

Check Earnings [Find](#) | [View All](#) First 1 of 1 Last

Empl ID 12455918 **Rav,Dianne**
Company UCS **Pay Group** MME **Pay Begin Date** 11/01/2015 **Pay End Date** 11/30/2015
Pay Run 160331M0X **Off Cycle**

Old Data Personalize | [Find](#) | First 1-16 of 16 Last

| Empl Rcd# | Deduction Code | Deduction Classification | Sub/Object | Combination Code | Deduction Amount | Location | Fund | Account/CC | Project | Sub | GL Bus Unit | OTC Indicator |
|-----------|----------------|--------------------------|------------|------------------|------------------|----------|-------|------------|---------|-----|-------------|---------------|
| 1 | 0BCARBT | N | 068900 | 00000566 | 284.48 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 2 | 0BCARBT | N | 068900 | 00000727 | 306.37 | M | 69960 | 439515 | | | UCOPF | |
| 3 | 0DPPOBT | N | 068950 | 00000566 | 42.33 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 4 | 0DPPOBT | N | 068950 | 00000727 | 45.58 | M | 69960 | 439515 | | | UCOPF | |
| 5 | 0VSPBT | N | 068830 | 00000566 | 6.14 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 6 | 0VSPBT | N | 068830 | 00000727 | 6.61 | M | 69960 | 439515 | | | UCOPF | |
| 7 | 0OWEL | N | 068900 | 00000566 | 3.66 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 8 | 0OWEL | N | 068900 | 00000727 | 3.94 | M | 69960 | 439515 | | | UCOPF | |
| 9 | 0BLIF | N | 068980 | 00000566 | 2.09 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 10 | 0BLIF | N | 068980 | 00000727 | 2.25 | M | 69960 | 439515 | | | UCOPF | |
| 11 | 0STD | N | 068800 | 00000566 | 3.23 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 12 | 0STD | N | 068800 | 00000727 | 3.48 | M | 69960 | 439515 | | | UCOPF | |
| 13 | 0UCRPBT | N | 068600 | 00000566 | 381.17 | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 14 | 0UCRPBT | N | 068600 | 00000727 | 410.50 | M | 69960 | 439515 | | | UCOPF | |
| 15 | 0EAPER | N | 068530 | 00000566 | 1.04 | M | 69085 | 727700 | FUNDNG | | UCOPF | |

New Data Personalize | [Find](#) | First 1-32 of 32 Last

| Empl Rcd# | Deduction Code | Deduction Classification | New Account | New Combo Code | New Deduction Amt | Location | Fund | Account/CC | Project | Sub | GL Bus Unit | OTC Indicator |
|-----------|----------------|--------------------------|-------------|----------------|-------------------|----------|-------|------------|---------|-----|-------------|---------------|
| 1 | 0BCARBT | N | 068900 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 2 | 0BCARBT | N | 068900 | 00000437 | 284.48 | M | 69960 | 439515BK | | | UCOPF | |
| 3 | 0BCARBT | N | 068900 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 4 | 0BCARBT | N | 068900 | 00000437 | 306.37 | M | 69960 | 439515BK | | | UCOPF | |
| 5 | 0DPPOBT | N | 068950 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 6 | 0DPPOBT | N | 068950 | 00000437 | 42.33 | M | 69960 | 439515BK | | | UCOPF | |
| 7 | 0DPPOBT | N | 068950 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 8 | 0DPPOBT | N | 068950 | 00000437 | 45.58 | M | 69960 | 439515BK | | | UCOPF | |
| 9 | 0VSPBT | N | 068830 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 10 | 0VSPBT | N | 068830 | 00000437 | 6.14 | M | 69960 | 439515BK | | | UCOPF | |
| 11 | 0VSPBT | N | 068830 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 12 | 0VSPBT | N | 068830 | 00000437 | 6.61 | M | 69960 | 439515BK | | | UCOPF | |
| 13 | 0OWEL | N | 068900 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 14 | 0OWEL | N | 068900 | 00000437 | 3.66 | M | 69960 | 439515BK | | | UCOPF | |
| 15 | 0OWEL | N | 068900 | 00000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |

[Retro Distribute Earnings](#) |
 [Retro Distribute Deductions](#) |
 [Retro Distribute Taxes](#) |
 [Earnings Messages](#) |
 [Deduction Messages](#) |
 [Tax Messages](#)

[Retro Distribute Earnings](#) | [Retro Distribute Deductions](#) | [Retro Distribute Taxes](#) | [Earnings Messages](#) | [Deduction Messages](#) | [Tax Messages](#)

Retro Distribution Transaction

Run Cntl: DR0000000001 **Created By:** 10000181 **Created:** 11/24/2015
Trans Type: Direct **Date of Pay:** 11/24/2015
Status: Complete

Check Earnings

Empl ID: 12455918 **Rav,Dianne**
Company: UCS **Pay Group:** MME **Pay Begin Date:** 11/01/2015 **Pay End Date:** 11/30/2015
Pay Run ID: 160331MDX Off Cycle

Old Data Personalize | Find | First 1-4 of 4 Last

| Empl Rcd# | State | Tax Balance Class | Sub/Object | Combination Code | Tax Amount | Location | Fund | Account/CC | Project | Sub | GL Bus Unit | OTC Indicator |
|-----------|-------|-------------------|------------|------------------|------------|----------|-------|------------|---------|-----|-------------|---------------|
| 1 | 0 SU | OASDI/ER | 068300 | 000000566 | 164.84 M | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 2 | 0 SU | OASDI/ER | 068300 | 000000727 | 177.51 M | M | 69960 | 439515 | | | UCOPF | |
| 3 | 0 SU | Med/ER | 068310 | 000000566 | 38.55 M | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 4 | 0 SU | Med/ER | 068310 | 000000727 | 41.52 M | M | 69960 | 439515 | | | UCOPF | |

New Data Personalize | Find | First 1-8 of 8 Last

| Empl Rcd# | State | Tax Balance Class | New Account | New Combo Code | New Tax Amount | Location | Fund | Account/CC | Project | Sub | GL Bus Unit | OTC Indicator |
|-----------|-------|-------------------|-------------|----------------|----------------|----------|-------|------------|---------|-----|-------------|---------------|
| 1 | 0 SU | OASDI/ER | 068300 | 000000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 2 | 0 SU | OASDI/ER | 068300 | 000000437 | 164.84 M | M | 69960 | 439515BK | | | UCOPF | |
| 3 | 0 SU | OASDI/ER | 068300 | 000000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 4 | 0 SU | OASDI/ER | 068300 | 000000437 | 177.51 M | M | 69960 | 439515BK | | | UCOPF | |
| 5 | 0 SU | Med/ER | 068310 | 000000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 6 | 0 SU | Med/ER | 068310 | 000000437 | 38.55 M | M | 69960 | 439515BK | | | UCOPF | |
| 7 | 0 SU | Med/ER | 068310 | 000000566 | | M | 69085 | 727700 | FUNDNG | | UCOPF | |
| 8 | 0 SU | Med/ER | 068310 | 000000437 | 41.52 M | M | 69960 | 439515BK | | | UCOPF | |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#)

[Retro Distribute Earnings](#) | [Retro Distribute Deductions](#) | [Retro Distribute Taxes](#) | [Earnings Messages](#) | [Deduction Messages](#) | [Tax Messages](#)

Retro Distribution Transaction

Run Control ID: DR00000000001 **Status:** Complete
Created By: 10000181 **Created:** 11/24/2015
Transaction Type: Direct **Date of Pay:** 11/24/2015

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#)

[Retro Distribute Earnings](#) | [Retro Distribute Deductions](#) | [Retro Distribute Taxes](#) | [Earnings Messages](#) | [Deduction Messages](#) | [Tax Messages](#)

Retro Distribute Earnings | Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | **Deduction Messages**

Retro Distribution Transaction

| | |
|------------------------------|------------------------|
| Run Control ID DR00000000001 | Status Complete |
| Created By 10000181 | Created 11/24/2015 |
| Transaction Type Direct | Date of Pay 11/24/2015 |

Save Return to Search Previous in List Next in List Notify

Retro Distribute Earnings | Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | Deduction Messages | Tax Messages

Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | Deduction Messages | **Tax Messages**

Retro Distribution Transaction

| | |
|------------------------------|------------------------|
| Run Control ID DR00000000001 | Status Complete |
| Created By 10000181 | Created 11/24/2015 |
| Transaction Type Direct | Date of Pay 11/24/2015 |

Check Taxes Line

Personalize | Find | View All First 1 of 1 Last

| Employee ID | Employee Name | [Filter] | | | | | | |
|--------------------------|---------------|-----------|--------------|--------------------------|-------------|------|------|----------------|
| Select | Company | Pay Group | Pay End Date | Off Cycle | Employee ID | Page | Line | Separate Check |
| <input type="checkbox"/> | | | | <input type="checkbox"/> | | | | |

Tax Distribution

Personalize | View All First 1 of 1 Last

| New Data | Posting | Accounting Period | [Filter] | | | | | | | |
|-------------|---------|-------------------|-----------|----------------|-------------|--------------|--------------|----------------------|-------------|---------|
| Empl Record | State | Locality | Tax Class | New Department | New Pool ID | New Position | New Job Code | New Combination Code | New Account | New Tax |
| 0 | | | | | | | | | | |

Message

Find | View All First 1 of 1 Last

| Application | Message Number |
|-------------|----------------|
| | |

Save Return to Search Previous in List Next in List Notify

Retro Distribute Earnings | Retro Distribute Deductions | Retro Distribute Taxes | Earnings Messages | Deduction Messages | Tax Messages

E-010 ERROR REPORTING – GL

| | |
|-----------------------------|--|
| Functional Role | E-010 Error Reporting - GL |
| Purpose / Definition | Central Error Reporting Distribution Role for E-010 - for the GL interfaces: I-101 I-159 I-160 I-703 |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Reporting Tools > Report Manager

JOB AIDS:

- [Location Error Report for Locations](#)
- [E-010 Location Error Reporting Resolution Guide](#)

SIMULATIONS:

- [Monitor UCPATH Center Cases](#)

SCREENSHOTS:

Main Menu > Reporting Tools > Report Manager

The screenshot displays the Oracle Report Manager interface. At the top, there is a breadcrumb trail: Favorites > Main Menu > Reporting Tools > Report Manager. Below this is the Oracle logo and a toolbar with icons for home, help, refresh, settings, and print. A 'List' button is visible. The main section is titled 'View Reports For' and contains several filters: 'Folder' (dropdown), 'Instance' (text input), 'to' (text input), 'Refresh' (button), 'Name' (text input), 'Created On' (text input with a calendar icon), 'Last' (dropdown), '1' (text input), and 'Days' (dropdown). Below the filters is a 'Reports' section with a table. The table has columns: Report, Report Description, Folder Name, Completion Date/Time, Report ID, and Process Instance. The table shows one report listed as '1 Report'. Navigation controls like 'Personalize', 'Find', 'View All', 'First', '1 of 1', and 'Last' are also present.

E-010 ERROR REPORTING – PY

| | |
|-----------------------------|--|
| Functional Role | E-010 Error Reporting - PY |
| Purpose / Definition | Central Error Reporting Distribution Role for E-010 - for the PY Interfaces: I-156 I-171 I-176 I-178 I-181 I-185 I-378 I-618 |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Reporting Tools > Report Manager

JOB AIDS:

- [Location Error Report for Locations](#)
- [E-010 Location Error Reporting Resolution Guide](#)

SIMULATIONS:

- [Monitor UCPATH Center Cases](#)

SCREENSHOTS:

Main Menu > Reporting Tools > Report Manager

The screenshot displays the Oracle Report Manager interface. The breadcrumb navigation shows 'Main Menu > Reporting Tools > Report Manager'. The Oracle logo is visible at the top. Below the logo, there are several icons (help, info, refresh, settings, print). A 'List' button is present. The 'View Reports For' section includes a 'Folder' dropdown, 'Instance' and 'to' input fields, a 'Refresh' button, a 'Name' input field, 'Created On' input field, a 'Last' dropdown, and a 'Days' dropdown. Below this is a 'Reports' table with columns: Report, Report Description, Folder Name, Completion Date/Time, Report ID, and Process Instance. The table shows 1 report.

| Report | Report Description | Folder Name | Completion Date/Time | Report ID | Process Instance |
|----------|--------------------|-------------|----------------------|-----------|------------------|
| 1 Report | | | | | |

FILE DISTRIBUTION DASHBOARD

| | |
|-----------------------------|--|
| Functional Role | File Distribution Dashboard (E-017) |
| Purpose / Definition | Role to view the File Distribution Dashboard which helps track interface files in near real time as they move from UCPATH to vendors/locations and vice-versa. This functionality provides insights to support teams to track the status of UCPATH file transfers. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > UC Customizations > UC Interfaces > UC Interface Dashboard > File Distribution Monitoring

SIMULATIONS:

- [Monitor UCPATH Center Cases](#)

SCREENSHOTS:

Main Menu > UC Customizations > UC Interfaces > UC Interface Dashboard > File Distribution Monitoring

Favorites ▾ | Main Menu ▾ > UC Customizations ▾ > UC Interfaces ▾ > UC Interface Dashboard ▾ > File Distribution Monitoring 🔍

Home | Worklist | MultiChannel Console | Performance Trace | A

ORACLE

File Distribution Monitoring

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

▼ Search Criteria

GoAStepTimestamp: =


Control-M Job Name: begins with

GoA Job Name: begins with

Input File Name: begins with

Step Result: begins with

Include History Case Sensitive

Search Clear Basic Search  Save Search Criteria

Search Results

Only the first 300 results can be displayed.

View All First 1-100 of 300 Last

| GoAStepTimestamp | Control-M Job Name | GoA Job Name | Control M job ID | Input File Name | Step Result |
|------------------|--------------------|------------------------|------------------|---|-------------|
| 05/31/2017 | ucpzl243e1_pilit | ucpzl243e1_pilit | 1000000006509 | (blank) | Success |
| 05/31/2017 | ucpzl243e1_pilit | ucpzl243e1_pilit | 1000000006517 | TEST_18066ac1ucpath_20170530_01.bt | Success |
| 05/31/2017 | ucpzl243e1_pilit | ucpzl243e1_pilit | 1000000006517 | TEST_18066ac1ucpath_20170530_01.bt.pgp | Success |
| 05/31/2017 | ucpzl243e2_pilit | ucpzl243e2_pilit | 1000000006510 | (blank) | Success |
| 05/31/2017 | ucpzl243e2_pilit | ucpzl243e2_pilit | 1000000006518 | TEST_72039ac1ucpath_20170530_01.bt | Success |
| 05/31/2017 | ucpzl243e2_pilit | ucpzl243e2_pilit | 1000000006518 | TEST_72039ac1ucpath_20170530_01.bt.pgp | Success |
| 05/30/2017 | ucpMt_1159 | ucpMt_1159-LACMP_pilit | 1000000006498 | LACMP_1159_WORKSTUDYLIMITS_20170530161410.bt | Success |
| 05/30/2017 | ucpMt_1159 | ucpMt_1159-LACMP_pilit | 1000000006498 | LACMP_1159_WORKSTUDYLIMITS_20170530161410.bt.pgp | Success |
| 05/30/2017 | ucpzl243j | ucpzl243j-Trg_pilit | 1000000006494 | T_UC_I243J_LIBMUTLDIS_103837_20170530112038.pgp.trg | Success |
| 05/30/2017 | ucpzl243j_pilit | ucpzl243j_pilit | 1000000006492 | T_UC_I243J_LIBMUTLDIS_103837_20170530112038 | Success |
| 05/30/2017 | ucpzl243j_pilit | ucpzl243j_pilit | 1000000006492 | T_UC_I243J_LIBMUTLDIS_103837_20170530112038.pgp | Success |
| 05/30/2017 | ucpzdasla1_pilit | ucpzdasla1_pilit | 1000000006481 | DDODS_ASLA1_100108.tar | Success |
| 05/30/2017 | ucpzdasla1_pilit | ucpzdasla1_pilit | 1000000006481 | DDODS_ASLA1_100108.tar.pgp | Success |
| 05/30/2017 | ucpzdlacmp_pilit | ucpzdlacmp_pilit | 1000000006482 | DDODS_LACMP_100108.tar | Success |
| 05/30/2017 | ucpzdlacmp_pilit | ucpzdlacmp_pilit | 1000000006482 | DDODS_LACMP_100108.tar.pgp | Success |
| 05/30/2017 | ucpzdlamed_pilit | ucpzdlamed_pilit | 1000000006484 | DDODS_LAMED_100108.tar | Success |
| 05/30/2017 | ucpzdlamed_pilit | ucpzdlamed_pilit | 1000000006484 | DDODS_LAMED_100108.tar.pgp | Success |
| 05/30/2017 | ucpzdmecmp | ucpzdmecmp-la_pilit | 1000000006487 | DDODS_MECMP_100108.tar | Success |
| 05/30/2017 | ucpzdmecmp | ucpzdmecmp-la_pilit | 1000000006487 | DDODS_MECMP_100108.tar.pgp | Success |
| 05/30/2017 | ucpzdmecmp | ucpzdmecmp-zar_pilit | 1000000006488 | DDODS_MECMP_100108.tar | Success |
| 05/30/2017 | ucpzdmecmp_pilit | ucpzdmecmp_pilit | 1000000006483 | DDODS_MECMP_100108.tar | Success |
| 05/30/2017 | ucpzdmecmp_pilit | ucpzdmecmp_pilit | 1000000006483 | DDODS_MECMP_100108.tar.pgp | Success |

| File Distribution Monitoring | | | |
|--|--|--|--|
| Control-M Job Name ucpzl243e1_pilit | | GoA Job Name ucpzl243e1_pilit | |
| GOA Job ID 100000006517 | | GOA Step NBR 1 | |
| GOA Step Name GetFile | | GOA Step Result Success | |
| GOA Step Timestamp 05/31/17 10:26:20.000000AM | | Updated in PSoft 05/31/17 10:30:06.000000AM | |
| Input File Name TEST_18066ac1ucpath_20170530_01.bt | | Output File Name TEST_18066ac1ucpath_20170530_01.bt | |
| Input File Dir /SUCS7J/outgoing/ | | Output File Dir UC MFT TempDir | |
| Input File Server hcmpreprod.universityofcalifornia.edu | | Output File Server | |
| Input File Size | | Output File Size 14076367 | |
| Control-M Job Name ucpzl243e1_pilit | | GoA Job Name ucpzl243e1_pilit | |
| GOA Job ID 100000006517 | | GOA Step NBR 2 | |
| GOA Step Name EncryptFile | | GOA Step Result Success | |
| GOA Step Timestamp 05/31/17 10:26:20.000000AM | | Updated in PSoft 05/31/17 10:30:06.000000AM | |
| Input File Name TEST_18066ac1ucpath_20170530_01.bt | | Output File Name TEST_18066ac1ucpath_20170530_01.bt.pgp | |
| Input File Dir | | Output File Dir | |
| Input File Server | | Output File Server | |
| Input File Size 14076367 | | Output File Size 2299568 | |
| Control-M Job Name ucpzl243e1_pilit | | GoA Job Name ucpzl243e1_pilit | |
| GOA Job ID 100000006517 | | GOA Step NBR 3 | |
| GOA Step Name PutFile | | GOA Step Result Success | |
| GOA Step Timestamp 05/31/17 10:26:21.000000AM | | Updated in PSoft 05/31/17 10:30:06.000000AM | |
| Input File Name TEST_18066ac1ucpath_20170530_01.bt.pgp | | Output File Name TEST_18066ac1ucpath_20170530_01.bt.pgp | |
| Input File Dir UC MFT TempDir | | Output File Dir /Home/UCOP/Test/ | |
| Input File Server | | Output File Server ftp.delta.org | |
| Input File Size 2299568 | | Output File Size | |
| Control-M Job Name ucpzl243e1_pilit | | GoA Job Name ucpzl243e1_pilit | |
| GOA Job ID 100000006517 | | GOA Step NBR 4 | |
| GOA Step Name MoveFile | | GOA Step Result Success | |
| GOA Step Timestamp 05/31/17 10:26:23.000000AM | | Updated in PSoft 05/31/17 10:30:06.000000AM | |

I9 eVERIFY REVIEWER

| | |
|-----------------------------|---|
| Functional Role | I-9 / eVerify Reviewer |
| Purpose / Definition | Review data updated by Guardian / Glacier |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

Main Menu > Workforce Administration > Personal Information > Security Clearance

SIMLUATIONS:

- [View Security Clearance](#)
- [View Identification Data](#)

SCREENSHOTS:

Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

The screenshot shows the Oracle eVerify interface for user Sydney Angulo (Person ID 10003651). The breadcrumb trail is: Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data. The page title is "Citizenship/Passport". The user's name "Sydney Angulo" and "Person ID 10003651" are displayed. The "Citizenship/Passport" section shows "Country USA" and "United States". Below that, "Citizenship Status" is "US Citizen". The "Passport Information" section is expanded, showing fields for "Passport Number", "Issue Date", "Expiration Date", "Country USA", "United States", "State", "City", "Authority", and "Comment". The "Comment" field is currently empty. At the bottom, there are navigation buttons: Save, Return to Search, Previous in List, Next in List, Notify, Update/Display, Include History, and Correct History.

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Citizenship](#) > [Identification Data](#)

[Home](#) | [Worklist](#) | [Add to Favorites](#)

[Citizenship/Passport](#) | **[Visa/Permit Data](#)** | [UC Work Authorization](#)

Sydney Angulo Person ID 10003651

Visa/Permit Data Find | First 1 of 1 Last

Go To Row

Visa / Permit History Find | View All | First 1 of 1 Last

Get Supporting Documents

Country
 Type
 Effective Date 10/12/2018
 Status
 Duration
 Issue Date
 Date of Entry into Country
 Issuing Authority
 Issue Place

Status Date 10/12/2018
 Type of Duration Months
 Number
 Expiration Date

Supporting Documents Needed Personalize | Find | View All | First 1 of 1 Last

| Sup Doc ID | Description | Request Date | Date Received |
|------------|-------------|--------------|---------------|
| 1 | | | |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [UC Work Authorization](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Citizenship](#) > [Identification Data](#)

[Home](#) | [Worklist](#) | [Add to Favorites](#)

[Citizenship/Passport](#) | [Visa/Permit Data](#) | **[UC Work Authorization](#)**

Sydney Angulo Person ID 10003651

UC Work Authorization Find | View All | First 1 of 1 Last

Go To Row

Effective Date 10/12/2018
 Expiration Date
 Issue Place

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [UC Work Authorization](#)

Main Menu > Workforce Administration > Personal Information > Security Clearance

Favorites ▾ | Main Menu ▾ > Workforce Administration ▾ > Personal Information ▾ > Security Clearance 🔍

Security Clearance

test241 SDADAD EMP Empl ID 16679827

Security Clearance Find | View All First 1 of 1 Last

Security Clearance Type 🔍 Primary + -

Clearance Information Find | View All First 1 of 1 Last

*Effective Date + -

*Status ▾

*Clearance Number

Expiration Date + -

Sponsor

Background Investigation Personalize | Find | View All | 🔍 | 📄 First 1 of 1 Last

| Investigation Status | Status Date |
|---------------------------------|---|
| <input type="text" value=""/> ▾ | <input type="text"/> + - |

- Save
- Return to Search
- Previous in List
- Next in List
- Notify
- Update/Display
- Include History
- Correct History

HEALTH CARE FACILITATOR

| | |
|-----------------------------|---|
| Functional Role | Health Care Facilitator |
| Purpose / Definition | For Location Health Care Facilitator (HCF) |
| Who is this for? | Role for the Location Health Care Facilitator (HCF) to access Benefits Summary and Dependent/Beneficiary information. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Benefits > Review Employee Benefits > Benefits Summary

Main Menu > Benefits > Employee/Dependent Information > Update Dependent/Beneficiary

JOB AIDS:

- [Benefits Administration \(Ben Admin\) Eligibility Configuration Fields](#)
- [I-181 Form Submission for Reporting BYH Hours](#)

SIMULATIONS:

- [View Benefits Summary](#)

SCREENSHOTS:

Main Menu > Benefits > Review Employee Benefits > Benefits Summary

The screenshot displays the Oracle Benefits Administration interface. The breadcrumb trail is: Favorites > Main Menu > Benefits > Review Employee Benefits > Benefits Summary. The Oracle logo is visible in the top left. The user is logged in as Johnson Leibowitz, an Employee with ID 10040997. The Benefit Record Number is 0, and the Primary Empl Record is 0. The Benefits System is Benefits Administration, the Benefit Program is PX Post Doctoral Scholars Monthly, and the Benefits Status is Active. The History as of date is 06/28/2017, with a Refresh button. The Current Enrollments table is shown below.

| Plan Type | Coverage Election | Benefit Plan | Description | Coverage or Participation | Coverage Begin |
|--------------------------------|-------------------|--------------|-------------|---------------------------|----------------|
| Medical | Waive | | | Waived | 06/15/2017 |
| Dental | Waive | | | Waived | 06/15/2017 |
| Vision | Waive | | | Waived | 06/15/2017 |
| Life and AD and D | Elect | PLFADD | PSBPLIFADD | \$50000 | 06/15/2017 |
| Basic Disability | Elect | PSTD | PSBP STD | 55% of Salary | 06/15/2017 |
| Voluntary Long-Term Disability | Waive | | | Waived | 06/15/2017 |
| 403(b) | Waive | | | Waived | 11/01/2016 |
| 457(b) | Waive | | | Waived | 11/01/2016 |
| DCP Contribution | Waive | | | Waived | 11/01/2016 |
| UC Retirement Plan | Elect | T13DPX | T13D C NCL | 8% of Earnings | 06/15/2017 |

Navigation buttons: Return to Search, Previous in List, Next in List.

[Favorites](#) > [Main Menu](#) > [Benefits](#) > [Review Employee Benefits](#) > [Benefits Summary](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)

[Benefit Enrollment Summary](#) | **[Benefit Deduction Summary](#)**

Johnson Leibowitz Employee ID 10040997 Benefit Record Number 0
 Primary Empl Record 0

Payroll System Payroll for North America
 Pay Group 4AC UCLA Academic Exempt Monthly
 Payroll Status Active

| Plan Type | Benefit Plan | Dedn Code | Description | Class | Coverage Base | Last Deduction | Pay Period End |
|-----------|--------------|-----------|-------------|--------------------|---------------|----------------|----------------|
| 23 | PLFADD | PLFADD | PSBP Life | Nontaxable Benefit | 50000.00 | 3.05 | 05/31/2017 |
| 30 | PSTD | PSTD | P STD | Nontaxable Benefit | 1454.55 | 9.80 | 05/31/2017 |
| 70 | DCPSH | DCSFB | DCSFB | Before-Tax | | 286.12 | 05/31/2017 |

[Return to Search](#) | [Previous in List](#) | [Next in List](#)

[Benefit Enrollment Summary](#) | [Benefit Deduction Summary](#)

Main Menu > Benefits > Employee/Dependent Information > Update Dependent/Beneficiary

[Favorites](#) > [Main Menu](#) > [Benefits](#) > [Employee/Dependent Information](#) > [Update Dependent/Beneficiary](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#)

[Name](#) | [Address](#) | [Personal Profile](#)

David Zervou Person ID 10000010

[Dependent/Beneficiaries](#) Find | [View All](#) First 1 of 3 Last

*Dependent/Beneficiary ID

| Name History | Find | View All | First | 1 of 1 | Last |
|---|------|----------|-------|--------|------|
| Effective Date 03/21/2011 Format Type English Display Name Ashley Rossi | | | | | |

[View Name](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Update/Display](#) | [Include History](#)

[Name](#) | [Address](#) | [Personal Profile](#)

[Name](#) | [Address](#) | [Personal Profile](#)

David Zervou Person ID 10000010

Dependent/Beneficiaries Find | View All First 1 of 3 Last

Dependent/Beneficiary ID 02 Name Ashley Rossi + -

Address History Find | View All First 1 of 1 Last

*Effective Date + -

Same Address as Employee Address Type Home

Employee's Current Address

Country USA United States
 Address 300 Lakeside Dr
 Dummy 100
 Oakland, CA 94612

Same Phone as Employee Phone Type Home

Employee's Phone

Phone 510/987-0457

[Name](#) | [Address](#) | [Personal Profile](#)

Name | Address | **Personal Profile**

David Zervou

Person ID 10000010

Personal Profile Find | View All First 1 of 3 Last

Dependent/Beneficiary ID 02 Ashley Rossi

*Date of Birth 01/01/2007 Birth Location
 Birth Country Birth State
 Date of Death Riders/Orders exist
 Medicare Entitled Date Riders/Orders Phone Numbers

Personal History Find | View All First 1 of 1 Last

*Effective Date 03/21/2011
 *Relationship to Employee Child EE Biological/Adopted NC Derive Relationship
 *Dependent Beneficiary Both Override Flag
 Type
 *Gender Female
 Disabled

Occupation

USA

National ID Personalize | Find | View All First 1 of 1 Last

| *Country | *National ID Type | Description | National ID | Primary ID |
|----------|-------------------|------------------------|-------------|-------------------------------------|
| USA | PR | Social Security Number | XXX-XX-4650 | <input checked="" type="checkbox"/> |

Save Return to Search Previous in List Next in List Notify Update/Display Include History

Name | Address | Personal Profile

LOCATION REPORTS DISTRIBUTION ROLES

| | |
|-----------------------------|--|
| Functional Role | Location Report Distribution Roles |
| UCPath Role | ULSHR_RT_REPORT_DIST_SDCMP ULSHR_RT_REPORT_DIST_SDMED |
| Purpose / Definition | Central Reporting Distribution Role for PS Reports to be distributed to the Location through Report Manager. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Reporting Tools > Report Manager

JOB AIDS:

- [Location Error Report for Locations](#)
- [E-010 Location Error Reporting Resolution Guide](#)

SIMULATIONS:

- [Monitor UCPath Center Cases](#)

SCREENSHOTS:

Main Menu > Reporting Tools > Report Manager

The screenshot displays the Oracle Report Manager interface. At the top, there is a breadcrumb trail: Favorites > Main Menu > Reporting Tools > Report Manager. Below this is the Oracle logo and a toolbar with icons for help, refresh, and settings. A 'List' button is visible. The main section is titled 'View Reports For' and contains search filters for Folder, Instance, Name, and Created On. A 'Refresh' button is located to the right of the Instance field. Below the filters is a table of reports. The table has columns for Report, Report Description, Folder Name, Completion Date/Time, Report ID, and Process Instance. The table shows one report entry.

| Report | Report Description | Folder Name | Completion Date/Time | Report ID | Process Instance |
|----------|--------------------|-------------|----------------------|-----------|------------------|
| 1 Report | | | | | |

FUNDING INQUIRY ROLE

| | |
|-----------------------------|--|
| Functional Role | Funding Inquiry |
| Purpose / Definition | View approved and saved funding transactions |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry

Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry Inquiry

JOB AIDS:

- [Examples of Funding Entry Inquiry](#)
- [Earnings Code Configuration](#)

VIDEOS:

- [New Funding Entry](#)

WEB BASED TUTORIALS:

- [Funding Entry Inquiry](#)

SIMULATIONS:

- [View Funding Entry Inquiry Page](#)

SCREENSHOTS:

Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry

Oracle HR System Screenshot: Funding Entry

Request ID: FE00000001 | Submitted on: 11/10/2015

Set ID: UCOP1 | Department: 805200 | DIVERSITY AND ENGAGEMENT | Request Status: Denied

Fiscal Year: 2016 | Budget Begin Date: 07/01/2015 | Budget End Date: 06/30/2016

Level: Department (selected) | Position Pool | Position | Pool ID

Position Number: 40001230 | ADMIN MGR 3 | Pool ID:

Job Data Snapshot

| Name | Empl ID | Empl Rcd | Effective Date | Eff Seq | Department | Job Code | Job Code Descr | Payroll Status | Expected Job End Date | e-Verify |
|------------------|----------|----------|----------------|---------|------------|----------|----------------|----------------|-----------------------|--------------------------|
| 1 Yebra, Jeffrey | 56440516 | | 0 11/02/2015 | | 1 805200 | 000549 | ADMIN MGR 3 | Active | | <input type="checkbox"/> |

Funding Effective Date: 11/02/2015 | Eff Seq: 0 | Status: Active | Record Status: In Progress

Earnings Distribution

| Em Cdt | Seq # | Combo Code | Location | Account/CC | FS Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | Funding End Date | Pay Dist % |
|--------|-------|------------|----------|------------|---------|-------|---------|-----|-------------|---------------|------------------|------------|
| 1 | 1 | 000000150 | M | 627662 | 8052 | 69085 | | | UCOPF | | | 100.000 |

Justification document: Add Attachment, View Attachment, Delete Attachment, Budget Distribution Details, Salary Cap / MCOP Funding Worksheet

Approver document upload

Requester Comment: [Redacted]

Campus Approvers

Request ID: FE00000001, Set ID: UCOP1, Dept ID: 805200, Year: 2016: Denied

Buttons: Save, Return to Search, Previous in List, Next in List, Notify, Add, Update/Display, Include History, Correct History

[Favorites](#) > [Main Menu](#) > [Set Up HCM](#) > [Product Related](#) > [Commitment Accounting](#) > [UC Customizations](#) > [Funding Entry](#)

ORACLE

PILDEV (SUCS5J)

Funding Entry

[Copy to new transaction](#)

Request ID: FE0000001 Submitted on: 11/10/2015
 Set ID: UCOP1 Department: 805200 DIVERSITY AND ENGAGEMENT Request Status: Denied
 Fiscal Year: 2016 Budget Begin Date: 07/01/2015 Budget End Date: 06/30/2016

Level: [Find](#) | [View All](#) | First 1 of 1 Last

Department Position Pool Position
 Position Number: 40001230 ADMIN MGR 3 Pool ID:

Job Data Snapshot [Personalize](#) | [Find](#) | [View All](#) | First 1 of 1 Last

| Action | Reason Code | Comp Freq | Pay Group | Comp Rate (1.00 FTE) | FTE | Additional Pay | Job Earnings Distribution |
|---------------|------------------------------|-----------|-----------|----------------------|------|----------------|---------------------------|
| 1 Data Change | Benefits: Update Eligibility | Monthly | MME | 185000.00 | 1.00 | Additional Pay | Job Earnings Distribution |

Funding Effective Date: 11/02/2015 Eff Seq: 0 Status: Active Record Status: In Progress

Earnings Distribution [Personalize](#) | [Find](#) | [View All](#) | First 1 of 1 Last

| Em Cd | Seq # | Combo Code | Location | Account/CC | F S Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | Funding End Date | Pay Dist % |
|-------|-------|------------|----------|------------|----------|-------|---------|-----|-------------|---------------|------------------|------------|
| 1 | 1 | 000000150 | M | 627662 | 8052 | 69085 | | | UCOPF | | | 100.000 |

Justification document: [Add Attachment](#) [View Attachment](#) [Delete Attachment](#) [Budget Distribution Details](#) [Salary Cap / MCOF Funding Worksheet](#)

Approver document upload:

Requester Comment:

Campus Approvers

[Request ID: FE00000001, Set ID: UCOP1, Dept ID: 805200, Year: 2016: Denied](#)

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#) [Add](#) [Update/Display](#) [Include History](#) [Correct History](#)

[Favorites](#) > [Main Menu](#) > [Set Up HCM](#) > [Product Related](#) > [Commitment Accounting](#) > [UC Customizations](#) > [Funding Entry](#)

ORACLE

Create Additional Pay

Cramer TEST1 Employee Empl ID 39065912 Empl Record 0

Additional Pay [Find](#) | [View All](#) | First 1 of 1 Last

Earnings Code

Effective Date: [Find](#) | [View All](#) | First 1 of 1 Last

Effective Date: 11/22/2016

Payment Details [Find](#) | [View All](#) | First 1 of 1 Last

| | |
|---|---|
| Addl Seq Nbr | End Date |
| Rate Code | Reason: Not Specified |
| Earnings | |
| Hours | Hourly Rate |
| Goal Amount | Goal Balance |
| Sep Check Nbr | <input type="checkbox"/> Disable Direct Deposit <input checked="" type="checkbox"/> Prorate Additional Pay |
| <input checked="" type="checkbox"/> OK to Pay | |

Applies To Pay Periods

First Second Third Fourth Fifth

[Job Information](#)
[Tax Information](#)

[Favorites](#) > [Main Menu](#) > [Set Up HCM](#) > [Product Related](#) > [Commitment Accounting](#) > [UC Customizations](#) > [Funding Entry](#)

ORACLE

Cramer TEST1 Empl ID 39065912
 Employee Empl Record 0

Earnings Distribution Type Find First 1 of 4 Last

Effective Date 11/01/2015 Go To Row
 Effective Sequence 0 Action Data Change
 HR Status Active Reason CONV: Conversion row
 Payroll Status Active Job Indicator Primary Job

Compensation Rate 10,729.17 USD Work Period Weekly
 Standard Hours 40.00 Compensation Frequency Monthly
 Earnings Distribution Type None Current

Job Earnings Distribution Find First 1 of 1 Last

Position Number Business Unit
 Department Job Code
 Regular Shift Not Applicable
 Earnings Code REG Regular Pay General Ledger Pay Type
 Compensation Rate Standard Hours
 Percent of Distribution

Earnings Chartfields

Combination Code

Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry Inquiry

[Favorites](#) > [Main Menu](#) > [Set Up HCM](#) > [Product Related](#) > [Commitment Accounting](#) > [UC Customizations](#) > [Funding Entry Inquiry](#)

ORACLE PILDEV (SUC5J)

Funding Entry Inquiry

Set ID: LACMP Department: 143000 NEUROBIOLOGY
 Fiscal Year: 2017 Budget Begin Date: 07/01/2016 Budget End Date: 06/30/2017

Level Find | View All First 1 of 1 Last

Department Position Pool Position
 Position Number: 40000092 PROF-AY Pool ID: Date Updated: 09/12/2016

Job Data Snapshot Personalize | Find | First 1-3 of 3 Last

| Name | Empl ID | Empl Rcd | Effective Date | Eff Seq | Department | Job Code | Job Code Descr | Payroll Status | Expected Job End Date | e-Verify |
|---------------------|----------|----------|----------------|---------|------------|----------|----------------|----------------|-----------------------|--------------------------|
| 1 VP1 047,B | 16438231 | | 0 02/01/2016 | 0 | 143000 | 001100 | PROF-AY | Active | 08/17/2017 | <input type="checkbox"/> |
| 2 Hire,Rmt Academic | 59993618 | | 0 10/17/2016 | 0 | 143000 | 001100 | PROF-AY | Active | | <input type="checkbox"/> |
| 3 Hire,Test T | 59993705 | | 0 11/01/2016 | 0 | 143000 | 001100 | PROF-AY | Active | | <input type="checkbox"/> |

Funding Effective Date: 07/01/2016 Eff Seq: 0 Status: Active

Earnings Distribution Personalize | Find | First 1-2 of 2 Last

| Em Cd | Seq # | Combo Code | Location | Sub/Subject | Account/CC | FS Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | Funding End Date | Pay Dist % |
|-------|-------|------------|----------|-------------|------------|---------|-------|---------|-----|-------------|---------------|------------------|------------|
| 1 | 1 | 000003135 | 4 | 010000 | 400901 | 0300 | 00038 | | 02 | LAFIN | | | 50.000 |
| 2 | 1 | 000003136 | 4 | 010000 | 400903 | 0300 | 00054 | | 07 | LAFIN | | | 50.000 |

Budget Distribution Details

[Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#)

Funding Entry Inquiry

Set ID: LACMP **Department:** 143000 NEUROBIOLOGY
Fiscal Year: 2017 **Budget Begin Date:** 07/01/2016 **Budget End Date:** 06/30/2017

Level Find | View All First 1 of 1 Last

Department Position Pool Position
Position Number: 40000092 **PROF-AY** **Pool ID:** **Date Updated:** 09/12/2016

Job Data Snapshot Personalize | Find | First 1-3 of 3 Last

Job details 1 | Job details 2

| Action | Reason Code | Comp Freq | Pay Group | Comp Rate (1.00 FTE) | FTE | Additional Pay | Job Earnings Distribution |
|-------------------|--------------------------------|-----------|-----------|----------------------|------|----------------|---------------------------|
| 1 Position Change | Re-Organization/Restructure | Monthly | MME | 136590.36 | 1.00 | Additional Pay | Job Earnings Distribution |
| 2 Hire | Hire - No Prior UC Affiliation | Monthly | 4HS | 94200.00 | 1.00 | Additional Pay | Job Earnings Distribution |
| 3 Hire | | Monthly | 4HS | | 1.00 | Additional Pay | Job Earnings Distribution |

Funding Effective Date: 07/01/2016 **Eff Seq:** 0 **Status:** Active

Earnings Distribution Personalize | Find | First 1-2 of 2 Last

| Em Cd | Seq # | Combo Code | Location | Sub/Object | Account/CC | FS Dept | Fund | Project | Sub | GL Bus Unit | OTC Indicator | Funding End Date | Pay Dist % |
|-------|-------|------------|----------|------------|------------|---------|-------|---------|-----|-------------|---------------|------------------|------------|
| 1 | 1 | 000003135 | 4 | 010000 | 400901 | 0300 | 00038 | | 02 | LAFIN | | | 50.000 |
| 2 | 1 | 000003136 | 4 | 010000 | 400903 | 0300 | 00054 | | 07 | LAFIN | | | 50.000 |

Budget Distribution Details

[Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#)

PAYROLL INQUIRY ROLE

| | |
|-----------------------------|---|
| Functional Role | Payroll Inquiry |
| Purpose / Definition | Inquiry role to view main PY components |
| Notes | PY Inquiry Role for both recurring addl pay and one time pay, Final Pay, General Deductions Submitter |

NAVIGATION TO VIEWABLE PAGES:

| |
|--|
| Main Menu > UC Customizations > UC Extensions > Self Service Additional Pay |
| Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > One-Time Payments |
| Main Menu > UC Customizations > UC Extensions > Upload One-Time Payment File |
| Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > Payroll Requests |
| Main Menu > UC Customizations > UC Extensions > General Deduction Entry Update |
| Main Menu > Set Up HCM > UC Customizations > BU Academic Session Sched |

JOB AIDS:

- [BU Academic Session Schedule](#)
- [Earnings Code Configuration](#)

WEB BASED TUTORIALS:

- [Payroll Overview for UC Locations](#)
- [Payroll Inquiry](#)

SIMULATIONS:

- [View General Deduction](#)
- [View Payroll Requests](#)
- [View One-Time Payment File](#)
- [View One-Time Payment](#)
- [View Recurring Additional Pay](#)

SCREENSHOTS:

Main Menu > UC Customizations > UC Extensions > Self Service Additional Pay

Transaction ID 992

B.VP1.047 EMP ID: 16438231 Empl Record: 0 **No Data present for current Additional Pay**

New Additional Pay Find | View All First 1 of 1 Last

*Earnings Code

Effective Date Find | View All First 1 of 1 Last

*Effective Date 11/01/2016

Payment Details Find | View All First 1 of 1 Last

Addl Seq #: 1 End Date

Earning Amount

Goal Amount Goal Balance

Applies To Pay Periods Prorate Additional Pay

First Second Third

Job Information

| | | | |
|-------------------|----------------|----------------|---------|
| Employee Type | Salaried | Standard Hours | 40.00 |
| Compensation Rate | \$11382.530000 | Frequency Type | Monthly |

Default Job Data

| | | |
|-----------------|----------|----------------------------------|
| Position: | 40000092 | PROF-AY |
| Business Unit | LACMP | |
| Department | 143000 | NEUROBIOLOGY |
| Job Code | 001100 | PROF-AY |
| FTE | 1.000000 | Expected Job End Date 08/17/2017 |
| Employee Status | Active | |

Upload/Give Supporting Documents Initiator Comment This Additional Pay data is added through PayPath Actions.

Requester ID UC_AMISHRA Ayush Mishra - PSG Dev
 Requested 07/08/16 3:33:40.000000AM

Return to Search Previous in List Next in List Include History Correct History

Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > One-Time Payments

[Favorites](#) | [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Self Service Transaction Links](#)
[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)

[New Window](#) | [Help](#) | [Person](#)

One-Time Payments

Transaction ID: NEW
 Name: [Adrienne AX](#)
 Employee ID: 25031797 Empl Record: 0

No Data present for current One-Time Payments

Do you want to override the ChartField values?

New One Time Payments Find | View All First 1 of 1 Last

*Earnings Code:

Earnings Amount: Gross-Up *Pay End Date: 03/31/2016

*Earnings Begin: *Earnings End:

ChartField Detail

*Location:

*Account/CC:

*Fund:

Project:

Sub:

Initiator Comment:

Main Menu > UC Customizations > UC Extensions > Upload One-Time Payment File

Favorites ▾ Main Menu ▾ > UC Customizations ▾ > UC Extensions ▾ > Upload One-Time Payment File

PILDEV (SUCS5J) Home | Worklist | Perform

Upload One-Time Payment File

Transaction ID 0000000001 Business Unit LACMP *Department 🔍

Add Attachment

LACMP_I618_UC_KRAMADASSE_FLATDOLLAR_201606080241.txt

Comment:

Requester: 18326929 Dragana EG 197

Requested: 06/08/2016 2:42AM

Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > Payroll Requests

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Self Service Transaction Links](#)

Payroll Requests

Payroll Request Type

Off Cycle/Final Pay:

Employee Selection Criteria

Empl ID:

Empl Rcd:

Last Name:

First Name:

Business Unit: UC Office of President

Department:

Job Code:

[Get Employees](#) [Return](#)

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Self Service Transaction Links](#)

Home | Worklist | MultiChannel Console | Performance Trace | Add to Favorites

[Earnings](#) | [Deduction](#) | [Leave](#) [New Window](#) | [Help](#)

Transaction ID: NEW

Alana Ho EMP ID: 14044072 Empl Record: 3 Off Cycle/Final Pay: Final Pay Off Cycle?

Do you want to override the ChartField values?

New Payroll Requests Find | View All First 1 of 1 Last

*Earnings Code: Gross-Up

Earnings: *Pay End Date:

Hours: Hourly Rate:

*Earnings Begin: *Earnings End:

Current Payroll Requests Find | View All First 1 of 1 Last

Gross-Up

Earnings Code:

Approval Status: Transaction ID: NEW

Earnings: Pay End Date:

Hours: Hourly Rate:

Earnings Begin: Earnings End:

Chart Field Details

Location:

Account/CC:

Fund:

Project:

Sub:

Initiator Comments:

[Submit](#) [Return](#)

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Self Service Transaction Links](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#) | [Sign o](#)

[Earnings](#) | **Deduction** | [Leave](#)

Transaction ID: NEW
[Alana Ho](#) EMP ID: 14044072 Empl Record: 3 Off Cycle/Final Pay: Final Pay Off Cycle?

New Payroll Requests Find | View All First 1 of 1 Last

*Benefit Deductions Taken: Deduction Benefit Deduction Subset ID:

*General Deductions Taken: Deduction General Deduction Subset ID:

Plan Type: 00 General Deduction

Benefit Plan:

Deduction Code:

*Deduction Class:

*One-Time Code:

*Calculation Routine: Amount

*Flat/Addl Amount:

Rate/Percent:

Initiator Comment:

Current Payroll Requests Find | View All First 1 of 1 Last

Benefit Deductions Taken: Benefit Deduction Subset ID:

General Deductions Taken: General Deduction Subset ID:

Approval Status: Transaction ID: NEW

Plan Type:

Benefit Plan:

Deduction Code:

Deduction Class:

One-Time Code:

Calculation Routine:

Flat/Addl Amount:

Rate/Percent:

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [Self Service Transaction Links](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#)

[Earnings](#) | [Deduction](#) | **Leave**

Transaction ID: NEW
[Alana Ho](#) EMP ID: 14044072 Empl Record: 3 Off Cycle/Final Pay: Final Pay Off Cycle? Payout Accruals?

New Payroll Requests Find | View All First 1 of 1 Last

*Earnings Code:

Hours:

Earnings Begin: Earnings End:

Initiator Comment:

Current Payroll Requests Find | View All First 1 of 1 Last

*Earnings Code:

Approval Status: Transaction ID: NEW

Hours:

Earnings Begin: Earnings End:

Main Menu > UC Customizations > UC Extensions > General Deduction Entry Update

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [General Deduction Entry Update](#)
[Home](#) | [Worklist](#)

ORACLE PILDEV (SUCS5J)

General Deduction Update

| | | |
|--|-----------------------|---------------------|
| Herron, STF | Person ID | 10035651 |
| Company UCS University of California | Pay Group | DEF Pay Frequency M |
| Business Unit UCOP1 UC Office of President | Position | 40000362 EXEC AST 3 |
| Department 807500 UC PRESS BOOKS | Job Code | 007384 EXEC AST 3 |
| Employee Type Salaried | Standard Hours | 40.00 |
| FTE 1.000000 | Employee Status | Active |
| | Expected Job End Date | |

| | |
|---|---|
| New General Deductions Find View All First 1 of 1 Last | Current General Deductions Find View All First 1 of 1 Last |
| *Deduction Code <input type="text"/> | Deduction Code <input type="text"/> |
| Deduction Details Find View All First 1 of 1 Last | Deduction Details Find View All First 1 of 1 Last |
| Effective Date <input type="text"/> | Effective Date 11/01/2016 |
| *Calculation Routine <input type="text"/> | Deduction Rate or % <input type="text"/> |
| Deduction End Date <input type="text"/> | Flat/Addl Monthly Amount <input type="text"/> |
| | Flat/Addl Pay Period Amount <input type="text"/> |
| Goal Amount <input type="text"/> | Current Goal Balance <input type="text"/> |
| This data was last updated by <input type="text"/> | Data last updated on <input type="text"/> |

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#)
[Update/Display](#) [Include History](#) [Correct History](#)

Main Menu > Set Up HCM > UC Customizations > BU Academic Session Sched

[Favorites](#) > [Main Menu](#) > [Set Up HCM](#) > [UC Customizations](#) > [BU Academic Session Sched](#)
[Home](#) | [Worklist](#) | [MultiChannel Cons](#)

ORACLE

All Search [Advanced](#)

[Home](#) [Info](#) [Refresh](#) [Settings](#) [Help](#)

BU Academic Session Sched

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

Search Criteria

Business Unit begins with

Year begins with

Include History Correct History

[Basic Search](#)

[Find an Existing Value](#) | [Add a New Value](#)

Favorites ▾ Main Menu ▾ > Set Up HCM ▾ > UC Customizations ▾ > BU Academic Session Sched

ORACLE® Home | Worklist | MultiChannel Console | Performan

All ▾ Search >> Advanced Search Last S



Business Unit: SBCMP

Year: 2019

Academic Session Schedule Find | View All First 1 of 1 Last

*Effective Date: File Due Date:

Add / Drop: *Session Description:

*Session Start Date: *Session End Date:

Grad Unit Requirement: UnderGrad Unit Requirement:

Updated on: 08/20/19 7:35:30AM by: 10003254

Save Return to Search Previous in List Next in List Notify Add Update/Display

PERSON CHECKLIST

| | |
|-----------------------------|--|
| Functional Role | Person Checklist |
| Purpose / Definition | Provides access to maintain person checklist |
| Notes | Person Checklists- New Hire, Rehire, Separation, Transfer, CWR |

NAVIGATION TO VIEWABLE PAGES

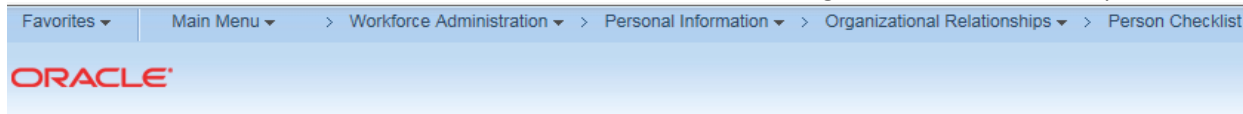
Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist

SIMULATIONS:

- [Update Person Checklist](#)

SCREENSHOTS:

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist



Person Checklist

TestGM24 Kelly

Person ID 20513767

Checklist History Find | View All First 1 of 1 Last

*Checklist Date 10/19/2016

*Checklist

Comment

Person Checklist Items Personalize | Find | First 1 of 1 Last

| *Sequence | *Item Code | Description | *Status | Status Date |
|-----------|------------|-------------|-----------|-------------|
| | | | Initiated | |

Save Return to Search Notify

PERSONAL ORG SUMMARY INQUIRY ROLE

| | |
|-----------------------------|---|
| Functional Role | Person Org Summary |
| Purpose / Definition | Inquiry Role to view Person Organizational Summary which does not have any Row Level Security. It allows users to look up people across the entire UC System. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

SIMULATIONS:

- View Person Organizational Summary

SCREENSHOTS:

Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Oracle

Person Organizational Summary

TestGM24 Kelly Person ID 20513767 Benefit Eligibility Hours
Limited Hours Career
Limited Hours Floater

Employment Instances Find | View All First 1 of 1 Last

ORG Instance 0 HR Status Inactive Last Hire 09/10/1984
Primary Job: Payroll Status Retired Termination Date 06/29/2015

Assignments Personalize | Find | | First 1 of 1 Last

| Empl Record | Business Unit | Position Number | Dept ID | Department Description | Job Code | Description | Expected Job End Date | FTE | Employee Class | Union Code | FLSA Status | Pay Group | Employee Type | Probation Code | Probation End Date |
|-------------|---------------|-----------------|------------|------------------------------|----------|---------------------|-----------------------|-----|---------------------|------------|-------------|-----------|---------------|----------------|--------------------|
| 0 | UCOP1 | | UNIVERSITY | Univ of CA, Ofc of President | CONV | CONVERSION JOB CODE | | | Conversion Use Only | ZZZ | X | CNV | H | None | |

Return to Search Previous in List Next in List Notify

PREPSHUP STAGING TABLES READ ONLY (E-011, E-012)

| | |
|--------------------------------|---|
| UCPath Role Description | PREPSHUP Staging Tables RO |
| Purpose / Definition | Location use only to provide insight into the PY Staging Tables (E-011 & E-012). There is code in place so that anyone with this role will have display only access to the 2 staging tables but will be able to use the search functionality. |
| Notes | This is truly display only - no update action available. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Payroll Processing USA > UC PREPSHUP Process > Update PREPSHUP Staging Trans

JOB AIDS:

- [View and Update PREPSHUP Staging Tables](#)

WEB BASED TUTORIALS:

- [Payroll Overview for UC Locations](#)

SCREENSHOTS:

Main Menu > Payroll for North America > Payroll Processing USA > UC PREPSHUP Process > Update PREPSHUP Staging Trans

The screenshot displays the Oracle HRMS interface for 'View and Update PREPSHUP Staging Transactions'. The breadcrumb trail is: Main Menu > Payroll for North America > Payroll Processing USA > UC PREPSHUP Process > Update PREPSHUP Staging Trans. The user is logged in as PILDEV (SUCS5J).

The interface includes several sections:

- View Transactions:** Search fields for Process Name, Source File Name, Campus ID, Transaction Status, Pay End Date, and Empl ID. Includes a 'Search' button and an 'Empl Record' checkbox.
- Update Transactions:** A dropdown for Transaction Status and a 'Sel. Transaction Status' button.
- Report Transactions:** Search fields for Process Name and Campus ID, with a 'Report' button.
- Transaction Data:** A table with columns: Transaction Status, Employee ID, Source, Creation Date, Company, Pay Group, Off Cycle, Employment Record, Sequence, Paysheet Transaction Type, Override Only, Pay End Date, Campus Id, Process Name, and Source File Name. The table shows one row with Transaction Status '1' and Employment Record '0'.
- Navigation:** Tabs for Transaction Detail, Paysheet Detail 1, Paysheet Detail 2, Deduction, Tax, Chartfield Config, Garnishment, and Leave/ Comp Time.

Main Menu > Payroll for North America > Payroll Processing USA > Create and Load Paysheets > Update PREPSHUP Modified Trans

Oracle Application Interface for HR: PILDEV (SUCS5J)

Home | Worklist | Performance Trace | Add to Favorites | Sign out

New Window | Help | Personalize Page

View and Update PREPSHUP Modified Transactions

View Transactions

Process Name:

Source File Name:

Campus ID:

Transaction Status:

Pay End Date:

Empl ID:

Update Transactions

Transaction Status:

Report Transactions

Process Name:

Campus ID:

| Transaction Data | | | | | | | | | | | | | | |
|--------------------|-------------------|-------------------|---------------|---------|-------------------|--------------------------|-------------------|---|---------------------------|---------------|--------------|-----------|--------------|------------------|
| Transaction Detail | Paysheet Detail 1 | Paysheet Detail 2 | Deduction | Tax | Chartfield Config | Garnishment | Leave/Comp Time | Personalize Find View All First 1 of 1 Last | | | | | | |
| Transaction Status | Employee ID | Source | Creation Date | Company | Pay Group | Off Cycle | Employment Record | Sequence | Paysheet Transaction Type | Override Only | Pay End Date | Campus Id | Process Name | Source File Name |
| 1 | | | | | | <input type="checkbox"/> | 0 | | | | | | | |

REVIEW PAYCHECK INQUIRY ROLE

| | |
|-----------------------------|---|
| Functional Role | Review Paycheck |
| Purpose / Definition | Inquiry role to view Review Paycheck page |

NAVIGATION TO VIEWABLE PAGES:

Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > Review Paycheck

JOB AIDS:

- [Review Employee Paycheck Data](#)
- [Your UC Paycheck – Changes to Expect](#)
- [Your UC Paycheck \(Nurse\) – Changes to Expect](#)
- [Your UC Paycheck \(Academic\) – Changes to Expect](#)

WEB BASED TUTORIALS:

- [Payroll Overview for UC Locations](#)

SCREENSHOTS:

Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > Review Paycheck

[Favorites](#) > [Main Menu](#) > [Payroll for North America](#) > [Payroll Processing USA](#) > [Produce Payroll](#) > [Review Paycheck](#)

[Home](#) | [Worklist](#) | [M](#)

ORACLE

[Paycheck Earnings](#) | [Paycheck Taxes](#) | [Paycheck Deductions](#)

Empl ID 10035651 **Name** Herron, STF

Company UCS **Pay Group** MME **Pay Period End** 11/30/2015 **Page** 41 **Line** 1 **Separate Check**

Paycheck Information

Paycheck Status Confirmed **Paycheck Option** Advice
Issue Date 12/01/2015 **Paycheck Number** 50000220
 Off Cycle Reprint Adjustment Corrected Cashed

Paycheck Totals

| | |
|----------------|-----------------|
| Earnings | 6,100.92 |
| Taxes | 1,670.10 |
| Deductions | 906.04 |
| Net Pay | 3,524.78 |

Earnings [Find](#) | [View All](#) First 1 of 3 Last

Begin Date 11/01/2015 **End Date** 11/30/2015 **Add Line Nbr** **Reason** Not Specified
Empl Record 0 **Benefit Record** 0 [Additional Data](#)

Salaried

| | |
|----------|-----------|
| Hours | 168.00 |
| Rate | 35.062759 |
| Earnings | 6,100.92 |

Hourly

| | |
|-----------|----------|
| Hours | 0.00 |
| Rate | 0.000000 |
| Earnings | 0.00 |
| Rate Code | |

Overtime

| | |
|-----------|----------|
| Hours | 0.00 |
| Rate | 0.000000 |
| Earnings | 0.00 |
| Rate Code | |

Rate Used Hourly Rate **Shift** Not Applicable **Shift Rate**
State CA **Locality**

Other Earnings [Personalize](#) | [Find](#) | [View All](#) First 1 of 1 Last

[Other Earnings Details 1](#) | [Other Earnings Details 2](#)

| Code | Description | Rate Used | Hours | Rate | Amount | Source |
|------|-------------|-----------|-------|------|--------|--------|
| | | | | | | |

Special Accumulators [Personalize](#) | [Find](#) | [View All](#) First 1-6 of 6 Last

| Code | Description | Hours | Earnings | Empl Record |
|------|---------------------|--------|----------|-------------|
| ACA | ACA Accumulator | 168.00 | 6,100.92 | 0 |
| DCP | DC Plan - After Tax | 168.00 | 6,100.92 | 0 |
| PER | Pers | 168.00 | 6,100.92 | 0 |
| RET | Retirement | 168.00 | 6,100.92 | 0 |
| SAF | Safe Harbor | 168.00 | 5,821.29 | 0 |
| SAV | Savings Plan | 168.00 | 5,352.22 | 0 |

[Favorites](#) > [Main Menu](#) > [Payroll for North America](#) > [Payroll Processing USA](#) > [Produce Payroll](#) > [Review Paycheck](#)

[Home](#) | [Worklist](#) | [Mult](#)

[Paycheck Earnings](#) | [Paycheck Taxes](#) | [Paycheck Deductions](#)

Empl ID 10035651 **Name** Herron,STF

Company UCS **Pay Group** MME **Pay Period End** 11/30/2015 **Page** 41 **Line** 1 **Separate Check**

| Paycheck Information | | | | Paycheck Totals | |
|------------------------------------|----------------------------------|-------------------------------------|------------------------------------|-------------------|----------|
| Paycheck Status | Confirmed | Paycheck Option | Advice | Earnings | 6,100.92 |
| Issue Date | 12/01/2015 | Paycheck Number | 50000220 | Taxes | 1,670.10 |
| <input type="checkbox"/> Off Cycle | <input type="checkbox"/> Reprint | <input type="checkbox"/> Adjustment | <input type="checkbox"/> Corrected | Deductions | 906.04 |
| | | | | Net Pay | 3,524.78 |

Cashed

Taxes [Personalize](#) | [Find](#) | [View All](#) | [Print](#) **First** 1-7 of 7 **Last**

| Tax Entity | State | Resident | Locality | Locality Name | Tax Class | Taxable Gross | Tax Amount |
|------------|-------|----------|----------|---------------|------------|---------------|------------|
| US Federal | | | | | MED/EE | 5,821.29 | 84.41 |
| US Federal | | | | | Med/ER | 5,821.29 | 84.41 |
| US Federal | | | | | OASDI/EE | 5,821.29 | 360.92 |
| US Federal | | | | | OASDI/ER | 5,821.29 | 360.92 |
| US Federal | | | | | Withholdng | 5,352.22 | 939.62 |
| State | CA | | | | Unempl ER | 6,100.92 | |
| State | CA | Y | | | Withholdng | 5,352.22 | 285.15 |

1042 Taxes [Personalize](#) | [Find](#) | [View All](#) | [Print](#) **First** 1 of 1 **Last**

| State | Country | Tax Rate | Taxable Gross | Tax Amount | Income Code | Income Type | Withholding Allowance |
|-------|---------|----------|---------------|------------|-------------|-------------|-----------------------|
| | | 0.000000 | | 0.00 | | | |

[Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#)

[Paycheck Earnings](#) | [Paycheck Taxes](#) | [Paycheck Deductions](#)

[Favorites](#) > [Main Menu](#) > [Payroll for North America](#) > [Payroll Processing USA](#) > [Produce Payroll](#) > [Review Paycheck](#)

[Home](#) | [Worklist](#) | [Mul](#)

ORACLE

[Paycheck Earnings](#) | [Paycheck Taxes](#) | [Paycheck Deductions](#)

Empl ID 10035651 **Name** Herron,STF

Company UCS **Pay Group** MME **Pay Period End** 11/30/2015 **Page** 41 **Line** 1 **Separate Check**

| Paycheck Information | | Paycheck Totals | |
|--|----------------------------------|-------------------------------------|------------------------------------|
| Paycheck Status | Confirmed | Earnings | 6,100.92 |
| Paycheck Option | Advice | Taxes | 1,670.10 |
| Issue Date | 12/01/2015 | Deductions | 906.04 |
| Paycheck Number | 50000220 | Net Pay | 3,524.78 |
| <input type="checkbox"/> Off Cycle | <input type="checkbox"/> Reprint | <input type="checkbox"/> Adjustment | <input type="checkbox"/> Corrected |
| <input checked="" type="checkbox"/> Cashed | | | |

Deductions Personalize | Find | View All | | First 1-8 of 16 Last

| Deduction Code | Description | Class | Amount | Calculated Base |
|----------------|----------------------|--------------------|--------|-----------------|
| BCARBT | Blue Shield UC Care | Before-Tax | 132.96 | |
| BCARBT | Blue Shield UC Care | Nontaxable Benefit | 590.85 | |
| DPPOBT | Delta Dental PPO | Nontaxable Benefit | 43.50 | |
| VSPBT | Vision Service Plan | Nontaxable Benefit | 12.75 | |
| OWEL | Optum Wellness | Nontaxable Benefit | 7.60 | |
| BLIF | Basic Life | Nontaxable Benefit | 4.34 | 50,000.00 |
| SLAT | Supplemental Life | After-Tax | 9.94 | 72,000.00 |
| DADD | Chartis AD&D Dependt | After-Tax | 5.00 | 500,000.00 |

Garnishments

Net Pay Distribution Personalize | Find | View All | | First 1 of 1 Last

| Check/Advice Number | Account Type | Bank ID | Account Number | Amount |
|---------------------|--------------|-----------|----------------|----------|
| 50000220 | Checking | XXXXX2882 | XXXXXX1385 | 3,524.78 |

[Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#)

[Paycheck Earnings](#) | [Paycheck Taxes](#) | [Paycheck Deductions](#)

UC EXTERNAL SYSTEM IDs

| | |
|-----------------------------|---|
| Functional Role | UC External System IDs |
| Purpose / Definition | Inquiry Role to view the UC External System IDs page. |

NAVIGATION TO VIEWABLE PAGES

Main Menu > UC Customizations > UC Extensions > UC External System IDs

SIMULATIONS:

[View UC External System IDs](#)

SCREENSHOTS:

Main Menu > UC Customizations > UC Extensions > UC External System IDs

[Favorites](#) > [Main Menu](#) > [UC Customizations](#) > [UC Extensions](#) > [UC External System IDs](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#)

ORACLE

UC External System IDs

Enter any information you have and click Search. Leave fields blank for a list of all values.

Empl ID:

Business Unit:

External System:

Name:

Last Name:

External System ID:

Include History
 Correct History
 Case Sensitive

[Basic Search](#)

Search Results

Only the first 300 results can be displayed.

[View All](#)

[First](#)
1-100 of 300
[Last](#)

| Empl ID | Name | Last Name | Business Unit | External System | External System ID | First Name |
|----------|---------------------|-----------|---------------|-----------------|--------------------|------------|
| 10005276 | Reyes,Nelly | REYES | LACMP | PPS_ID | 604511848 | NELLY |
| 10005276 | Reyes,Nelly | REYES | LACMP | UCLA_UID | 604511848 | NELLY |
| 10005276 | Reyes,Nelly | REYES | UCOP1 | UCNETID | 1663026 | NELLY |
| 10011138 | Van Gent,Silviya D | VAN GENT | LACMP | PPS_ID | 903345603 | SILVIYA |
| 10011138 | Van Gent,Silviya D | VAN GENT | LACMP | UCLA_UID | 903345603 | SILVIYA |
| 10011138 | Van Gent,Silviya D | VAN GENT | UCOP1 | UCNETID | 968584 | SILVIYA |
| 10018405 | Schnabel,Michael A | SCHNABEL | UCOP1 | PPS_ID | 904259411 | MICHAEL |
| 10018405 | Schnabel,Michael A | SCHNABEL | UCOP1 | UCLA_UID | 904259411 | MICHAEL |
| 10018405 | Schnabel,Michael A | SCHNABEL | UCOP1 | UCNETID | 1575134 | MICHAEL |
| 10040989 | Hatcher,Margaret W | HATCHER | LACMP | PPS_ID | 804711375 | MARGARET |
| 10040989 | Hatcher,Margaret W | HATCHER | LACMP | UCLA_UID | 804711375 | MARGARET |
| 10040989 | Hatcher,Margaret W | HATCHER | UCOP1 | UCNETID | 1783588 | MARGARET |
| 10040990 | Brinig,Wendy Jane N | BRINIG | LACMP | PPS_ID | 804711530 | WENDY |
| 10040990 | Brinig,Wendy Jane N | BRINIG | LACMP | UCLA_UID | 804711530 | WENDY |
| 10040990 | Brinig,Wendy Jane N | BRINIG | UCOP1 | UCNETID | 1784086 | WENDY |
| 10040991 | Zorn,Harry | ZORN | LACMP | PPS_ID | 804711554 | HARRY |
| 10040991 | Zorn,Harry | ZORN | LACMP | UCLA_UID | 804711554 | HARRY |
| 10040991 | Zorn,Harry | ZORN | UCOP1 | UCNETID | 1784089 | HARRY |
| 10040992 | Henrich,Jessica | HENRICH | LACMP | PPS_ID | 804711648 | JESSICA |
| 10040992 | Henrich,Jessica | HENRICH | LACMP | UCLA_UID | 804711648 | JESSICA |
| 10040992 | Henrich,Jessica | HENRICH | UCOP1 | UCNETID | 1784593 | JESSICA |

Favorites ▾ Main Menu ▾ > UC Customizations ▾ > UC Extensions ▾ > UC External System IDs 🔍

Home | Worklist | MultiChannel C

ORACLE

UC External System IDs

Nelly Reyes Empl ID: 10005276

Business Unit Find | View All First 1 of 1 Last

*Business Unit: LACMP 🔍 UCLA Campus + -

Ext System details Find | View All First 1 of 1 Last

*Effective Date: 12/06/2013 📅 *Status: Active ▾ + -

*External System: PPS_ID 🔍

External System ID: 604511848

Updated On: 03/04/17 9:58:43PM Updated By: UC_CONV

Save Return to Search Previous in List Next in List Add Update/Display

WFA INQUIRY ROLE:

| | |
|-----------------------------|--|
| Functional Role | WFA Inquiry |
| Purpose / Definition | Inquiry role to view main WFA components |

NAVIGATION TO VIEWABLE PAGES:

| |
|--|
| Main Menu > Workforce Administration > Personal Information > Person Organizational Summary |
| Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names |
| Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist |
| Main Menu > Workforce Administration > Personal Information > Modify a Person |
| Main Menu > Workforce Administration > Personal Information > Personal Relationships > Emergency Contact |
| Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data |
| Main Menu > Workforce Administration > Personal Information > Security Clearance |
| Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary |
| Main Menu > Workforce Administration > Job Information > Job Data |
| Main Menu > Workforce Administration > Smart HR Template > Transaction Status |
| Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles |
| Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info |
| Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay |
| Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review |
| Main Menu > Workforce Administration > Personal Information > Search for People |

JOB AIDS:

- [UCPath Workforce Administration Employee Data Inquiry](#)

VIDEOS:

- [View Position Info](#)
- [View Transaction Status](#)

WEB BASED TUTORIALS:

- [Employee Data Inquiry](#)
- [Workforce Administration Overview](#)

SIMULATIONS:

- [View Person Organizational Summary](#)
- [View Additional Names](#)
- [Update Person Checklist](#)
- [View Identification Data](#)
- [View Workforce Job Summary](#)
- [View Job Data](#)
- [View Transaction Status – Transaction Status Page](#)
- [View Transaction Status – Transaction Status Page](#)
(different than above)
- [View Person Profile](#)
- [View Position Information](#)
- [View UC Employee Review](#)
- [Search for People Using Search/Match](#)
- [View Personal Information](#)
- [View Emergency Contacts](#)
- [View Security Clearance](#)

SCREENSHOTS:

Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Person Organizational Summary

TestGM24 Kelly Person ID 20513767 Benefit Eligibility Hours Limited Hours Career Limited Hours Floater

Employment Instances Find | View All First 1 of 1 Last

| ORG Instance | Primary Job | HR Status | Inactive | Payroll Status | Retired | Last Hire | Termination Date |
|--------------|-------------------------------------|-----------|----------|----------------|---------|------------|------------------|
| 0 | <input checked="" type="checkbox"/> | | | | | 09/10/1984 | 06/29/2015 |

Assignments Personalize | Find | View All First 1 of 1 Last

| Empl Record | Business Unit | Position Number | Dept ID | Department Description | Job Code | Description | Expected Job End Date | FTE | Employee Class | Union Code | FLSA Status | Pay Group | Employee Type | Probation Code | Probation End Date |
|-------------|---------------|-----------------|------------|------------------------------|----------|---------------------|-----------------------|-----|---------------------|------------|-------------|-----------|---------------|----------------|--------------------|
| 0 | UCOP1 | | UNIVERSITY | Univ of CA, Ofc of President | CONV | CONVERSION JOB CODE | | | Conversion Use Only | ZZZ | X | CNV | H | None | |

Return to Search Previous in List Next in List Notify

Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names

Additional Names

TestGM24 Kelly Person ID 20513767

Current Names Personalize | Find | View All | 1-2 of 2 Last

| Type of Name | As Of Date | Name | Status | | |
|--------------|------------|----------------|--------|-------------------|-----|
| 1 Primary | 09/10/1984 | Kelly,TestGM24 | Active | View Name History | + - |
| 2 Former | 09/10/1984 | Kelly,TestGM24 | Active | View Name History | + - |

Save Return to Search Notify Update/Display Include History Correct History

Additional Names

TestGM24 Kelly

Person ID 20513767

Current Names Personalize | Find | View All | 1-2 of 2 Last

| Type of Name | As Of Date | Name | Status | | |
|--------------|------------|----------------|--------|-------------------|-----|
| 1 Primary | 09/10/1984 | Kelly,TestGM24 | Active | View Name History | + - |
| 2 Former | 09/10/1984 | Kelly,TestGM24 | Active | View Name History | + - |

Save Return to Search Notify Update/Display Include History Correct History

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist

Person Checklist

TestGM24 Kelly Person ID 20513767

Checklist History Find | View All First 1 of 1 Last

*Checklist Date 10/19/2016 + -

*Checklist Search

Comment

Person Checklist Items Personalize | Find | View All First 1 of 1 Last

| *Sequence | *Item Code | Description | *Status | Status Date | | |
|-----------|------------|-------------|-----------|-------------|-----|--|
| | | | Initiated | | + - | |

Save Return to Search Notify

Person Checklist

TestGM24 Kelly

Person ID 20513767

Checklist History Find | View All First 1 of 1 Last

*Checklist Date 10/19/2016 + -

*Checklist Search

Comment

Person Checklist Items Personalize | Find | View All First 1 of 1 Last

| *Sequence | *Item Code | Description | *Status | Status Date | | |
|-----------|------------|-------------|-----------|-------------|-----|--|
| | | | Initiated | | + - | |

Save Return to Search Notify

Main Menu > Workforce Administration > Personal Information > Modify a Person

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Modify a Person](#)

[Home](#) | [Worklist](#) | [MultiChannel](#)

ORACLE

[All](#) Search >> [Advanced Search](#) [Last](#)

Personal Information

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) | [Add a New Value](#)

▼ Search Criteria

Empl ID: begins with

Name: begins with

Last Name: begins with

Second Last Name: begins with

Alternate Character Name: begins with

Middle Name: begins with

Include History Correct History Case Sensitive

 [Basic Search](#) [Save Search Criteria](#)

[Find an Existing Value](#) | [Add a New Value](#)

[Favorites](#) | [Main Menu](#) | [Workforce Administration](#) | [Personal Information](#) | [Modify a Person](#)

ORACLE | Home | Worklist | MultiChannel Console

All Search [] [] Advanced Search [] Last Search R

[Biographical Details](#) | [Contact Information](#) | [Regional](#) | [UC Personal Data](#)

Rose Flower Person ID 10003143

Name Find | View All | First 1 of 1 Last

Effective Date 03/01/2017 [] []
 Format Type English
 Display Name Rose Flower View Name

Biographic Information

Date of Birth 01/01/1980 [] Years 37 Months 4
 Date of Death [] []
 Birth Country USA [] United States
 Birth State [] []
 Birth Location [] Waive Data Protection

Biographical History Find | View All | First 1 of 1 Last

*Effective Date 03/01/2017 [] []
 *Gender Female
 *Highest Education Level G-Bachelor's Level Degree
 *Marital Status Not Used at UC As of 03/01/2017 []
 Language Code []
 Alternate ID []
 Full-Time Student

National ID Personalize | Find | View All | [] [] First 1 of 1 Last

| *Country | *National ID Type | National ID | Primary ID |
|-------------|------------------------|-------------|---|
| USA [] [] | Social Security Number | XXX-XX-XXXX | <input checked="" type="checkbox"/> [] [] |

[] Save [] Return to Search [] Previous in List [] Next in List [] Notify [] Refresh [] Add []

[Biographical Details](#) | [Contact Information](#) | [Regional](#) | [UC Personal Data](#)

[Favorites](#) | [Main Menu](#) | [Workforce Administration](#) | [Personal Information](#) | [Modify a Person](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [P](#)

ORACLE | All | Search | [Advanced Search](#) | [Last Search Results](#)

[Biographical Details](#) | **Contact Information** | [Regional](#) | [UC Personal Data](#)

Rose Flower | Empl ID 10003143

Current Addresses | Personalize | Find | View All | First | 1 of 1 | Last

| Address Type | As Of Date | Status | Address | | |
|--------------|------------|--------|---|-------------------------------------|-----|
| Home | 03/01/2017 | A | 1234 Street Apt 23 San Bernardino, CA 92405 San Bernardino | View Address Detail | + - |

Phone Information | Personalize | Find | View All | First | 1 of 1 | Last

| *Phone Type | Telephone | Extension | Preferred | |
|--------------------|--------------|-----------|-------------------------------------|-----|
| Business - Primary | 909/558-2000 | | <input checked="" type="checkbox"/> | + - |

Email Addresses | Personalize | Find | View All | First | 1 of 1 | Last

| *Email Type | *Email Address | Preferred | |
|-------------|----------------|-------------------------------------|-----|
| Business | Rose@ucop.edu | <input checked="" type="checkbox"/> | + - |

Instant Message IDs | Personalize | Find | View All | First | 1 of 1 | Last

| *IM Protocol | *IM Domain | *Network ID | Preferred | |
|--------------|------------|-------------|--------------------------|-----|
| | | | <input type="checkbox"/> | + - |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Add](#) | [Update/D](#)

[Biographical Details](#) | [Contact Information](#) | [Regional](#) | [UC Personal Data](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Modify a Person](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Ac](#)

ORACLE All Search >> [Advanced Search](#) [Last Search Results](#)

[Biographical Details](#) | [Contact Information](#) | **Regional** | [UC Personal Data](#)

Rose Flower Person ID 10003143

[USA](#)

Ethnic Group [Find](#) | [View All](#) | First 1 of 1 Last

Regulatory Region United States

Ethnic Group Hispanic_Latino Not Specified[Conversion Use Only]

Primary

History [Find](#) | [View All](#) | First 1 of 1 Last

Effective Date Date Entitled to Medicare

Citizenship (Proof 1) Citizenship (Proof 2)

Eligible to Work in U.S.

Veteran

Military Status

Military Discharge Date [Edit Discharge Date](#)

Smoker History [Personalize](#) | [Find](#) | [View All](#) | First 1 of 1 Last

| *Smoker | *As of |
|---------|----------------------|
| 1 | <input type="text"/> |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Add](#) | [Update/Display](#) | [Include His](#)

[Biographical Details](#) | [Contact Information](#) | [Regional](#) | [UC Personal Data](#)

Main Menu > Workforce Administration > Personal Information > Personal Relationships > Emergency Contact

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Personal Relationships](#) > [Emergency Contact](#)

ORACLE

[Contact Address/Phone](#) | [Other Phone Numbers](#)

TestGM24 Kelly Person ID 20513767

Emergency Contact Find | View All First 1 of 1 Last

*Contact Name + -

Primary Contact *Relationship to Employee Please Select Value
 Same Address as Employee
 Same Phone as Employee

Contact Address

Country United States

Address Edit Address

Contact Phone

Phone

Save Return to Search Notify

[Contact Address/Phone](#) | [Other Phone Numbers](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Personal Relationships](#) > [Emergency Contact](#)

ORACLE

[Contact Address/Phone](#) | [Other Phone Numbers](#)

TestGM24 Kelly Person ID 20513767

Emergency Contact Find | View All First 1 of 1 Last

Contact Name + -
 Relationship to Employee Please Select Value Primary Contact

Other Phone Numbers for Emergency Contact Find | View All First 1 of 1 Last

*Phone Type Phone Extension + -

Save Return to Search Notify

[Contact Address/Phone](#) | [Other Phone Numbers](#)

Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Citizenship](#) > [Identification Data](#)

ORACLE

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

TestGM24 Kelly Person ID 20513767

Citizenship/Passport Find First 1 of 1 Last
 *Country Default Country - Conversion
 Citizenship Status

Passport Information Find | View All First 1 of 1 Last
 *Passport Number
 Issue Date
 Expiration Date
 Country Default Country - Conversion
 State
 City
 Authority
 Comment

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Citizenship](#) > [Identification Data](#)

ORACLE

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

TestGM24 Kelly Person ID 20513767

Visa/Permit Data Find First 1 of 1 Last
 *Country
 *Type

Visa / Permit History Find | View All First 1 of 1 Last
 *Effective Date
 *Status *Status Date
 Duration *Type of Duration
 Issue Date Number
 Date of Entry into Country Expiration Date
 Issuing Authority
 Issue Place

Supporting Documents Needed Personalize | Find | View All First 1 of 1 Last

| *Sup Doc ID | Description | Request Date | Date Received |
|------------------------------------|-------------|--|--|
| 1 <input type="button" value="Q"/> | | <input type="text"/> <input type="button" value="B1"/> | <input type="text"/> <input type="button" value="B1"/> |

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

Main Menu > Workforce Administration > Personal Information > Security Clearance

Favorites > Main Menu > Workforce Administration > Personal Information > Security Clearance

ORACLE

Security Clearance

test241 SDADAD EMP Empl ID 16679827

Security Clearance Type Primary

Find | View All First 1 of 1 Last

Clearance Information Find | View All First 1 of 1 Last

*Effective Date 10/19/2016

*Status Active

*Clearance Number

Expiration Date

Sponsor

Background Investigation Personalize | Find | View All | First 1 of 1 Last

Investigation Status Status Date

Save Return to Search Previous in List Next in List Notify Update/Display Include History Correct History

Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary

Favorites > Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary

ORACLE

Workforce Job Summary

test241 SDADAD EMP Empl ID 16679827

Empl Status Active Hire Date 01/24/2005

[Go To Job Data](#)

Job Information Personalize | Find | First 1-4 of 4 Last

| General | Job Information | Work Location | Salary Plan | Compensation | UC Job | | |
|-----------------------------|-----------------|----------------|-------------|--------------|---------------|----------------------|---------------|
| Organizational Relationship | Empl Record | Effective Date | Seq | Action | Action Reason | Description | Job Indicator |
| EMP | 0 | 11/01/2015 | 0 | Data Chg | CNV | CONV: Conversion row | Primary |
| EMP | 0 | 07/01/2015 | 0 | Pay Rt Chg | ATB | Across-The-Board | Primary |
| EMP | 0 | 01/24/2005 | 1 | Transfer | CNV | Used for Conversion | Primary |
| EMP | 0 | 01/24/2005 | 0 | Hire | CNV | Conversion Use Only | Primary |

Return to Search Notify

Main Menu > Workforce Administration > Job Information > Job Data

Favorites ▾
Main Menu ▾ > Workforce Administration ▾ > Job Information ▾ > Job Data 🔍

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)

[New Window](#) | [Help](#) | [F](#)

Work Location
Job Information
Job Labor
Payroll
Salary Plan
Compensation
UC Job Data

STF Herron Empl ID 10035651
 Employee Empl Record 0

Work Location ?
Find
First 1 of 2 Last

*Effective Date

Effective Sequence

HR Status Active

Payroll Status Active

*Action Data Change

Reason Update Job Indicator

*Job Indicator Secondary Job

Current

Position Number 🔍 EXEC AST 3

Position Entry Date 11/01/2015
 Position Management Record

Regulatory Region USA United States

Company UCS University of California

Business Unit UCOP1 UC Office of President

Department 807500 UC PRESS BOOKS

Department Entry Date 11/01/2015

Location 155GRAND 155 Grand Avenue

Establishment ID 🔍 Date Created 11/01/2016

Last Start Date 11/19/2007

Expected Job End Date End Job Automatically

Job Data
Employment Data
Earnings Distribution
Benefits Program Participation

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

[Favorites](#) | [Main Menu](#) > [Workforce Administration](#) > [Job Information](#) > [Job Data](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)

[Work Location](#) | **[Job Information](#)** | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Job Information Find First 1 of 2 Last Go To Row

| | |
|---------------------------|-----------------------------|
| Effective Date 11/01/2016 | Action Data Change |
| Effective Sequence 1 | Reason Update Job Indicator |
| HR Status Active | Job Indicator Secondary Job |
| Payroll Status Active | |

Current

| | |
|---|--|
| Job Code 007384 | EXEC AST 3 |
| Entry Date 11/01/2015 | |
| Supervisor Level | |
| Supervisor ID <input type="text"/> | |
| Reports To 40000404 | DIR UNIV PRESS 16380464 Lindsey Zaruchaeva |
| Regular/Temporary Not Applicable | Full/Part Fixed |
| *Empl Class Career | *Officer Code None |
| Regular Shift Not Applicable | Shift Rate <input type="text"/> |
| Classified Ind Professional & Support Staff | Shift Factor <input type="text"/> |

Standard Hours

| | | | |
|---|----------|---|------------|
| Standard Hours | 40.00 | Work Period | W Weekly |
| FTE | 1.000000 | As of Date | 11/01/2016 |
| <input checked="" type="checkbox"/> Adds to FTE Actual Count? | | <input type="checkbox"/> Encumbrance Override | |
| Combined Standard Hours | 80.00 | FTE | 2.000000 |

Contract Number

| | |
|--------------------------------------|--|
| Contract Number <input type="text"/> | Next Contract Number <input type="button" value="Next Contract Number"/> |
| Contract Type <input type="text"/> | |

[USA](#)

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Job Information](#) > [Job Data](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to](#)

[Work Location](#) | [Job Information](#) | **[Job Labor](#)** | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

[Labor Information](#) [Find](#)

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Bargaining Unit
 Labor Agreement
 Labor Agreement Entry Dt
 Employee Category
 Employee Subcategory
 Employee Subcategory 2
 Position Management Record

Union Code 99 Non-Represented
 Union Seniority Date
 Works Council ID
 Labor Facility ID
 Entry Date
 Stop Wage Progression
 Pay Union Fee
 Exempt from Layoff Reason

Assigned Seniority Dates Personalize | [Find](#) | [View All](#) | | | First 1 of 1 Last

| Seniority Date | Control Value | *Labor Seniority Date | Override | Override Reason |
|----------------|---------------|-----------------------|--------------------------|-----------------|
| | | | <input type="checkbox"/> | |

[Recalculate Seniority Dates](#)

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Favorites](#) | [Main Menu](#) > [Workforce Administration](#) > [Job Information](#) > [Job Data](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | **Payroll** | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Payroll Information Find First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Payroll System Payroll for North America
 Absence System Absence Management

Payroll for North America

Pay Group MME UCOP Salary Exempt Monthly
 Employee Type S Salaried Holiday Schedule NONE None
 Tax Location Code CA-0M00000 CA-UC Office/President FICA Status Subject
 GL Pay Type [Edit ChartFields](#)

Combination Code

Absence Management System

Pay Group KBMONTHLY Kar's Monthly

Setting

Use Pay Group Eligibility Eligibility Group STAFF99 Non-Rep'd Staff PSS, MSP,SMG
 Use Pay Group Rate Type Exchange Rate Type
 Use Pay Group As Of Date Use Rate As Of

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | **Salary Plan** | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Salary Plan Find | View All First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Salary Admin Plan CTOP CT - Office of the President
 Grade 20 Grade 20 Grade Entry Date 11/01/2015
 Step Step Entry Date

Includes Wage Progression Rule

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

[Favorites](#) | [Main Menu](#) > [Workforce Administration](#) > [Job Information](#) > [Job Data](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Compensation Find First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Compensation Rate 6,100.92 USD *Frequency M Monthly

[Comparative Information](#) | [Pay Rates](#)

[Default Pay Components](#)

Pay Components Personalize | Find | First 1 of 1 Last

| Amounts | Controls | Changes | Conversion | | | |
|------------|----------|---------------|------------|-----------|---------|-----------------|
| *Rate Code | Seq | Comp Rate | Currency | Frequency | Percent | Rate Code Group |
| 1 UCANNL | 0 | 73,211.040000 | USD | A | | |

[Calculate Compensation](#)

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Probation Details Find | View All First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

*Probation Code: None Probation End Date:

Trial Employment End Date: Academic Duration of Appt:

ERIT/Phased Retirement End Dt: Location Use End Date:

Location Use Type: Post Docs Anniversary Date:

PY Career Duration: Eligibility Group Override:

Pay Group Override: Alternate Work Week: 7/40

Termination Override HR Primary Job Override

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Refresh](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

Main Menu > Workforce Administration > Smart HR Template > Transaction Status

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Smart HR Template](#) > [Transaction Status](#)

Transaction Status

The following transactions are pending, canceled or have been processed by Human Resources.

HR Review Status

Transaction Type

Transaction Status

Start Date From To

| Select | Transaction Type | Effective Date | Transaction Status | Person ID | Empl Record | Action | Name |
|--------------------------|------------------------------|----------------|--------------------|-----------|-------------|--------|-------------------------------|
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/12/2016 | Requested | 59993565 | 0 Hire | | Testing7 Additional Pay E-308 |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/13/2016 | Completed | 19895557 | 0 Rehire | | Kathleen BMC 2015 |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/13/2016 | Requested | 59993567 | 0 Hire | | Ricky Ponting |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993568 | 0 Hire | | Michael Bevan |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 11104205 | 0 Hire | | DASDASD Scully |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993575 | 0 Hire | | Jackson Durai |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993574 | 0 Hire | | Cass Castiel |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/16/2016 | Requested | 59993577 | 0 Hire | | Lincoln Burrows |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/16/2016 | Requested | 59993576 | 0 Hire | | Michael Scofield |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/17/2016 | Requested | 59993583 | 0 Hire | | Cisco Ramon |

[Select All](#) [Deselect All](#)

[Go To](#) [Smart HR Transactions](#)

Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles

Favorites > Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles



Person Profile

Empl ID 16679827

test241 SDADAD

Profile Type PERSON

UC Person

*Profile Status

*Description

Print Comments

Profile Actions

Qualifications | Education | Oath / Patent Signature Date | Multi-Location Appointments | UC Student Status

▼ Honors and Awards

There are currently no Honors and Awards for this profile. Please add one if required.

Add New Honors and Awards

▼ Licenses and Certifications (Requires Approval)

There are currently no Licenses and Certifications for this profile. Please add one if required.

Add New Licenses and Certifications

Return to Search

Add

Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info

[Favorites](#) > [Main Menu](#) > [Organizational Development](#) > [Position Management](#) > [Maintain Positions/Budgets](#) > [Add/Update Position Info](#)

ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Information Find | View All First 1 of 1 Last

Position Number 40000006 + -
 Headcount Status Overallocated Current Head Count 4 out of 1
 *Effective Date 11/01/2015 *Status Active
 Reason CNY Conversion Use Only Action Date 11/03/2015
 *Position Status Approved Status Date 11/03/2015 Key Position

Job Information

*Business Unit UCOP1 UC Office of President
 Job Code 007300 APPLICATIONS PROGR 3
 *Reg/Temp Not Applicable *Full/Part Time Fixed
 *Regular Shift Not Applicable Union Code 99 Non-Represented
 Title APPLICATIONS PROGR 3 Short Title APPLICATIO [Detailed Position Description](#)

Work Location

*Reg Region USA United States
 Department 814100 TECHNOLOGY DELIVERY SVS Company UCS University of California
 Location KAISER UCOP - Kaiser Center
 Reports To 40000533 APPLICATIONS PROGM MGR 1 Dot-Line
 Supervisor Lvl

Salary Plan Information

Salary Admin Plan CTOP Grade 22 Step
 Standard Hours 40.00 Work Period W Weekly

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|------|------|------|------|------|-----|-----|
| 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | | |

USA
 FLSA Status Exempt Bargaining Unit 8888
 Updated on 11/03/2015 2:19:11PM Updated By UC_CONV

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

[Favorites](#) > [Main Menu](#) > [Organizational Development](#) > [Position Management](#) > [Maintain Positions/Budgets](#) > [Add/Update Position Info](#)

ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
 Headcount Status Overallocated Current Head Count 4 out of 1

Specific Information Find | View All First 1 of 1 Last
 Effective Date 11/01/2015 Status Active

Max Head Count
 Mail Drop ID
 Work Phone
 Health Certificate
 Signature Authority

Incumbents

Update Incumbents
 Include Salary Plan/Grade
 Force Update for Title Changes
 Include FTE
 Budgeted Position
 Confidential Position
 Job Sharing Permitted
 Available for Telework

Education and Government

Position Pool ID
 *Pre-Encumbrance Indicator Calc Group (Flex Service)
 *Encumber Salary Option Academic Rank
 *Classified Indicator FTE Adds to FTE Actual Count

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
 Headcount Status Overallocated Current Head Count 4 out of 1

Employee Relations Code Find | View All First 1 of 1 Last
 Effective Date 11/01/2015 Status Active

HR Group test descr
 *Employee Relations Code Representation Code Covered

Special Training Code Personalize | Find | 1 of 1 Last

| Special Training Code | Description |
|-----------------------|-------------|
| 1 | |

Security Clearance Personalize | Find | 1 of 1 Last

| Security Clearance Type | Description |
|-------------------------|-------------|
| 1 | |

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[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
Headcount Status Overallocated **Current Head Count** 4 out of 1

| Current Budget | | | | |
|----------------|------------|-------|---------|-------|
| Earnings | Deductions | Tax | Cdn Tax | Total |
| 0.000 | 0.000 | 0.000 | 0.000 | 0.00 |

| Current Incumbents | | | | | | | | | |
|--------------------|-------------|-----------|-------------|------------------|----------------|-----------------|---------------------|------------------------|--------------------------|
| Empl ID | Empl Record | Full/Part | Stnd Hrs/Wk | Name | Effective Date | Action | Action Reason | Override Position Data | Job Data |
| 10138948 | 0 | Fixed | 40.00 | Summer Primary | 06/16/2016 | Hire | | N | Job Data |
| 30226299 | 0 | Fixed | 40.00 | Sharon E346 1486 | 11/01/2015 | Pay Rate Change | Across-The-Board | N | Job Data |
| 43500040 | 0 | Fixed | 40.00 | AMRR0053 Salar | 07/01/2016 | Data Change | Correction-Pay Rate | Y | Job Data |
| 59993505 | 0 | Fixed | 40.00 | ABBRTest New | 09/15/2016 | Hire | | N | Job Data |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)



[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

| Supporting Documents | | | | | | |
|----------------------|----------------|-----------------|-------------|-----------------|-----------|--------------------------|
| Position Number | Effective Date | Position Reason | Operator ID | Date/Time Stamp | File Name | Download |
| 140000006 | | | | | | Download |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay

Favorites ▾
Main Menu ▾ > Payroll for North America ▾ > Employee Pay Data USA ▾ > Create Additional Pay
Home | Worklist | MultiChannel Console

ORACLE

Create Additional Pay

HHH Yong Employee Empl ID 10257839 Empl Record 0

Additional Pay Find | View All First 1 of 1 Last

*Earnings Code Bonus + -

Effective Date Find | View All First 1 of 1 Last

Effective Date + -

Payment Details Find | View All First 1 of 1 Last

*Addl Seq Nbr End Date + -

Rate Code Reason Not Specified

Earnings Hourly Rate

Hours Goal Balance

Goal Amount

Sep Check Nbr Disable Direct Deposit

OK to Pay Prorate Additional Pay

Applies To Pay Periods

First Second Third Fourth Fifth

Job Information

Employee Type Hourly Standard Hours 20.00
Compensation Rate \$22.000000 Frequency Hourly

Default Job Data

Position E3460001
Business Unit LACMP UCLA Campus
Department 143000 NEUROBIOLOGY
Job Code 004682 STDT 1 WORK STUDY
Combination Code
GL Pay Type
Shift Not Applicable

Job Data Override

Position

Business Unit

Department

Job Code

Combination Code Edit ChartFields
GL Pay Type
*Addl Shift Use Job Shift

Tax Information

State

Tax Periods

Locality

*Tax Method Annualized

*Tax Frequency Use Pay Group Frequency

*Benefit Deductions Taken No Override

Benefit Ded Subset ID

*General Deductions Taken No Override

General Ded Subset ID

Save Return to Search Previous in List Next in List Notify Refresh Update/Display

Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review

[Favorites](#) > [Main Menu](#) > [Compensation](#) > [Base Compensation](#) > [Group Increases](#) > [UC Employee Review](#)

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[UC Employee Review](#) | [Reviewers](#)

Tania Wu Employee **Empl ID** 10103279 **Empl Record** 0

Review Details Find | View All First 1 of 1 Last

***Effective Date:** 11/02/2016

Review Type:

From Date:

To Date:

Next Review Date:

Business Unit: LACMP UCLA Campus

Department: 143000 NEUROBIOLOGY

Company: UCS

Job Code: CWR011 Volunteer

Position: E346CWRS An individual providing services for UC without promise, expectations or receipt of compensation.

Rating Model:

Review Rating

[Favorites](#) > [Main Menu](#) > [Compensation](#) > [Base Compensation](#) > [Group Increases](#) > [UC Employee Review](#)

[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Pe](#)

ORACLE

[UC Employee Review](#) | [Reviewers](#)

Tania Wu Employee **Empl ID** 10103279 **Empl Record** 0

Review Details Find | View All First 1 of 1 Last

Effective Date: 11/02/2016 **Next Review Date:**

Business Unit: LACMP UCLA Campu **Salary Admin Plan:** APU5

Salary Grade: 1 **Step:** 5

Job Code: CWR011 Vol **Last Hire Date** 06/01/2016

Reports To Position Number BMC80403 **Name** qqq Davis

Reviewers Find First 1 of 1 Last

***Evaluation Type:** **Reviewer ID:**

Main Menu > Workforce Administration > Personal Information > Search for People

Favorites ▾ Main Menu ▾ > Workforce Administration ▾ > Personal Information ▾ > Search for People

ORACLE®

Home | Worklist | MultiChannel

All ▾ Search [] >> Advanced Search

Search/Match

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value


▼ Search Criteria

Search Type = [] []

Search Parameter begins with [] 🔍

Ad Hoc Search

Description begins with []

 Search Clear Basic Search 🔍 Save Search Criteria

[Favorites](#) | [Main Menu](#) | [Workforce Administration](#) | [Personal Information](#) | [Search for People](#)
[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)
ORACLE [Advanced Search](#)

Search Criteria

Search Type Person Ad Hoc Search

Search Parameter PERSON_SEARCH Person Search

Search Result Rule [?](#)

Search Result Code

User Default

Search Criteria [?](#)

| Search Fields | Value |
|-------------------|----------------------|
| National Id | <input type="text"/> |
| First Name Search | <input type="text"/> |
| Last Name Search | <input type="text"/> |
| Date of Birth | <input type="text"/> |

Search by Order Number [?](#)

| Search Order | Description | |
|--------------|--------------------|---|
| 10 | NID Only | <input type="button" value="Selective Search"/> |
| 20 | Name, Bday & NID | <input type="button" value="Selective Search"/> |
| 30 | First Name and DOB | <input type="button" value="Selective Search"/> |

WFA INQUIRY NO PII ROLE

| | |
|-----------------------------|--|
| Functional Role | WFA Inquiry - No PII |
| Purpose / Definition | Inquiry role to view main WFA components, but excludes any with Personal Identification Info |

NAVIGATION TO VIEWABLE PAGES

| |
|---|
| Main Menu > WFA > Personal Information > Person Organizational Summary |
| Main Menu > WFA > Personal Information > Biographical > Additional Names |
| Main Menu > WFA > Personal Information > Organizational Relationships > Person Checklist |
| Main Menu > WFA > Personal Information > Citizenship > Identification Data |
| Main Menu > WFA > Job Information > Review Job Information > Workforce Job Summary |
| Main Menu > WFA > Job Information > Job Data |
| Main Menu > WFA > Smart HR Template > Transaction Status |
| Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles |
| Main Menu > Org Development > Position Mgmt > Maintain Positions/Budgets > Add/Update Position Info |
| Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay |
| Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review |
| Main Menu > WFA > Personal Information > Search for People |

VIDEOS:

- [View Position Info](#)
- [View Transaction Status](#)

WEB BASED TUTORIALS:

- [Employee Data Inquiry](#)
- [Workforce Administration Overview](#)

SIMULATIONS:

- [View Person Organizational Summary](#)
- [View Additional Names](#)
- [Update Person Checklist](#)
- [View Identification Data](#)
- [View Workforce Job Summary](#)
- [View Job Data](#)
- [View Transaction Status – Transaction Status Page](#)
- [View Transaction Status – Transaction Status Page \(different than above\)](#)
- [View Person Profile](#)
- [View Position Information](#)
- [View UC Employee Review](#)
- [Search for People Using Search/Match](#)

SCREENSHOTS:

Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Person Organizational Summary

TestGM24 Kelly Person ID 20513767 Benefit Eligibility Hours Limited Hours Career Limited Hours Floater

Employment Instances Find | View All First 1 of 1 Last

| ORG Instance | Primary Job | HR Status | Inactive | Payroll Status | Retired | Last Hire | Termination Date |
|--------------|-------------------------------------|-----------|----------|----------------|---------|------------|------------------|
| 0 | <input checked="" type="checkbox"/> | | | | | 09/10/1984 | 06/29/2015 |

Assignments Personalize | Find | View All First 1 of 1 Last

| Empl Record | Business Unit | Position Number | Dept ID | Department Description | Job Code | Description | Expected Job End Date | FTE | Employee Class | Union Code | FLSA Status | Pay Group | Employee Type | Probation Code | Probation End Date |
|-------------|---------------|-----------------|------------|------------------------------|----------|---------------------|-----------------------|-----|---------------------|------------|-------------|-----------|---------------|----------------|--------------------|
| 0 | UCOP1 | | UNIVERSITY | Univ of CA, Ofc of President | CONV | CONVERSION JOB CODE | | | Conversion Use Only | ZZZ | X | CNV | H | None | |

Return to Search Previous in List Next in List Notify

Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names

Additional Names

TestGM24 Kelly Person ID 20513767

Current Names Personalize | Find | View All | First 1-2 of 2 Last

| Type of Name | As Of Date | Name | Status | | |
|--------------|------------|-----------------|--------|-------------------|-----|
| 1 Primary | 09/10/1984 | Kelly, TestGM24 | Active | View Name History | + - |
| 2 Former | 09/10/1984 | Kelly, TestGM24 | Active | View Name History | + - |

Save Return to Search Notify Update/Display Include History Correct History

Additional Names

TestGM24 Kelly

Person ID 20513767

Current Names Personalize | Find | View All | First 1-2 of 2 Last

| Type of Name | As Of Date | Name | Status | | |
|--------------|------------|-----------------|--------|-------------------|-----|
| 1 Primary | 09/10/1984 | Kelly, TestGM24 | Active | View Name History | + - |
| 2 Former | 09/10/1984 | Kelly, TestGM24 | Active | View Name History | + - |

Save Return to Search Notify Update/Display Include History Correct History

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist

Person Checklist

TestGM24 Kelly Person ID 20513767

Checklist History Find | View All First 1 of 1 Last

*Checklist Date 10/19/2016

*Checklist

Comment

Person Checklist Items Personalize | Find | View All First 1 of 1 Last

| *Sequence | *Item Code | Description | *Status | Status Date | | |
|-----------|------------|-------------|-----------|-------------|-----|--|
| | | | Initiated | | + - | |

Save Return to Search Notify

Person Checklist

TestGM24 Kelly

Person ID 20513767

Checklist History Find | View All First 1 of 1 Last

*Checklist Date 10/19/2016

*Checklist

Comment

Person Checklist Items Personalize | Find | View All First 1 of 1 Last

| *Sequence | *Item Code | Description | *Status | Status Date | | |
|-----------|------------|-------------|-----------|-------------|-----|--|
| | | | Initiated | | + - | |

Save Return to Search Notify

Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

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ORACLE

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

TestGM24 Kelly Person ID 20513767

Citizenship/Passport Find First 1 of 1 Last
 *Country Default Country - Conversion
 Citizenship Status

Passport Information Find | View All First 1 of 1 Last
 *Passport Number
 Issue Date
 Expiration Date
 Country Default Country - Conversion
 State
 City
 Authority
 Comment

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Personal Information](#) > [Citizenship](#) > [Identification Data](#)

ORACLE

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

TestGM24 Kelly Person ID 20513767

Visa/Permit Data Find First 1 of 1 Last
 *Country
 *Type

Visa / Permit History Find | View All First 1 of 1 Last
 *Effective Date
 *Status *Status Date
 Duration *Type of Duration
 Issue Date Number
 Date of Entry into Country Expiration Date
 Issuing Authority
 Issue Place

Supporting Documents Needed Personalize | Find | View All First 1 of 1 Last

| *Sup Doc ID | Description | Request Date | Date Received |
|------------------------------------|-------------|--|--|
| 1 <input type="button" value="Q"/> | | <input type="text"/> <input type="button" value="B1"/> | <input type="text"/> <input type="button" value="B1"/> |

[Citizenship/Passport](#) | [Visa/Permit Data](#) | [Employee Photo](#)

Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Job Information](#) > [Review Job Information](#) > [Workforce Job Summary](#)

ORACLE

Workforce Job Summary

test241 SDADAD EMP Empl ID 16679827
 Empl Status Active Hire Date 01/24/2005

[Go To Job Data](#)

| Job Information | | | | | | | |
|-----------------------------|-----------------|----------------|-------------|--------------|---------------|----------------------|---------------|
| General | Job Information | Work Location | Salary Plan | Compensation | UC Job | | |
| Organizational Relationship | Empl Record | Effective Date | Seq | Action | Action Reason | Description | Job Indicator |
| EMP | 0 | 11/01/2015 | 0 | Data Chg | CNV | CONV: Conversion row | Primary |
| EMP | 0 | 07/01/2015 | 0 | Pay Rt Chg | ATB | Across-The-Board | Primary |
| EMP | 0 | 01/24/2005 | 1 | Transfer | CNV | Used for Conversion | Primary |
| EMP | 0 | 01/24/2005 | 0 | Hire | CNV | Conversion Use Only | Primary |

[Return to Search](#) [Notify](#)

Main Menu > Workforce Administration > Job Information > Job Data

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New Window | Help | F

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Work Location Find First 1 of 2 Last

*Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 *Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active *Job Indicator Secondary Job

Position Number 40000362 EXEC AST 3
[Override Position Data](#)

Position Entry Date 11/01/2015
 Position Management Record

Regulatory Region USA United States
 Company UCS University of California
 Business Unit UCOP1 UC Office of President
 Department 807500 UC PRESS BOOKS

Department Entry Date 11/01/2015
 Location 155GRAND 155 Grand Avenue
 Establishment ID UCOP UC Office of the President Date Created 11/01/2016

Last Start Date 11/19/2007
 Expected Job End Date End Job Automatically

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Save](#) [Return to Search](#) [Previous in List](#) [Next in List](#) [Notify](#) [Refresh](#) [Update/Display](#) [Include History](#) [Correct History](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

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[Work Location](#) | **[Job Information](#)** | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Job Information Find First 1 of 2 Last

[Go To Row](#)

Effective Date 11/01/2016
 Effective Sequence 1
 HR Status Active
 Payroll Status Active

Action Data Change
 Reason Update Job Indicator
 Job Indicator Secondary Job

Current

Job Code 007384 EXEC AST 3
 Entry Date 11/01/2015
 Supervisor Level
 Supervisor ID

Reports To 40000404 DIR UNIV PRESS 16380464 Lindsey Zaruchaeva
 Regular/Temporary Not Applicable Full/Part Fixed
 *Empl Class Career *Officer Code None
 Regular Shift Not Applicable Shift Rate
 Classified Ind Professional & Support Staff Shift Factor

Standard Hours

| | | | | |
|---|----------|---|------------|--------|
| Standard Hours | 40.00 | Work Period | W | Weekly |
| FTE | 1.000000 | As of Date | 11/01/2016 | |
| <input checked="" type="checkbox"/> Adds to FTE Actual Count? | | <input type="checkbox"/> Encumbrance Override | | |
| Combined Standard Hours | 80.00 | FTE | 2.000000 | |

Contract Number

Contract Number [Next Contract Number](#)

Contract Type

USA

[Job Data](#) [Employment Data](#) [Earnings Distribution](#) [Benefits Program Participation](#)

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[Work Location](#) | [Job Information](#) | **[Job Labor](#)** | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

[Labor Information](#) [Find](#)

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Bargaining Unit
 Labor Agreement
 Labor Agreement Entry Dt
 Employee Category
 Employee Subcategory
 Employee Subcategory 2
 Position Management Record

Union Code 99 Non-Represented
 Union Seniority Date

Works Council ID
 Labor Facility ID
 Entry Date
 Stop Wage Progression
 Pay Union Fee
 Exempt from Layoff Reason

Assigned Seniority Dates Personalize | [Find](#) | [View All](#) | | | First 1 of 1 Last

| Seniority Date | Control Value | *Labor Seniority Date | Override | Override Reason |
|----------------|---------------|-----------------------|--------------------------|-----------------|
| | | | <input type="checkbox"/> | |

[Recalculate Seniority Dates](#)

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | **Payroll** | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Payroll Information Find First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Payroll System Payroll for North America
 Absence System Absence Management

Payroll for North America

Pay Group MME UCOP Salary Exempt Monthly
 Employee Type S Salaried Holiday Schedule NONE None
 Tax Location Code CA-0M00000 CA-UC Office/President FICA Status Subject
 GL Pay Type [Edit ChartFields](#)
 Combination Code

Absence Management System

Pay Group KBMONTHLY Kar's Monthly

Setting

Use Pay Group Eligibility Eligibility Group STAFF99 Non-Rep'd Staff PSS, MSP,SMG
 Use Pay Group Rate Type Exchange Rate Type
 Use Pay Group As Of Date Use Rate As Of

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | **Salary Plan** | [Compensation](#) | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Salary Plan Find | View All First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
 Effective Sequence 1 Action Data Change
 HR Status Active Reason Update Job Indicator
 Payroll Status Active Job Indicator Secondary Job

Current

Salary Admin Plan CTOP CT - Office of the President
 Grade 20 Grade 20 Grade Entry Date 11/01/2015
 Step Step Entry Date
 Includes Wage Progression Rule

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | **Compensation** | [UC Job Data](#)

STF Herron Empl ID 10035651
 Employee Empl Record 0

Compensation Find First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
Effective Sequence 1 **Action** Data Change
HR Status Active **Reason** Update Job Indicator
Payroll Status Active **Job Indicator** Secondary Job

Current

Compensation Rate 6,100.92 USD ***Frequency** M Monthly

▶ **Comparative Information** ?

▶ **Pay Rates** ?

Pay Components ? Personalize | Find | | | First 1 of 1 Last

| Amounts | Controls | Changes | Conversion | | | |
|-------------------------------|----------|------------------------------------|--------------------------|------------------------|---------|-----------------|
| *Rate Code | Seq | Comp Rate | Currency | Frequency | Percent | Rate Code Group |
| 1 UCANNL <input type="text"/> | 0 | 73,211.040000 <input type="text"/> | USD <input type="text"/> | A <input type="text"/> | | |

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

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[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | **UC Job Data**

STF Herron Empl ID 10035651
 Employee Empl Record 0

Probation Details Find | View All First 1 of 2 Last

Effective Date 11/01/2016 [Go To Row](#)
Effective Sequence 1 **Action** Data Change
HR Status Active **Reason** Update Job Indicator
Payroll Status Active **Job Indicator** Secondary Job

Current

***Probation Code:** **Probation End Date:**

Trial Employment End Date: **Academic Duration of Appt:**

ERIT/Phased Retirement End Dt: **Location Use End Date:**

Location Use Type: **Post Docs Anniversary Date:** Years Months Days

PY Career Duration: **Eligibility Group Override**

Pay Group Override: **Alternate Work Week**

Termination Override HR Primary Job Override

[Job Data](#) | [Employment Data](#) | [Earnings Distribution](#) | [Benefits Program Participation](#)

[Work Location](#) | [Job Information](#) | [Job Labor](#) | [Payroll](#) | [Salary Plan](#) | [Compensation](#) | [UC Job Data](#)

Main Menu > Workforce Administration > Smart HR Template > Transaction Status

[Favorites](#) > [Main Menu](#) > [Workforce Administration](#) > [Smart HR Template](#) > [Transaction Status](#)

Transaction Status

The following transactions are pending, canceled or have been processed by Human Resources.

HR Review Status

Transaction Type

Transaction Status

Start Date From To

| Select | Transaction Type | Effective Date | Transaction Status | Person ID | Empl Record | Action | Name |
|--------------------------|------------------------------|----------------|--------------------|-----------|-------------|--------|-------------------------------|
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/12/2016 | Requested | 59993565 | 0 Hire | | Testing7 Additional Pay E-308 |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/13/2016 | Completed | 19895557 | 0 Rehire | | Kathleen BMC 2015 |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/13/2016 | Requested | 59993567 | 0 Hire | | Ricky Ponting |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993568 | 0 Hire | | Michael Bevan |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 11104205 | 0 Hire | | DASDASD Scully |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993575 | 0 Hire | | Jackson Durai |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/14/2016 | Requested | 59993574 | 0 Hire | | Cass Castiel |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/16/2016 | Requested | 59993577 | 0 Hire | | Lincoln Burrows |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/16/2016 | Requested | 59993576 | 0 Hire | | Michael Scofield |
| <input type="checkbox"/> | Hire/Rehire and Profile Data | 10/17/2016 | Requested | 59993583 | 0 Hire | | Cisco Ramon |

[Select All](#) [Deselect All](#)

[Go To](#) [Smart HR Transactions](#)

Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles

Favorites > Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles

ORACLE

Person Profile

Empl ID 16679827

test241 SDADAD

Profile Type PERSON

UC Person

*Profile Status Active

*Description Pu Wang-Fackler

Print Comments

Profile Actions [Select Action]

Qualifications Education Oath / Patent Signature Date Multi-Location Appointments UC Student Status

▼ Honors and Awards

There are currently no Honors and Awards for this profile. Please add one if required.

+ Add New Honors and Awards

▼ Licenses and Certifications (Requires Approval)

There are currently no Licenses and Certifications for this profile. Please add one if required.

+ Add New Licenses and Certifications

Save

Return to Search

Add

Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info

Favorites ▾
Main Menu ▾ > Organizational Development ▾ > Position Management ▾ > Maintain Positions/Budgets ▾ > Add/Update Position Info 🔍

Description | Specific Information | UC Position Data | Budget and Incumbents | Supporting Documents

Position Information
Find | View All
First 1 of 1 Last

Position Number 40000006 + -

Headcount Status Overallocated Current Head Count 4 out of 1

*Effective Date 11/01/2015 🔍 *Status Active ▾

Reason CNY 🔍 Conversion Use Only Action Date 11/03/2015

*Position Status Approved ▾ Status Date 11/03/2015 🔍 Key Position

Job Information

*Business Unit UCOP1 🔍 UC Office of President

Job Code 007300 🔍 APPLICATIONS PROGR 3

*Reg/Temp Not Applicable ▾ *Full/Part Time Fixed ▾

*Regular Shift Not Applicable ▾ Union Code 99 🔍 Non-Represented

Title APPLICATIONS PROGR 3 Short Title APPLICATIO Detailed Position Description

Work Location

*Reg Region USA 🔍 United States

Department 814100 🔍 TECHNOLOGY DELIVERY SVS Company UCS University of California

Location KAISER 🔍 UCOP - Kaiser Center

Reports To 40000533 🔍 APPLICATIONS PROGM MGR 1 Dot-Line 🔍

Supervisor Lvl 🔍

Salary Plan Information

Salary Admin Plan CTOP 🔍 Grade 22 🔍 Step 🔍

Standard Hours 40.00 Work Period W 🔍 Weekly

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|------|------|------|------|------|-----|-----|
| 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | | |

USA

FLSA Status Exempt ▾ Bargaining Unit 8888 🔍

Updated on 11/03/2015 2:19:11PM Updated By UC_CONV

Save | Return to Search | Previous in List | Next in List | Notify | Add | Update/Display | Include History | Correct History

Description | Specific Information | UC Position Data | Budget and Incumbents | Supporting Documents

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ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
 Headcount Status Overallocated Current Head Count 4 out of 1

Specific Information Find | View All First 1 of 1 Last

Effective Date 11/01/2015 Status Active

Max Head Count
 Mail Drop ID
 Work Phone
 Health Certificate
 Signature Authority

Incumbents

Update Incumbents
 Include Salary Plan/Grade
 Force Update for Title Changes
 Include FTE
 Budgeted Position
 Confidential Position
 Job Sharing Permitted
 Available for Telework

Education and Government

Position Pool ID
 *Pre-Encumbrance Indicator Calc Group (Flex Service)
 *Encumber Salary Option Academic Rank
 *Classified Indicator FTE Adds to FTE Actual Count

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
 Headcount Status Overallocated Current Head Count 4 out of 1

Employee Relations Code Find | View All First 1 of 1 Last

Effective Date 11/01/2015 Status Active

HR Group test descr
 *Employee Relations Code Representation Code Covered

Special Training Code Personalize | Find | First 1 of 1 Last

| Special Training Code | Description |
|-----------------------|-------------|
| 1 | |

Security Clearance Personalize | Find | First 1 of 1 Last

| Security Clearance Type | Description |
|-------------------------|-------------|
| 1 | |

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[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

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ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Position Number 40000006
Headcount Status Overallocated **Current Head Count** 4 **out of** 1

| Current Budget | | | | |
|----------------|------------|-------|---------|-------|
| Earnings | Deductions | Tax | Cdn Tax | Total |
| 0.000 | 0.000 | 0.000 | 0.000 | 0.00 |

| Current Incumbents | | | | | | | | | |
|--------------------|-------------|-----------|-------------|------------------|----------------|-----------------|---------------------|------------------------|--------------------------|
| Empl ID | Empl Record | Full/Part | Stnd Hrs/Wk | Name | Effective Date | Action | Action Reason | Override Position Data | Job Data |
| 10138948 | 0 | Fixed | 40.00 | Summer Primary | 06/16/2016 | Hire | | N | Job Data |
| 30226299 | 0 | Fixed | 40.00 | Sharon E346 1486 | 11/01/2015 | Pay Rate Change | Across-The-Board | N | Job Data |
| 43500040 | 0 | Fixed | 40.00 | AMRR0053 Salar | 07/01/2016 | Data Change | Correction-Pay Rate | Y | Job Data |
| 59993505 | 0 | Fixed | 40.00 | ABBRTest New | 09/15/2016 | Hire | | N | Job Data |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

[Favorites](#) > [Main Menu](#) > [Organizational Development](#) > [Position Management](#) > [Maintain Positions/Budgets](#) > [Add/Update Position Info](#)

ORACLE

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

| Supporting Documents | | | | | | |
|----------------------|----------------|-----------------|-------------|-----------------|-----------|--------------------------|
| Position Number | Effective Date | Position Reason | Operator ID | Date/Time Stamp | File Name | Download |
| 140000006 | | | | | | Download |

[Save](#) | [Return to Search](#) | [Previous in List](#) | [Next in List](#) | [Notify](#) | [Add](#) | [Update/Display](#) | [Include History](#) | [Correct History](#)

[Description](#) | [Specific Information](#) | [UC Position Data](#) | [Budget and Incumbents](#) | [Supporting Documents](#)

Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay

Favorites ▾
Main Menu ▾ > Payroll for North America ▾ > Employee Pay Data USA ▾ > Create Additional Pay
Home | Worklist | MultiChannel Console

Create Additional Pay

HHH Yong Employee **Empl ID** 10257839 **Empl Record** 0

Additional Pay Find | View All First 1 of 1 Last

*Earnings Code Bonus + -

Effective Date Find | View All First 1 of 1 Last

Effective Date + -

Payment Details Find | View All First 1 of 1 Last

| | |
|--|--|
| *Addl Seq Nbr <input type="text" value="1"/> | End Date <input type="text"/> |
| Rate Code <input type="text"/> | Reason <input type="text" value="Not Specified"/> |
| Earnings <input type="text" value="\$500.00"/> | Hourly Rate <input type="text"/> |
| Hours <input type="text"/> | Goal Balance <input type="text"/> |
| Goal Amount <input type="text"/> | <input type="checkbox"/> Disable Direct Deposit |
| Sep Check Nbr <input type="text"/> | <input checked="" type="checkbox"/> Prorate Additional Pay |

OK to Pay

Applies To Pay Periods

First Second Third Fourth Fifth

Job Information

| | |
|--|---|
| Employee Type <input type="text" value="Hourly"/> | Standard Hours <input type="text" value="20.00"/> |
| Compensation Rate <input type="text" value="\$22.000000"/> | Frequency <input type="text" value="Hourly"/> |

Default Job Data

| | |
|--|---|
| Position <input type="text" value="E3460001"/> | Business Unit <input type="text" value="LACMP"/> <input type="text" value="UCLA Campus"/> |
| Department <input type="text" value="143000"/> <input type="text" value="NEUROBIOLOGY"/> | Job Code <input type="text" value="004682"/> <input type="text" value="STDT 1 WORK STUDY"/> |
| Combination Code <input type="text"/> | GL Pay Type <input type="text"/> |
| Shift <input type="text" value="Not Applicable"/> | |

Job Data Override

| | |
|--|------------------------------------|
| Position <input type="text"/> | Business Unit <input type="text"/> |
| Department <input type="text"/> | Job Code <input type="text"/> |
| Combination Code <input type="text"/> | GL Pay Type <input type="text"/> |
| *Addl Shift <input type="text" value="Use Job Shift"/> | Edit ChartFields |

Tax Information

| | |
|---|--|
| State <input type="text"/> | Tax Periods <input type="text" value="1"/> |
| Locality <input type="text"/> | *Tax Method <input type="text" value="Annualized"/> |
| *Tax Frequency <input type="text" value="Use Pay Group Frequency"/> | *Benefit Deductions Taken <input type="text" value="No Override"/> |
| Benefit Ded Subset ID <input type="text"/> | *General Deductions Taken <input type="text" value="No Override"/> |
| General Ded Subset ID <input type="text"/> | |

Save Return to Search Previous in List Next in List Notify Refresh Update/Display

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ORACLE

[UC Employee Review](#) | [Reviewers](#)

Tania Wu Employee **Empl ID** 10103279 **Empl Record** 0

Review Details Find | View All First 1 of 1 Last

***Effective Date:** 11/02/2016

Review Type:

From Date:

To Date:

Next Review Date:

Business Unit: LACMP UCLA Campus

Department: 143000 NEUROBIOLOGY

Company: UCS

Job Code: CWR011 Volunteer

Position: E346CWRS An individual providing services for UC without promise, expectations or receipt of compensation.

Rating Model:

Review Rating

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ORACLE

[UC Employee Review](#) | [Reviewers](#)

Tania Wu Employee **Empl ID** 10103279 **Empl Record** 0

Review Details Find | View All First 1 of 1 Last

Effective Date: 11/02/2016 **Next Review Date:**

Business Unit: LACMP UCLA Campu **Salary Admin Plan:** APU5

Salary Grade: 1 **Step:** 5

Job Code: CWR011 Vol **Last Hire Date** 06/01/2016

Reports To Position Number BMC80403 **Name** qqq Davis

Reviewers Find First 1 of 1 Last

***Evaluation Type:** **Reviewer ID:**

Main Menu > Workforce Administration > Personal Information > Search for People

Favorites ▾ | Main Menu ▾ > Workforce Administration ▾ > Personal Information ▾ > Search for People

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Home | Worklist | MultiChannel

All ▾ Search [] >> Advanced Search

Search/Match

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value


▼ Search Criteria

Search Type = [] []

Search Parameter begins with [] 🔍

Ad Hoc Search

Description begins with []

 Search Clear Basic Search 🔍 Save Search Criteria

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[Home](#) | [Worklist](#) | [MultiChannel Console](#) | [Performance Trace](#) | [Add to Favorites](#)
ORACLE [Advanced Search](#)

Search Criteria

Search Type Person Ad Hoc Search

Search Parameter PERSON_SEARCH Person Search

Search Result Rule

Search Result Code

User Default

Search Criteria

| Search Fields | Value |
|-------------------|----------------------|
| National Id | <input type="text"/> |
| First Name Search | <input type="text"/> |
| Last Name Search | <input type="text"/> |
| Date of Birth | <input type="text"/> |

Search by Order Number

| Search Order | Description | |
|--------------|--------------------|---|
| 10 | NID Only | <input type="button" value="Selective Search"/> |
| 20 | Name, Bday & NID | <input type="button" value="Selective Search"/> |
| 30 | First Name and DOB | <input type="button" value="Selective Search"/> |

Complete the Training
at your own Pace



If you have questions, email us
at ucpathproject@ucsd.edu