To better understand the pages you have access to, it is strongly suggested you complete the following overview activities before tackling the Inquiry Training. These activities introduce UCPath concepts and vocabulary, as well as covering basic navigation.

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCPath System Overview</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>18 minutes</td>
</tr>
<tr>
<td>UCPath Center (UCPC) &amp; UCPath Online Portal</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>10 minutes</td>
</tr>
<tr>
<td>UCPath Vocabulary</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>14 minutes</td>
</tr>
<tr>
<td>UCPath Concepts &amp; Changes</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>26 minutes</td>
</tr>
<tr>
<td>UCPath Components</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>5 minutes</td>
</tr>
<tr>
<td>UCPath Navigation</td>
<td>Video</td>
</tr>
<tr>
<td></td>
<td>5 minutes</td>
</tr>
<tr>
<td>UCPath Basics &amp; Navigation</td>
<td>Job Aid</td>
</tr>
</tbody>
</table>

It is recommended you review the following:

<table>
<thead>
<tr>
<th>WEB BASED TUTORIALS</th>
<th>JOB AIDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PeopleSoft Overview</td>
<td>UCPath Navigation</td>
</tr>
<tr>
<td>Basics and Navigation</td>
<td>Work in Multiple UCPath Windows</td>
</tr>
<tr>
<td>Help Site Overview</td>
<td>UCPath Search Options</td>
</tr>
<tr>
<td>AWE Overview and Approvals</td>
<td>UCPath Work Center</td>
</tr>
<tr>
<td>AWE Administration</td>
<td>Clear Your Web Browser’s Cache</td>
</tr>
</tbody>
</table>

The Inquiry Role allows you to view, but not edit, specific pages within UCPath. Select from the 19 different Inquiry Roles in the table of contents to be directed to the appropriate information. You might be provisioned into one or more of these, dependent on your roles and responsibilities at UC San Diego.

NOTES:
1. Before clicking links listed under the Web Based Tutorial categories you must first log in to the UC Learning Center. Once you are logged in, the link will direct you to the specific course.
2. All screenshots included in this guide are scrambled/stage data.
# TABLE OF CONTENT

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<tr>
<th>Role</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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<td>ABSENCE MANAGEMENT INQUIRY ROLE</td>
<td>3</td>
</tr>
<tr>
<td>BUDGET SNAPSHOT INQUIRY ROLE</td>
<td>6</td>
</tr>
<tr>
<td>CONTRACT PAY INQUIRY ROLE</td>
<td>7</td>
</tr>
<tr>
<td>DIRECT RETRO INQUIRY ROLE</td>
<td>10</td>
</tr>
<tr>
<td>E-010 ERROR REPORTING – GL</td>
<td>15</td>
</tr>
<tr>
<td>E-010 ERROR REPORTING – PY</td>
<td>16</td>
</tr>
<tr>
<td>FILE DISTRIBUTION DASHBOARD</td>
<td>17</td>
</tr>
<tr>
<td>I9 EVERIFY REVIEWER</td>
<td>20</td>
</tr>
<tr>
<td>HEALTH CARE FACILITATOR</td>
<td>23</td>
</tr>
<tr>
<td>LOCATION REPORTS DISTRIBUTION ROLES</td>
<td>27</td>
</tr>
<tr>
<td>FUNDING INQUIRY ROLE</td>
<td>28</td>
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<tr>
<td>PAYROLL INQUIRY ROLE</td>
<td>32</td>
</tr>
<tr>
<td>PERSON CHECKLIST</td>
<td>40</td>
</tr>
<tr>
<td>PERSONAL ORG SUMMARY INQUIRY ROLE</td>
<td>41</td>
</tr>
<tr>
<td>PREPSHUP STAGING TABLES READ ONLY (E-011, E-012)</td>
<td>42</td>
</tr>
<tr>
<td>REVIEW PAYCHECK INQUIRY ROLE</td>
<td>44</td>
</tr>
<tr>
<td>UC EXTERNAL SYSTEM IDS</td>
<td>48</td>
</tr>
<tr>
<td>WFA INQUIRY ROLE:</td>
<td>51</td>
</tr>
<tr>
<td>WFA INQUIRY NO PII ROLE</td>
<td>72</td>
</tr>
</tbody>
</table>
ABSENCE MANAGEMENT INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>AM Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role to view main AM components</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES:

- Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > UC Customizations > Extended Absence Trans History
- Main Menu > UC Customizations > UC Extensions > Admin - Review Absence Balance
- Main Menu > Global Payroll & Absence Mgmt > Payee Data > Career & Benefits Elig Hrs INQ
- Main Menu > UC Customizations > UC Extensions > Manage Accruals

JOB AIDS:
- UCPATH Location Absence Management Navigation
- Earn Code to Absence Mapping
- Earnings Code Configuration

VIDEOS:
- View Absence Eligibility
- View Absence Request History

WEB BASED TUTORIALS:
- Absence Management Overview
- Absence Management Inquiry

SIMULATIONS:
- View Extended Absence Trans History Component
- View Employee Absence Balance Data
- View Career and Benefits Elig Hrs INQ
- View Manage Accruals

SCREENSHOTS:
Main Menu > Global Payroll & Absence Mgmt > Payee Data > Maintain Absences > UC Customizations > Extended Absence Trans History
Main Menu > UC Customizations > UC Extensions > Admin - Review Absence Balance

As of Date: 02/13/2016

Current Balance

<table>
<thead>
<tr>
<th>Leave</th>
<th>Beginning Balance</th>
<th>Taken</th>
<th>Earned</th>
<th>Adjustments</th>
<th>Ending Balance</th>
<th>Account Max</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Months</td>
<td>39.00</td>
<td>0.00</td>
<td>1.00</td>
<td></td>
<td>40.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Vacation</td>
<td>52.85</td>
<td>0.00</td>
<td>0.23</td>
<td></td>
<td>62.09</td>
<td>240.00</td>
</tr>
<tr>
<td>Sick</td>
<td>166.84</td>
<td>0.00</td>
<td>7.38</td>
<td></td>
<td>174.22</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Disclaimer: Ending balances only reflect absences that have been processed as of the date displayed.

Accrual For Pay Period By Appointment

<table>
<thead>
<tr>
<th>EmpId Record</th>
<th>Eligibility Group</th>
<th>Department</th>
<th>Position</th>
<th>Job Code</th>
<th>Pay Period Hours</th>
<th>Service</th>
<th>Vacation Factor</th>
<th>Vacation Accrued</th>
<th>Sick Factor</th>
<th>Sick Accrued</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 STAFF9</td>
<td>EXEC VP UC HEALTH</td>
<td>ADMIN OFCR 2</td>
<td>ADMIN OFCR 2</td>
<td>100.00</td>
<td>Y</td>
<td>0.057512</td>
<td>9.230720</td>
<td>0.405114</td>
<td>7.042040</td>
<td></td>
</tr>
</tbody>
</table>

Disclaimer: A month of qualifying service is earned when you are on pay status for at least half the number of working hours in the month or the quadriweekly cycle.

Main Menu > Global Payroll & Absence Mgmt > Payee Data > Career & Benefits Elig Hrs INQ
Main Menu > UC Customizations > UC Extensions > Manage Accruals

<table>
<thead>
<tr>
<th>Transaction ID</th>
<th>Department</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0000000001</td>
<td>802200</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Empl ID</th>
<th>Name</th>
<th>Rate #</th>
<th>Begin Date</th>
<th>End Date</th>
<th>Adjustment/Payout</th>
<th>Time Code</th>
<th>Absence Element</th>
<th>Hours/Credits</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:3640229</td>
<td>Fogg Fogg</td>
<td>0</td>
<td>11/08/2015</td>
<td>11/14/2015</td>
<td>Hour REG</td>
<td>14.50</td>
<td></td>
<td></td>
<td>Per PPE 11/21/15 Timesheet</td>
</tr>
<tr>
<td>2:3640229</td>
<td>Fogg Fogg</td>
<td>0</td>
<td>11/10/2015</td>
<td>11/12/2015</td>
<td>Hour REG</td>
<td>16.00</td>
<td></td>
<td></td>
<td>Per PPE 11/22/15 Timesheet</td>
</tr>
</tbody>
</table>

Requestor: 10000003
Requested: 11/18/15 1:58:06.000000PM
BUDGET SNAPSHOT INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Budget Snapshot Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role to review budget snapshots and budget distribution.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Payroll Distribution > Commitment Accounting USA > UC Customizations > Snapshot Review

JOB AIDS:
- Labor Ledger Structure
- Earnings Code Configuration

WEB BASED TUTORIALS:
- Commitment Accounting Overview

SIMULATIONS:
- Export Budget Snapshot Data
- Review Budget Snapshot Data

SCREENSHOTS:

Main Menu > Payroll for North America > Payroll Distribution > Commitment Accounting USA > UC Customizations > Snapshot Review
CONTRACT PAY INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Contract Pay Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Monitor contract pay details before and after a person is paid on contract pay.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Payroll for North America > Employee Pay Data USA > Contract Payment Details
Main Menu > Workforce Administration > Job Information > Contract Administration > Update Contract Pay NA

SIMULATIONS:
- View Contract Payment Details Page
- View Update Contract Pay NA Component

SCREENSHOTS:
Main Menu > Payroll for North America > Employee Pay Data USA > Contract Payment Details
Main Menu > Workforce Administration > Job Information > Contract Administration > Update Contract Pay NA

**Contract Pay**

<table>
<thead>
<tr>
<th>Contract ID</th>
<th>Status</th>
<th>Active</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000001</td>
<td></td>
<td>Active</td>
</tr>
</tbody>
</table>

**Contract Information**

- **Effective Date**: 07/01/2017
- **Contract Pay Type**: Pay Over Contract
- **Monthly Frequency**: Monthly
- **Calculation Method**: Prorate
- **Daily Hours**: 0.00
- **Contract Begin Date**: 07/01/2017
- **Contract End Date**: 06/30/2018
- **Payment Begin Date**: 07/01/2017
- **Payment End Date**: 06/30/2018
- **Actual Start Date**: 07/01/2017
- **Termination Date**: 06/30/2018

**Options**

- Exclude Holiday Schedule
- Prorate Hrs in Partial Period
- Renew Contract Automatically

[Save] [Return to Search] [Previous in List] [Next in List] [Notify] [Add] [Update/Display] [Include History]
Contract Pay Options

Betty Who

Employee

Empl ID 10092257

Empl Record 0

Contract ID 0000001

Status Active

Recalculate Contract

Contract Information

Effective Date 07/01/2017

Annualization Options

- Annualize Over 12 months
- Annualize Over Payment Periods
- User Specified

Funding Options

- Same as Contract Regular

Combo Code for Paid Not Earned

Edit ChartFields

Combo Code for Earned Not Paid

Edit ChartFields

Save | Return to Search | Previous in List | Next in List | Notify | Add | Update Display | Include Header
DIRECT RETRO INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Direct Retro Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role for Direct Retro Transactions</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES
Main Menu > Payroll for North America > Payroll Distribution > UC Customizations > Review Retro Distribution

JOB AIDS:
- Labor Ledger Structure

WEB BASED TUTORIALS:
- Direct Retro Inquiry

SIMULATIONS:
- Review Retro Distribution
**SCREENSHOTS:**

Main Menu > Payroll for North America > Payroll Distribution > UC Customizations > Review Retro Distribution

---

**UCPATH INQUIRY ROLES | Self-Paced Training**

---

**UCSan Diego**
### Retro Distribution Transaction

<table>
<thead>
<tr>
<th>Run Control ID</th>
<th>Created By</th>
<th>Transaction Type</th>
<th>Status</th>
<th>Created</th>
<th>Date of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>DR0000000000001</td>
<td>10000181</td>
<td>Direct</td>
<td>Complete</td>
<td>11/24/2015</td>
<td>11/24/2015</td>
</tr>
</tbody>
</table>

#### Check Taxes Line

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Employee Name</th>
<th>Pay Group</th>
<th>Pay End Date</th>
<th>Off Cycle</th>
<th>Employee ID</th>
<th>Pay</th>
<th>Line</th>
<th>Separate Check</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Tax Distribution

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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<tbody>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Message

**Application**

**Message Number**

---

UCPATH INQUIRY ROLES | Self-Paced Training

Table of Content
E-010 ERROR REPORTING – GL

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>E-010 Error Reporting - GL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Central Error Reporting Distribution Role for E-010 - for the GL interfaces: I-101, I-159, I-160, I-703</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES
Main Menu > Reporting Tools > Report Manager

JOB AIDS:
- Location Error Report for Locations
- E-010 Location Error Reporting Resolution Guide

SIMULATIONS:
- Monitor UCPath Center Cases

SCREENSHOTS:
Main Menu > Reporting Tools > Report Manager

![Screen shot of UCPath Center Case Management System]
E-010 ERROR REPORTING – PY

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>E-010 Error Reporting - PY</th>
</tr>
</thead>
</table>

NAVIGATION TO VIEWABLE PAGES
Main Menu > Reporting Tools > Report Manager

JOB AIDS:
- Location Error Report for Locations
- E-010 Location Error Reporting Resolution Guide

SIMULATIONS:
- Monitor UCPath Center Cases

SCREENSHOTS:
Main Menu > Reporting Tools > Report Manager

![Screen Shot of Report Manager Page]
FILE DISTRIBUTION DASHBOARD

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>File Distribution Dashboard (E-017)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Role to view the File Distribution Dashboard which helps track interface files in near real time as they move from UCPath to vendors/locations and vice-versa. This functionality provides insights to support teams to track the status of UCPath file transfers.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > UC Customizations > UC Interfaces > UC Interface Dashboard > File Distribution Monitoring

SIMULATIONS:
- Monitor UCPath Center Cases
SCREENSHOTS:
Main Menu > UC Customizations > UC Interfaces > UC Interface Dashboard > File Distribution Monitoring

File Distribution Monitoring

Enter any information you have and click Search. Leave fields blank for a list of all values.

Search Criteria

GoAsStepTimestamp = [Dropdown]
Control-M Job Name: begins with [Dropdown]
GoA Job Name: begins with [Dropdown]
Input File Name: begins with [Dropdown]
Step Result: begins with [Dropdown]

[Include History] [Case Sensitive]

Search
Clear
Basic Search

Save Search Criteria

Search Results

Only the first 300 results can be displayed.

View All
First 1-300 of 300 Last

<table>
<thead>
<tr>
<th>GoAsStepTimestamp</th>
<th>Control-M Job Name</th>
<th>GoA Job Name</th>
<th>Control-M Job ID</th>
<th>Input File Name</th>
<th>Step Result</th>
</tr>
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<tbody>
<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
<td>ucpd2431_pill</td>
<td>10000000015509</td>
<td>(blank)</td>
<td>Success</td>
</tr>
<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
<td>ucpd2431_pill</td>
<td>1000000006517 TEST_1b056ac1ucpaht_20170530_01.txt</td>
<td>Success</td>
<td></td>
</tr>
<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
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<td>1000000006517 TEST_1b056ac1ucpaht_20170530_01.txt.ppp</td>
<td>Success</td>
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<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
<td>ucpd2431_pill</td>
<td>10000000015509</td>
<td>(blank)</td>
<td>Success</td>
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<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
<td>ucpd2431_pill</td>
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<tr>
<td>05/31/2017</td>
<td>ucpd2431_pill</td>
<td>ucpd2431_pill</td>
<td>10000000015509</td>
<td>(blank)</td>
<td>Success</td>
</tr>
</tbody>
</table>

UCPATH INQUIRY ROLES | Self-Paced Training
### File Distribution Monitoring

<table>
<thead>
<tr>
<th>Control Job Name</th>
<th>GOA Job Name</th>
<th>GOA Job ID</th>
<th>GOA Job Name</th>
<th>GOA Job ID</th>
</tr>
</thead>
<tbody>
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<td>ucps3429_xm_pii</td>
<td>1000003000305</td>
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<tr>
<td>GOA Step Name</td>
<td>GOA Step Name</td>
<td>GOA Step Name</td>
<td>GOA Step Name</td>
<td></td>
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<tr>
<td>EditFile</td>
<td>EditFile</td>
<td>EditFile</td>
<td>EditFile</td>
<td></td>
</tr>
<tr>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td></td>
</tr>
<tr>
<td>Input File Name</td>
<td>Output File Name</td>
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<td></td>
</tr>
<tr>
<td>TEST_180666actucpath_20170530_01.txt</td>
<td>TEST_180666actucpath_20170530_01.txt</td>
<td>TEST_180666actucpath_20170530_01.txt</td>
<td>TEST_180666actucpath_20170530_01.txt</td>
<td></td>
</tr>
<tr>
<td>Input File Dir</td>
<td>Output File Dir</td>
<td>Input File Dir</td>
<td>Output File Dir</td>
<td></td>
</tr>
<tr>
<td>.UCSIT.joungping/</td>
<td>UC PATH TmpDir</td>
<td>.UCSIT.joungping/</td>
<td>UC PATH TmpDir</td>
<td></td>
</tr>
<tr>
<td>Input File Server</td>
<td>Input File Server</td>
<td>Input File Server</td>
<td>Input File Server</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:homicide@universityofcalifornia.edu">homicide@universityofcalifornia.edu</a></td>
<td><a href="mailto:homicide@universityofcalifornia.edu">homicide@universityofcalifornia.edu</a></td>
<td><a href="mailto:homicide@universityofcalifornia.edu">homicide@universityofcalifornia.edu</a></td>
<td><a href="mailto:homicide@universityofcalifornia.edu">homicide@universityofcalifornia.edu</a></td>
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</tr>
<tr>
<td>Input File Size</td>
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<td>Control Job Name</td>
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<td>EditFile</td>
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<td>EditFile</td>
<td>EditFile</td>
<td></td>
</tr>
<tr>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
<td></td>
</tr>
<tr>
<td>Input File Name</td>
<td>Output File Name</td>
<td>Input File Name</td>
<td>Output File Name</td>
<td></td>
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<tr>
<td>TEST_180666actucpath_20170530_01.txt</td>
<td>TEST_180666actucpath_20170530_01.txt</td>
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<td>Input File Dir</td>
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<td></td>
</tr>
<tr>
<td>.UCSIT.joungping/</td>
<td>UC PATH TmpDir</td>
<td>.UCSIT.joungping/</td>
<td>UC PATH TmpDir</td>
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</tr>
<tr>
<td>Input File Server</td>
<td>Input File Server</td>
<td>Input File Server</td>
<td>Input File Server</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:homicide@universityofcalifornia.edu">homicide@universityofcalifornia.edu</a></td>
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<td>Input File Size</td>
<td>Output File Size</td>
<td>Input File Size</td>
<td>Output File Size</td>
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<tr>
<td>14076357</td>
<td>14076357</td>
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</tr>
<tr>
<td>Control Job Name</td>
<td>GOA Job Name</td>
<td>GOA Job ID</td>
<td>GOA Job ID</td>
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</tr>
<tr>
<td>ucps3429_xm_pii</td>
<td>ucps3429_xm_pii</td>
<td>1000003000305</td>
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<td>PrintFile</td>
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<td>GOA Step Timestamp</td>
<td>GOA Step Timestamp</td>
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<tr>
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</tr>
<tr>
<td>.UCSIT.joungping/</td>
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<tr>
<td>Input File Server</td>
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</tr>
<tr>
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<td>GOA Job ID</td>
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</tr>
<tr>
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I9 eVERIFY REVIEWER

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>I-9 / eVerify Reviewer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Review data updated by Guardian / Glacier</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

Main Menu > Workforce Administration > Personal Information > Security Clearance

SIMULATIONS:
- View Security Clearance
- View Identification Data

SCREENSHOTS:
Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data
ORACLE

Citizenship/Passport | Visa/Permit Data | UC Work Authorization

Sydney Angulo

Visa/Permit Data

<table>
<thead>
<tr>
<th>Country</th>
<th>Type</th>
</tr>
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<tbody>
<tr>
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</table>

Visa / Permit History

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Status</th>
<th>Status Date</th>
<th>Type of Duration</th>
<th>Number</th>
<th>Expiration Date</th>
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<tbody>
<tr>
<td>10/12/2018</td>
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<td>10/12/2018</td>
<td>Months</td>
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</table>

Date of Entry into Country
Issuing Authority
Issue Place

Supporting Documents Needed

<table>
<thead>
<tr>
<th>Sup Doc ID</th>
<th>Description</th>
<th>Request Date</th>
<th>Date Received</th>
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Save | Return to Search | Previous in List | Next in List | Notify | Update/Display | Include History | Correct History

Citizenship/Passport | Visa/Permit Data | UC Work Authorization

Sydney Angulo

UC Work Authorization

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Expiration Date</th>
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<tbody>
<tr>
<td>10/12/2016</td>
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Issue Place

Save | Return to Search | Previous in List | Next in List | Notify | Update/Display | Include History | Correct History

Citizenship/Passport | Visa/Permit Data | UC Work Authorization
Main Menu > Workforce Administration > Personal Information > Security Clearance

Security Clearance

**Security Clearance**

**Security Clearance Type**

**Clearance Information**

*Effective Date* 10/19/2016
*Status* Active
*Clearance Number*
*Expiration Date*
*Sponsor*

**Background Investigation**

Investigation Status
Status Date
HEALTH CARE FACILITATOR

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Health Care Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>For Location Health Care Facilitator (HCF)</td>
</tr>
<tr>
<td>Who is this for?</td>
<td>Role for the Location Health Care Facilitator (HCF) to access Benefits Summary and Dependent/Beneficiary information.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Benefits > Review Employee Benefits > Benefits Summary
Main Menu > Benefits > Employee/Dependent Information > Update Dependent/Beneficiary

JOB AIDS:
- Benefits Administration (Ben Admin) Eligibility Configuration Fields
- I-181 Form Submission for Reporting BYH Hours

SIMULATIONS:
- View Benefits Summary

SCREENSHOTS:
Main Menu > Benefits > Review Employee Benefits > Benefits Summary

```
<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Coverage Election</th>
<th>Benefit Plan</th>
<th>Description</th>
<th>Coverage or Participation</th>
<th>Coverage Begin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>06/15/2017</td>
</tr>
<tr>
<td>Dental</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>06/15/2017</td>
</tr>
<tr>
<td>Vision</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>06/15/2017</td>
</tr>
<tr>
<td>Life and AD and D</td>
<td>Elect</td>
<td>PLFADD</td>
<td>PSBPLIFADD</td>
<td>$50000</td>
<td>06/15/2017</td>
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<tr>
<td>Basic Disability</td>
<td>Elect</td>
<td>PSTD</td>
<td>PSBR STD</td>
<td>55% of Salary</td>
<td>06/15/2017</td>
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<tr>
<td>Voluntary Long-Term Disability</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>06/15/2017</td>
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<tr>
<td>403(b)</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>11/01/2016</td>
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<tr>
<td>457(b)</td>
<td>Waive</td>
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<td>Waived</td>
<td>11/01/2016</td>
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<tr>
<td>DCP Contribution</td>
<td>Waive</td>
<td></td>
<td></td>
<td>Waived</td>
<td>11/01/2016</td>
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<tr>
<td>UC Retirement Plan</td>
<td>Elect</td>
<td>T13DPX</td>
<td>T13D C NCL</td>
<td>8% of Earnings</td>
<td>06/15/2017</td>
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```

Benefit Enrollment Summary | Benefit Deduction Summary
### Benefit Enrollment Summary

#### Latest Deductions

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<th>Dedn Code</th>
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<th>Pay Period End</th>
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<td>PLADDD</td>
<td>PSSBP Life</td>
<td>Nontaxable Benefit</td>
<td>50000.00</td>
<td>3.05</td>
<td>05/31/2017</td>
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<tr>
<td>30</td>
<td>STD</td>
<td>STD</td>
<td>P STD</td>
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<td>1454.55</td>
<td>9.80</td>
<td>05/31/2017</td>
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<tr>
<td>70</td>
<td>DCSFB</td>
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<td>Before-Tax</td>
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<td>286125</td>
<td></td>
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</table>

### Main Menu > Benefits > Employee/Dependent Information > Update Dependent/Beneficiary

#### Name History

- **Effective Date:** 03/21/2011
- **Format Type:** English
- **Display Name:** Ashley Rossi

[View Name]
David Zervou

Person ID 10000010

Dependent/Beneficiary ID 02
Name: Ashley Rossi

Address History

Effective Date: 03/21/2011

- Same Address as Employee

Address Type: Home

Employee's Current Address

Country: USA
State: California Address: 300 Lakeside Dr
City: Oakland Zip: 94612

Phone: 510-987-0457

Save | Return to Search | Previous in List | Next in List | Notify | Update/Display | Include History
LOCATION REPORTS DISTRIBUTION ROLES

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Location Report Distribution Roles</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCPath Role</td>
<td>ULSHR_RT_REPORT_DIST_SDCMP</td>
</tr>
<tr>
<td></td>
<td>ULSHR_RT_REPORT_DIST_SDMED</td>
</tr>
<tr>
<td>Purpose / Definition</td>
<td>Central Reporting Distribution Role for PS Reports to be distributed to the Location through Report Manager.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Reporting Tools > Report Manager

JOB AIDS:
- Location Error Report for Locations
- E-010 Location Error Reporting Resolution Guide

SIMULATIONS:
- Monitor UCPath Center Cases

SCREENSHOTS:
Main Menu > Reporting Tools > Report Manager

![UCPath Screen Shot](image-url)
FUNDING INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Funding Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>View approved and saved funding transactions</td>
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</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry
Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry Inquiry

JOB AIDS:
- Examples of Funding Entry Inquiry
- Earnings Code Configuration

VIDEOS:
- New Funding Entry

WEB BASED TUTORIALS:
- Funding Entry Inquiry

SIMULATIONS:
- View Funding Entry Inquiry Page

SCREENSHOTS:
Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry
UCPATH INQUIRY ROLES | Self-Paced Training

Create Additional Pay

Cramer TEST1

Employee

Empl ID 38055912

Empl Record 0

Additional Pay

Earnings Code

Effective Date 11/22/2016

Payment Details

Addl Seq Nbr
Rate Code
Earnings
Hours
Goal Amount
Sep Check Nbr

End Date
Reason Not Specified

Hourly Rate
Goal Balance

Disable Direct Deposit
Prorate Additional Pay

Applies To Pay Periods

First
Second
Third
Fourth
Fifth

Job Information

Tax Information

ORACLE
Main Menu > Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry Inquiry
### Funding Entry Inquiry

**Set ID:** LACMP  
**Department:**  43500  
**Fiscal Year:** 2017  
**Budget Begins:** 07/01/2017  
**Budget Ends:** 06/30/2017  
**Position:** PROF-AY  
**Position Number:** 40000000  
**Pool ID:**  942000.00  
**Pool:**  942000.00  
**Data Updated:** 09/13/2016

#### Job Data Snapshot

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<tr>
<th>Active</th>
<th>Reason Code</th>
<th>Comp Freq</th>
<th>Pay Group</th>
<th>Comp Rate</th>
<th>FTE</th>
<th>Additional Pay</th>
<th>Job Earnings Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Re-organization/Restructure</td>
<td>Monthly</td>
<td>M4E</td>
<td>130500.00</td>
<td>1.00</td>
<td>Additional Pay</td>
<td>Job Earnings Distribution</td>
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<tr>
<td>2</td>
<td>Hire - No Prior UC Affiliation</td>
<td>Monthly</td>
<td>M4S</td>
<td>942000.00</td>
<td>1.00</td>
<td>Additional Pay</td>
<td>Job Earnings Distribution</td>
</tr>
<tr>
<td>3</td>
<td>Hire</td>
<td>Monthly</td>
<td>M4S</td>
<td>942000.00</td>
<td>1.00</td>
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#### Earnings Distribution

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<tr>
<th>Empl Id</th>
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<th>Location</th>
<th>SubObject</th>
<th>Account/CC</th>
<th>FS Dept</th>
<th>Fund</th>
<th>Project</th>
<th>Sub</th>
<th>GL Box Unit</th>
<th>OTC Indicator</th>
<th>Funding End Date</th>
<th>Pay Rate %</th>
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<tbody>
<tr>
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<td>01</td>
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<td>1</td>
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<td>4</td>
<td>000000</td>
<td>030001</td>
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</table>

#### Budget Distribution Details

- Return to Search
- Previous In List
- Next In List
- Notify
PAYROLL INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Payroll Inquiry</th>
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</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role to view main PY components</td>
</tr>
<tr>
<td>Notes</td>
<td>PY Inquiry Role for both recurring addl pay and one time pay, Final Pay, General Deductions Submitter</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES:

Main Menu > UC Customizations > UC Extensions > Self Service Additional Pay
Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > One-Time Payments
Main Menu > UC Customizations > UC Extensions > Upload One-Time Payment File
Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > Payroll Requests
Main Menu > UC Customizations > UC Extensions > General Deduction Entry Update
Main Menu > Set Up HCM > UC Customizations > BU Academic Session Sched

JOB AIDS:
- BU Academic Session Schedule
- Earnings Code Configuration

WEB BASED TUTORIALS:
- Payroll Overview for UC Locations
- Payroll Inquiry

SIMULATIONS:
- View General Deduction
- View Payroll Requests
- View One-Time Payment File
- View One-Time Payment
- View Recurring Additional Pay
SCREENSHOTS:
Main Menu > UC Customizations > UC Extensions > Self Service Additional Pay
Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > One-Time Payments

Transaction ID: NEW

Name: Adrienne AX
Employee ID: 25031797
Empl Record: 0

Do you want to override the ChartField values?

*Earnings Code: [Field]
Earnings Amount: [Field]
*Pay Date: 03/01/2019
*Earnings Begin: [Field]
*Earnings End: [Field]

ChartField Detail
*Location: [Field]
*Account/CC: [Field]
*Fund: [Field]
Project: [Field]
Sub: [Field]

Initiator Comment: [Field]

Submit Return
Main Menu > UC Customizations > UC Extensions > Upload One-Time Payment File

Transaction ID: 0000000001  Business Unit: LACMP  Department: 548000

**Add Attachment**

LACMP_618_UC_KRAMADASSE_FLATDOLLAR_201606080241.txt

![Buttons for Approve, Pushback, Deny]

**Comment:** 

**Requester:** 18326929  Dragana EG 197  
**Requested:** 06/08/2016 2:42AM

[Return to Search]  [Notify]
Main Menu > UC Customizations > UC Extensions > Self Service Transaction Links > Payroll Requests

Payroll Requests

Payroll Request Type

Off Cycle/Final Pay: Final Pay

Employee Selection Criteria

Empl ID: 
Empl Rcd: 
Last Name: 
First Name: 
Business Unit: UCOP1 UC Office of President
Department: 
Job Code: 

Get Employees  Return

New Payroll Requests

*Earnings Code: 
Earnings: 
Hours: 
*Earnings Begin: 

Initiator Comments: 
Submit  Return

Current Payroll Requests

Earnings Code: 
Approval Status: 
Earnings: 
Pay End Date: 
Hours: 
Hourly Rate: 
Earnings Begin:

Chart Field Details

Location: 
Account/CC: 
Fndt: 
Projct: 
Subj:
Main Menu > UC Customizations > UC Extensions > General Deduction Entry Update

Main Menu > Set Up HCM > UC Customizations > BU Academic Session Sched

BU Academic Session Sched

Enter any information you have and click Search. Leave fields blank for a list of all values.
Business Unit: SBCMP

Academic Session Schedule

- Effective Date: 08/01/2019
- Add / Drop: 08/21/2019
- Session Start Date: 08/24/2019
- Session Description: SUMMER
- Session End Date: 09/14/2019

- Grad Unit Requirement: 4.000
- UnderGrad Unit Requirement: 6.000

File Due Date: 08/21/2019

Updated on: 08/20/19 7:36:30AM
by: 10003254
PERSON CHECKLIST

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Person Checklist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Provides access to maintain person checklist</td>
</tr>
<tr>
<td>Notes</td>
<td>Person Checklists- New Hire, Rehire, Separation, Transfer, CWR</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist

SIMULATIONS:
- Update Person Checklist

SCREENSHOTS:
Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist

![Person Checklist](image)
PERSONAL ORG SUMMARY INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Person Org Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry Role to view Person Organizational Summary which does not have any Row Level Security. It allows users to look up people across the entire UC System.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES
Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

SIMULATIONS:
- View Person Organizational Summary

SCREENSHOTS:
Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Person Organizational Summary

![Person Organizational Summary Screenshot]
PREPSHUP STAGING TABLES READ ONLY (E-011, E-012)

<table>
<thead>
<tr>
<th>UCPath Role Description</th>
<th>PREPSHUP Staging Tables RO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Location use only to provide insight into the PY Staging Tables (E-011 &amp; E-012). There is code in place so that anyone with this role will have display only access to the 2 staging tables but will be able to use the search functionality.</td>
</tr>
<tr>
<td>Notes</td>
<td>This is truly display only - no update action available.</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES
Main Menu > Payroll for North America > Payroll Processing USA > UC PREPSHUP Process > Update PREPSHUP Staging Trans

JOB AIDS:
- View and Update PREPSHUP Staging Tables

WEB BASED TUTORIALS:
- Payroll Overview for UC Locations

SCREENSHOTS:
Main Menu > Payroll for North America > Payroll Processing USA > UC PREPSHUP Process > Update PREPSHUP Staging Trans
Main Menu > Payroll for North America > Payroll Processing USA > Create and Load Paysheets > Update PREPSHUP Modified Trans
REVIEW PAYCHECK INQUIRY ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Review Paycheck</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role to view Review Paycheck page</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES:

Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > Review Paycheck

JOB AIDS:
- Review Employee Paycheck Data
- Your UC Paycheck – Changes to Expect
- Your UC Paycheck (Nurse) – Changes to Expect
- Your UC Paycheck (Academic) – Changes to Expect

WEB BASED TUTORIALS:
- Payroll Overview for UC Locations
SCREENSHOTS:
Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > Review Paycheck

**Paycheck Information**
- Paycheck Status: Confirmed
- Issue Date: 12/01/2015
- Paycheck Number: 50000220
- Paycheck Option: Advisor
- Paycheck Option: Adjusted
- Corrected: Yes
- Cashed: Yes

**Paycheck Totals**
- Earnings: 6,100.02
- Taxes: 1,670.10
- Deductions: 906.04
- Net Pay: 3,524.78

**Earnings**
- Begin Date: 11/01/2015
- End Date: 11/30/2015
- Empi Record: 0
- Benefit Record: 0
- Hours: 108.00
- Rate: 35.002759
- Earnings: 6,100.02

**Hourly**
- Hours: 0.00
- Rate: 0.000000
- Earnings: 0.00

**Overtime**
- Hours: 0.00
- Rate: 0.000000
- Earnings: 0.00

**Special Accumulators**
- ACA
  - Description: ACA Accumulator
  - Hours: 108.00
  - Earnings: 6,100.02
- DCP
  - Description: DC Plan - After Tax
  - Hours: 108.00
  - Earnings: 6,100.02
- PER
  - Description: Pers
  - Hours: 108.00
  - Earnings: 6,100.02
- RET
  - Description: Retirement
  - Hours: 108.00
  - Earnings: 6,100.02
- SAF
  - Description: Safe Harbor
  - Hours: 108.00
  - Earnings: 5,821.29
- SAV
  - Description: Savings Plan
  - Hours: 108.00
  - Earnings: 5,352.22
UCPATH INQUIRY ROLES | Self-Paced Training

ORACLE

Paycheck Earnings | Paycheck Taxes | Paycheck Deductions

- Empl ID: 10035561
- Name: Herron, STF
- Company: UCS
- Pay Group: MME
- Pay Period End: 11/30/2015
- Line 1
- Separate Check

Paycheck Status: Confirmed
Issue Date: 12/01/2015
Paycheck Number: 50000220

Paycheck Information

<table>
<thead>
<tr>
<th>Paycheck Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earnings 5,100.92</td>
</tr>
<tr>
<td>Taxes 1,670.10</td>
</tr>
<tr>
<td>Deductions 906.04</td>
</tr>
<tr>
<td>Net Pay 3,624.78</td>
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</table>

Taxes

<table>
<thead>
<tr>
<th>Tax Entity</th>
<th>State</th>
<th>Resident</th>
<th>Locality</th>
<th>Locality Name</th>
<th>Tax Class</th>
<th>Taxable Gross</th>
<th>Tax Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Federal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MEDIEE</td>
<td>5,021.29</td>
<td>64.41</td>
</tr>
<tr>
<td>US Federal</td>
<td></td>
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<td>MedIER</td>
<td>5,021.29</td>
<td>64.41</td>
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<tr>
<td>US Federal</td>
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<td></td>
<td>OASDIEE</td>
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<td>360.92</td>
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<tr>
<td>US Federal</td>
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<td>OASDIER</td>
<td>5,021.29</td>
<td>360.92</td>
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<tr>
<td>US Federal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Withholding</td>
<td>5,352.22</td>
<td>630.62</td>
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<tr>
<td>State</td>
<td>CA</td>
<td></td>
<td></td>
<td></td>
<td>Unempl ER</td>
<td>6,100.92</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>CA</td>
<td>Y</td>
<td></td>
<td></td>
<td>Withholding</td>
<td>5,352.22</td>
<td>265.15</td>
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</table>

1042 Taxes

<table>
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<tr>
<th>State</th>
<th>Country</th>
<th>Tax Rate</th>
<th>Taxable Gross</th>
<th>Tax Amount</th>
<th>Income Code</th>
<th>Income Type</th>
<th>Withholding Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Return to Search | Previous in List | Next in List | Notify

Paycheck Earnings | Paycheck Taxes | Paycheck Deductions
### Paycheck Information

**Paycheck Status:** Confirmed  
**Issue Date:** 12/01/2015  
**Paycheck Number:** 50000220  
**Paycheck Option:** Advice  
**Paycheck Totals:**  
- **Earnings:** $6,100.92  
- **Taxes:** $1,670.10  
- **Deductions:** $908.04  
- **Net Pay:** $3,524.78

### Deductions Details

<table>
<thead>
<tr>
<th>Deduction Code</th>
<th>Description</th>
<th>Amount</th>
<th>Calculated Base</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOARBT</td>
<td>Blue Shield UC Care</td>
<td>132.96</td>
<td></td>
</tr>
<tr>
<td>BCARBT</td>
<td>Blue Shield UC Care</td>
<td>590.05</td>
<td></td>
</tr>
<tr>
<td>DPOPORT</td>
<td>Delta Dental PPO</td>
<td>43.60</td>
<td></td>
</tr>
<tr>
<td>VSPBT</td>
<td>Vision Service Plan</td>
<td>12.75</td>
<td></td>
</tr>
<tr>
<td>OWEL</td>
<td>Optum Wellness</td>
<td>7.60</td>
<td></td>
</tr>
<tr>
<td>BUUF</td>
<td>Basic Life</td>
<td>4.34</td>
<td>50,000.00</td>
</tr>
<tr>
<td>SLAT</td>
<td>Supplemental Life</td>
<td>9.94</td>
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<tr>
<td>DADD</td>
<td>Charls AD&amp;D Dependd</td>
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<td>500,000.00</td>
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</table>

### Not Pay Distribution

<table>
<thead>
<tr>
<th>Check/Advice Number</th>
<th>Account Type</th>
<th>Account Number1</th>
<th>Account Number2</th>
<th>Amount</th>
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<tbody>
<tr>
<td>5000000220</td>
<td>Checking</td>
<td>X0000X2862</td>
<td>X0000X1385</td>
<td>3,524.78</td>
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</table>
# UC EXTERNAL SYSTEM IDs

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>Purpose / Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>UC External System IDs</td>
<td>Inquiry Role to view the UC External System IDs page.</td>
</tr>
</tbody>
</table>

## NAVIGATION TO VIEWABLE PAGES

- Main Menu > UC Customizations > UC Extensions > UC External System IDs

## SIMULATIONS:

- View UC External System IDs
SCREENSHOTS:
Main Menu > UC Customizations > UC Extensions > UC External System IDs

UC External System IDs

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value]  [Add a New Value]

Search Criteria

- **Empl ID:** begins with ▼
- **Business Unit:** begins with ▼
- **External System:** begins with ▼
- **Name:** begins with ▼
- **Last Name:** begins with ▼
- **External System ID:** begins with ▼
- Include History □  Correct History □  Case Sensitive □

[Search]  [Clear]  [Basic Search]  [Save Search Criteria]

Search Results

Only the first 300 results can be displayed.

<table>
<thead>
<tr>
<th>Empl ID</th>
<th>Name</th>
<th>Last Name</th>
<th>Business Unit</th>
<th>External System</th>
<th>External System ID</th>
<th>First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>10005275</td>
<td>Reyes Nelly</td>
<td>REYES</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>604511848</td>
<td>NELLY</td>
</tr>
<tr>
<td>10005275</td>
<td>Reyes Nelly</td>
<td>REYES</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>604511848</td>
<td>NELLY</td>
</tr>
<tr>
<td>10005275</td>
<td>Reyes Nelly</td>
<td>REYES</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1003020</td>
<td>NELLY</td>
</tr>
<tr>
<td>10011138</td>
<td>Yan Gent, Silvira D</td>
<td>VAN GENT</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>903245593</td>
<td>SILVIYA</td>
</tr>
<tr>
<td>10011138</td>
<td>Yan Gent, Silvira D</td>
<td>VAN GENT</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>903245593</td>
<td>SILVIYA</td>
</tr>
<tr>
<td>10011138</td>
<td>Yan Gent, Silvira D</td>
<td>VAN GENT</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>968584</td>
<td>SILVIYA</td>
</tr>
<tr>
<td>10011845</td>
<td>Schnabel, Michael A</td>
<td>SCHNABEL</td>
<td>UCOP1</td>
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<td>MICHAEL</td>
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<tr>
<td>10011845</td>
<td>Schnabel, Michael A</td>
<td>SCHNABEL</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>904259411</td>
<td>MICHAEL</td>
</tr>
<tr>
<td>10011845</td>
<td>Schnabel, Michael A</td>
<td>SCHNABEL</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1575134</td>
<td>MICHAEL</td>
</tr>
<tr>
<td>10040883</td>
<td>Hatcher, Margaret W</td>
<td>HATCHER</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>804711375</td>
<td>MARGARET</td>
</tr>
<tr>
<td>10040883</td>
<td>Hatcher, Margaret W</td>
<td>Hatcher</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>804711375</td>
<td>MARGARET</td>
</tr>
<tr>
<td>10040883</td>
<td>Hatcher, Margaret W</td>
<td>Hatcher</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1783588</td>
<td>MARGARET</td>
</tr>
<tr>
<td>10040890</td>
<td>Bring, Wendy Jane N</td>
<td>BRING</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>804711530</td>
<td>WENDY</td>
</tr>
<tr>
<td>10040890</td>
<td>Bring, Wendy Jane N</td>
<td>BRING</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>804711530</td>
<td>WENDY</td>
</tr>
<tr>
<td>10040890</td>
<td>Bring, Wendy Jane N</td>
<td>BRING</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1784080</td>
<td>WENDY</td>
</tr>
<tr>
<td>10040991</td>
<td>Zorn, Harry</td>
<td>ZORN</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>804711554</td>
<td>HARRY</td>
</tr>
<tr>
<td>10040991</td>
<td>Zorn, Harry</td>
<td>ZORN</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>804711554</td>
<td>HARRY</td>
</tr>
<tr>
<td>10040991</td>
<td>Zorn, Harry</td>
<td>ZORN</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1784080</td>
<td>HARRY</td>
</tr>
<tr>
<td>10040992</td>
<td>Henrich, Jessica</td>
<td>HENRICH</td>
<td>LACMP</td>
<td>PPS_ID</td>
<td>804711648</td>
<td>JESSICA</td>
</tr>
<tr>
<td>10040992</td>
<td>Henrich, Jessica</td>
<td>HENRICH</td>
<td>LACMP</td>
<td>UCLA_UID</td>
<td>804711648</td>
<td>JESSICA</td>
</tr>
<tr>
<td>10040992</td>
<td>Henrich, Jessica</td>
<td>HENRICH</td>
<td>UCOP1</td>
<td>UCNETID</td>
<td>1784593</td>
<td>JESSICA</td>
</tr>
</tbody>
</table>
UC External System IDs

Empl ID: 10005275

Business Unit: LACMP
UCLA Campus

*Effective Date: 12/06/2013
*Status: Active
*External System: PPS_ID
External System ID: 504511843

Updated On: 03/04/17 9:58:43PM
Updated By: UC_CONV
WFA INQUIRY ROLE:

<table>
<thead>
<tr>
<th>Purpose / Definition</th>
<th>WFA Inquiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inquiry role to view main WFA components</td>
<td></td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES:

- Main Menu > Workforce Administration > Personal Information > Person Organizational Summary
- Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names
- Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist
- Main Menu > Workforce Administration > Personal Information > Modify a Person
- Main Menu > Workforce Administration > Personal Information > Personal Relationships > Emergency Contact
- Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data
- Main Menu > Workforce Administration > Personal Information > Security Clearance
- Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary
- Main Menu > Workforce Administration > Job Information > Job Data
- Main Menu > Workforce Administration > Smart HR Template > Transaction Status
- Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles
- Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info
- Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay
- Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review
- Main Menu > Workforce Administration > Personal Information > Search for People

JOB AIDS:
- UCPath Workforce Administration Employee Data Inquiry

VIDEOS:
- View Position Info
- View Transaction Status

WEB BASED TUTORIALS:
- Employee Data Inquiry
- Workforce Administration Overview

SIMULATIONS:
- View Person Organizational Summary
- View Additional Names
- Update Person Checklist
- View Identification Data
- View Workforce Job Summary
- View Job Data
- View Transaction Status – Transaction Status Page
- View Transaction Status – Transaction Status Page (different than above)
- View Person Profile
- View Position Information
- View UC Employee Review
- Search for People Using Search/Match
- View Personal Information
- View Emergency Contacts
- View Security Clearance
SCREENSHOTS:
Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist
Main Menu > Workforce Administration > Personal Information > Modify a Person

Personal Information

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value  Add a New Value

Search Criteria

- Empl ID:
- Name:
- Last Name:
- Second Last Name:
- Alternate Character Name:
- Middle Name:

Include History  Correct History  Case Sensitive

Search  Clear  Basic Search  Save Search Criteria

Find an Existing Value  Add a New Value
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<thead>
<tr>
<th>Address Type</th>
<th>As Of Date</th>
<th>Status</th>
<th>Address</th>
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</thead>
<tbody>
<tr>
<td>Home</td>
<td>03/01/2017</td>
<td>A</td>
<td>1234 Street Apt 23 San Bernardino, CA 92405 San Bernardino</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Phone Information</th>
<th>Personalize</th>
<th>Find</th>
<th>View All</th>
<th>First</th>
<th>1 of 1</th>
<th>Last</th>
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</thead>
<tbody>
<tr>
<td>*Phone Type</td>
<td>Telephone</td>
<td>Extension</td>
<td>Preferred</td>
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<table>
<thead>
<tr>
<th>Email Addresses</th>
<th>Personalize</th>
<th>Find</th>
<th>View All</th>
<th>First</th>
<th>1 of 1</th>
<th>Last</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Email Type</td>
<td>*Email Address</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Business</td>
<td><a href="mailto:Rose@ucop.edu">Rose@ucop.edu</a></td>
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<td></td>
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<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Instant Message IDs</th>
<th>Personalize</th>
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<th>View All</th>
<th>First</th>
<th>1 of 1</th>
<th>Last</th>
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</thead>
<tbody>
<tr>
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<td>*IM Domain</td>
<td>*Network ID</td>
<td>Preferred</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Main Menu > Workforce Administration > Personal Information > Personal Relationships > Emergency Contact

Contact Address/Phone | Other Phone Numbers

TestGM24 Kelly

Person ID 20513767

Emergency Contact

*Contact Name

- Primary Contact
- Same Address as Employee
- Same Phone as Employee

*Relationship to Employee

Please Select Value

Contact Address

Country: USA

Address

Edit Address

Contact Phone

Phone

Save | Return to Search | Notify

Contact Address/Phone | Other Phone Numbers
Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data

ORACLE

TestGM24 Kelly
Person ID: 20513767

Citizenship/Passport

Passport Information

*Country
Default Country - Conversion
Citizenship Status: US Citizen

TestGM24 Kelly
Person ID: 20513767

Visa/Permit Data

Visa/Permit History

Supporting Documents Needed

UCPATH INQUIRY ROLES | Self-Paced Training
Main Menu > Workforce Administration > Personal Information > Security Clearance

Security Clearance

Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary
Main Menu > Workforce Administration > Job Information > Job Data

![Oracle UCPATH Inquiry Roles Self-Paced Training](image)

**UCPATH INQUIRY ROLES | Self-Paced Training**
Main Menu > Workforce Administration > Smart HR Template > Transaction Status

Transaction Status

The following transactions are pending, canceled or have been processed by Human Resources.

<table>
<thead>
<tr>
<th>HR Review Status</th>
<th>Transaction Type</th>
<th>Transaction Status</th>
<th>Person ID</th>
<th>Emp Record</th>
<th>Action</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>All</td>
<td>All</td>
<td>Requested</td>
<td>59963565</td>
<td>0</td>
<td>Hire</td>
<td>Testing2 Additional Pay E-305</td>
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<tr>
<td></td>
<td></td>
<td>Completed</td>
<td>10885557</td>
<td>0</td>
<td>Rehire</td>
<td>Kathleen BMC 2015</td>
</tr>
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<td></td>
<td></td>
<td>Requested</td>
<td>59963567</td>
<td>0</td>
<td>Hire</td>
<td>Rocky Potting</td>
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<td>59963569</td>
<td>0</td>
<td>Hire</td>
<td>Michael Blevin</td>
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<td>Requested</td>
<td>11104205</td>
<td>0</td>
<td>Hire</td>
<td>DASDASD Scully</td>
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<tr>
<td></td>
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<td>Requested</td>
<td>59963575</td>
<td>0</td>
<td>Hire</td>
<td>Jackson Dural</td>
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<td>59963574</td>
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<td>Hire</td>
<td>Cass Carrol</td>
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<td>59963577</td>
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<td>Hire</td>
<td>Lincoln Runnors</td>
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<td>Requested</td>
<td>59963578</td>
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<td>Hire</td>
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</tr>
<tr>
<td></td>
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<td>59963583</td>
<td>0</td>
<td>Hire</td>
<td>Cisco Ramon</td>
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</table>

Select All  | Deselect All  | Delete Selected Transactions

Go To  | Smart HR Transactions
Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles

### Person Profile

<table>
<thead>
<tr>
<th>Empl ID</th>
<th>Profile Type</th>
<th>Profile Status</th>
<th>Description</th>
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<tbody>
<tr>
<td>10079027</td>
<td>PERSON</td>
<td>Active</td>
<td>Pu Wang-Fackler</td>
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**Qualifications**

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<tr>
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<th>Education</th>
<th>Oath / Patent Signature Date</th>
<th>Multi-Location Appointments</th>
<th>UC Student Status</th>
</tr>
</thead>
</table>

**Honors and Awards**

- There are currently no Honors and Awards for this profile. Please add one if required.

**Add New Honors and Awards**

**Licenses and Certifications (Requires Approval)**

- There are currently no Licenses and Certifications for this profile. Please add one if required.

**Add New Licenses and Certifications**

- Save

- Return to Search

---

**UCPATH INQUIRY ROLES | Self-Paced Training**

---

**UCSan Diego**

**Table of Content**
Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info

![UCPath Inquiry Roles: Self-Paced Training](image)

**Position Information**
- Position Number: 40000008
- Headcount Status: Overallocated
- Effective Date: 11/01/2015
- Status: Active
- Conversion Use Only
- Position Status: Approved
- Status Date: 11/03/2015
- Action Date: 11/03/2015
- Full/Part Time: Fixed
- Union Code: NR (Non-Represented)
- Short Title: APPLICATION

**Job Information**
- Business Unit: UCOP1
- Job Code: 007300
- Title: APPLICATIONS PROGR 3

**Work Location**
- Region: USA
- Department: 814100
- Location: Kaiser
- Reports To: 40000033
- Company: UCS
- Dot Line: 1

**Salary Plan Information**
- Salary Admin Plan: CTOP
- Grade: 22
- Step: 1
- Standard Hours: 40.00
- Work Period: Weekly
- Mon: 8:00, Tue: 8:00, Wed: 8:00, Thu: 8:00, Fri: 8:00, Sat: 8:00, Sun: 8:00
- FLSA Status: Exempt
- Bargaining Unit: 8888

**Updated on**: 11/03/2015 21:51PM  Updated By: UC_CONV
### Current Budget

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<th>Deductions</th>
<th>Tax</th>
<th>Cdn Tax</th>
<th>Total</th>
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</thead>
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### Current Incumbents

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<th>Std Hrs/WW</th>
<th>Name</th>
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<th>Action</th>
<th>Action Reason</th>
<th>Override Position Data</th>
<th>Job Data</th>
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</thead>
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<tr>
<td>101389480</td>
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<td>40.00</td>
<td>Summer Primary</td>
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<td>40.00</td>
<td>Stanton E346</td>
<td>11/6/2015</td>
<td>Pay Rate Change</td>
<td>Across-The-Board</td>
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<td>AMRR0053</td>
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<td>599035050</td>
<td>Fixed</td>
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<td>09/15/2016</td>
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### Supporting Documents

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<th>Position Reason</th>
<th>Operator ID</th>
<th>Date/Time Stamp</th>
<th>File Name</th>
<th>Download</th>
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</table>
Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay

Create Additional Pay

<table>
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<th>Find</th>
<th>View All</th>
<th>First</th>
<th>1 of 1</th>
<th>Last</th>
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<tbody>
<tr>
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Effective Date

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Payment Details

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<td>Goal Amount</td>
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Applications To Pay Periods

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Job Information

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Default Job Data

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<tbody>
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<td>Business Unit</td>
<td>LACMP</td>
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<tr>
<td>Department</td>
<td>143000</td>
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<td>Job Code</td>
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Job Data Override

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Tax Information

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<table>
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<th>*Tax Method</th>
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Benefit Ded Subset ID

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General Deduction Details

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Save | Return to Search | Previous in List | Next in List | Notify | Refresh | Update/Display |
Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review

<table>
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<tr>
<th>Review Details</th>
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<tbody>
<tr>
<td><strong>Effective Date:</strong></td>
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<table>
<thead>
<tr>
<th>Business Unit:</th>
<th>LACMP</th>
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<tbody>
<tr>
<td>Department:</td>
<td>143000</td>
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<tr>
<td>Company:</td>
<td>UCS</td>
</tr>
<tr>
<td>Job Code:</td>
<td>CWR011</td>
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<tr>
<td>Position:</td>
<td>Volunteer</td>
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<tr>
<td>Rating Method:</td>
<td>E346CWRS</td>
</tr>
<tr>
<td>Review Rating:</td>
<td>An individual providing services for UC without promise, expectations or receipt of compensation.</td>
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**Reviewers**

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<tr>
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<th>qqs Davis</th>
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</table>

**Reports To Position Number:** 8470000

---

**Salary Grade:** 1

**Salary Admin Plan:** APU5

**Stage:** 5

**Last Hire Date:** 06/01/2016

---

**Effective Date:** 11/02/2016

**Next Review Date:**

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<tr>
<th>Business Unit:</th>
<th>LACMP</th>
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<tbody>
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<td>Salary Grade:</td>
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<td>Job Code:</td>
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<tr>
<td>Reports To Position Number:</td>
<td>8470000</td>
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**Rating Method:** E346CWRS

**Review Rating:** An individual providing services for UC without promise, expectations or receipt of compensation.
Main Menu > Workforce Administration > Personal Information > Search for People

Search/Match

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Search Type =
Search Parameter begins with
Ad Hoc Search

Description begins with

Search  Clear  Basic Search  Save Search Criteria
WFA INQUIRY NO PII ROLE

<table>
<thead>
<tr>
<th>Functional Role</th>
<th>WFA Inquiry - No PII</th>
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</thead>
<tbody>
<tr>
<td>Purpose / Definition</td>
<td>Inquiry role to view main WFA components, but excludes any with Personal Identification Info</td>
</tr>
</tbody>
</table>

NAVIGATION TO VIEWABLE PAGES

- Main Menu > WFA > Personal Information > Person Organizational Summary
- Main Menu > WFA > Personal Information > Biographical > Additional Names
- Main Menu > WFA > Personal Information > Organizational Relationships > Person Checklist
- Main Menu > WFA > Personal Information > Citizenship > Identification Data
- Main Menu > WFA > Job Information > Review Job Information > Workforce Job Summary
- Main Menu > WFA > Job Information > Job Data
- Main Menu > WFA > Smart HR Template > Transaction Status
- Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles
- Main Menu > Org Development > Position Mgmt > Maintain Positions/Budgets > Add/Update Position Info
- Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay
- Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review
- Main Menu > WFA > Personal Information > Search for People

VIDEOS:
- View Position Info
- View Transaction Status

WEB BASED TUTORIALS:
- Employee Data Inquiry
- Workforce Administration Overview

SIMULATIONS:
- View Person Organizational Summary
- View Additional Names
- Update Person Checklist
- View Identification Data
- View Workforce Job Summary
- View Job Data
- View Transaction Status – Transaction Status Page
- View Transaction Status – Transaction Status Page (different than above)
- View Person Profile
- View Position Information
- View UC Employee Review
- Search for People Using Search/Match
SCREENSHOTS:
Main Menu > Workforce Administration > Personal Information > Person Organizational Summary

Main Menu > Workforce Administration > Personal Information > Biographical > Additional Names

Main Menu > Workforce Administration > Personal Information > Organizational Relationships > Person Checklist
Main Menu > Workforce Administration > Personal Information > Citizenship > Identification Data
Main Menu > Workforce Administration > Job Information > Review Job Information > Workforce Job Summary

ORACLE

Workforce Job Summary

Job Information

Organizational Relationship | Emp ID 16579027
---|---
Emp Status | Active
Hire Date | 01/24/2005

Job Information Table

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<td>CONV: Conversion row</td>
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<td>EMP</td>
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<td>Across-The-Board</td>
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<td>EMP</td>
<td>Transfer</td>
<td>Used for Conversion</td>
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<td>EMP</td>
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<td>Conversion Use Only</td>
<td>Primary</td>
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Main Menu > Workforce Administration > Job Information > Job Data

ORACLE

Work Location

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<th>Effective Date</th>
<th>Effective Sequence</th>
<th>HR Status</th>
<th>Payroll Status</th>
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<tbody>
<tr>
<td>11/01/2016</td>
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<td>Active</td>
<td>Active</td>
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</table>

Position Number: 40000032
Position Entry Date: 11/01/2016
Establishment ID: UCOP
Location: 155 Grand Avenue
Department: 807500
Department Entry Date: 11/01/2016
Regulatory Region: USA
Company: UCB
Business Unit: UCOP1
Department: 807500
Location: 155 Grand Avenue
Establishment ID: UCOP
Date Created: 11/01/2016

Job Data | Employment Data | Earnings Distribution | Benefits Program Participation
---|---|---|---

UCPATH INQUIRY ROLES | Self-Paced Training
UCSan Diego

Table of Content
### UCPATH INQUIRY ROLES | Self-Paced Training

#### Work Location
- **Employee Name:** STF Herron
- **Employee ID:** 10015651

#### Work Information
- **Effective Date:** 11/01/2016
- **Effective Sequence:** 1
- **HR Status:** Active
- **Payroll Status:** Active

#### Job Information
- **Job Code:** 097294
- **Job Title:** EXEC AST 3
- **Reports To:** 40000464
- **Job Description:** DIR UNIV PRESS 1630464 Lindsey Zarachae
- **Regular/Temporary:** Not Applicable
- **Shift:** Regular Shift
- **Employment:** Full-Time
- **Shift:** Fixed

#### Standard Hours
- **Standard Hours:** 40.00
- **Work Period:** Y Weekly
- **As of Date:** 11/01/2016
- **Combined Standard Hours:** 86.00
- **FTE:** 2.09000

#### Contract Information
- **Contract Number:**
- **Contract Type:**

#### Additional Information
- **Save**
- **Return to Search**
- **Previous in List**
- **Next in List**
- **Notify**
- **Refresh**
- **Update/Display**
- **Include History**
- **Correct History**
UCPATH INQUIRY ROLES | Self-Paced Training

ORACLE

Effective Date: 11/01/2016
Effective Sequence: 1
HR Status: Active
Payroll Status: Active

Bargaining Unit
Labor Agreement
Labor Agreement Entry Date
Employee Category
Employee Subcategory
Employee Subcategory 2

Union Code: 99
Non-Represented
Union Seniority Date
Works Council ID
Labor Facility ID
Entry Date

Assigned Seniority Dates

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<th>Override Reason</th>
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</table>

Recalculate Seniority Dates

UCPATH INQUIRY ROLES | Self-Paced Training
UCSan Diego

Table of Content 77
UCPATH INQUIRY ROLES | Self-Paced Training
Main Menu > Workforce Administration > Smart HR Template > Transaction Status

Transaction Status

The following transactions are pending, canceled or have been processed by Human Resources.

- **HR Review Status:** [All]
- **Transaction Type:** [All]
- **Transaction Status:** [All]

Start Date From: **10/09/2016**  \(\square\)** To: **10/29/2016**  \(\square\)**

[Refresh]  [Clear]

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<th>Transaction Status</th>
<th>Person ID</th>
<th>Emp Records</th>
<th>Action</th>
<th>Name</th>
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<tbody>
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<td>Requested</td>
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<td>Hire/Rehire and Profile Data</td>
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<td>Requested</td>
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<td>Requested</td>
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<td>Requested</td>
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<td>Cisco Ramon</td>
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Go To Smart-HR Transactions
Main Menu > Workforce Development > Profile Management > Profiles > Person Profiles

Person Profile

EmpID: 10079827  test241 SDADAD
Profile Type: PERSON  UC Person
Profile Status: Active
Description: Pu Wang-Fakker

Profile Actions [Select Action]

Qualifications  Education  Oath / Patent Signature Date  Multi-Location Appointments  UC Student Status

Honors and Awards
There are currently no Honors and Awards for this profile. Please add one if required.
Add New Honors and Awards

Licenses and Certifications (Requires Approval)
There are currently no Licenses and Certifications for this profile. Please add one if required.
Add New Licenses and Certifications

Save

Return to Search

Add
Main Menu > Organizational Development > Position Management > Maintain Positions/Budgets > Add/Update Position Info

**Position Information**

- **Position Number**: 40000008
- **Headcount Status**: Overallocated
- **Effective Date**: 11/19/2015
- **Current Head Count**: 4
- **Status**: Active
- **Reason**: Conversion Use Only
- **Status Date**: 11/03/2015
- **Action Date**: 11/03/2015
- **Key Position**: No

**Job Information**

- **Business Unit**: UCOP
- **Job Code**: 007300
- **Job Title**: APPLICATIONS PROGR 3
- **Reg Temp**: Not Applicable
- **Regular Shift**: Not Applicable
- **Full/Part Time**: Fixed
- **Union Code**: 99
- **Non-Represented**: Yes
- **Company**: UCS
- **University of California
- **Department**: 814100
- **Location**: UCOP + Kaiser Center
- **Reports To**: 40000033
- **Short Title**: APPLICATION

**Work Location**

- **Reg Region**: USA
- **United States
- **Company**: UCS
- **University of California
- **Location**: UCOP + Kaiser Center
- **Reports To**: 40000033
- **Short Title**: APPLICATION

**Salary Plan Information**

- **Salary Admin Plan**: CTOP
- **Grade**: 22
- **Step**: 1
- **Standard Hours**: 40.00
- **Work Period**: 8:00 Weekly
- **FLSA Status**: Exempt
- **Bargaining Unit**: SBE

*Updated on 11/03/2015 2:19:11PM by UC_CONV*
### Current Budget

<table>
<thead>
<tr>
<th>Earnings</th>
<th>Deductions</th>
<th>Tax</th>
<th>Cdn Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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### Current Incumbents

<table>
<thead>
<tr>
<th>EmpId</th>
<th>EmpID Recode</th>
<th>Full/Part</th>
<th>Std Hrs/Wk</th>
<th>Name</th>
<th>Effective Date</th>
<th>Action</th>
<th>Action Reason</th>
<th>Override Position Data</th>
<th>Job Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>1013894480</td>
<td>Full</td>
<td>40.00</td>
<td>40.00</td>
<td>Summer Primary</td>
<td>06/15/2016</td>
<td>Hire</td>
<td></td>
<td>N</td>
<td>Job Data</td>
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<tr>
<td>302262910</td>
<td>Fixed</td>
<td>40.00</td>
<td>40.00</td>
<td>Sharon A316</td>
<td>11/01/2015</td>
<td>Pay Rate Change</td>
<td>Across-The-Board</td>
<td>N</td>
<td>Job Data</td>
</tr>
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<td>435000450</td>
<td>Fixed</td>
<td>40.00</td>
<td>40.00</td>
<td>AMRI2053 Sater</td>
<td>07/10/2016</td>
<td>Data Change</td>
<td>Correction-Pay Rate</td>
<td>Y</td>
<td>Job Data</td>
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<tr>
<td>5090350050</td>
<td>Fixed</td>
<td>40.00</td>
<td>40.00</td>
<td>AMR17 Test Now</td>
<td>09/15/2016</td>
<td>Hire</td>
<td></td>
<td>N</td>
<td>Job Data</td>
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**Supporting Documents**

<table>
<thead>
<tr>
<th>Position Number</th>
<th>Effective Date</th>
<th>Position Reason</th>
<th>Operator ID</th>
<th>Date/Time Stamp</th>
<th>File Name</th>
<th>Download</th>
</tr>
</thead>
<tbody>
<tr>
<td>400000006</td>
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</tr>
</tbody>
</table>
Main Menu > Payroll for North America > Employee Pay Data USA > Create Additional Pay

Create Additional Pay

HHH Yong

Employee
Empl ID 10257639
Empl Record 0

Additional Pay
*Earnings Code BON Bonus

Effective Date
Effective Date 09/23/2016

Payment Details
*Addl Seq Nbr 1
Rate Code
Earnings $560.00
Hours
Goal Amount
Sep Check Nbr
OK to Pay

Applies To Pay Periods
First
Second
Third
Fourth
Fifth

Job Information
Employee Type Hourly
Compensation Rate $22.000000
Standard Hours 20.00
Frequency Hourly

Default Job Data
Position E3490901
Business Unit LACMP
Department 143000
Job Code 004692
Combination Code
GL Pay Type
Shift Not Applicable

Job Data Override
Position
Business Unit
Department
Job Code
Combination Code
GL Pay Type
Addl Shift Use Job Shift

Edit ChartFields

Tax Information
State
Tax Periods 1
Locality
*Tax Method Annualized
*Tax Frequency Use Pay Group Frequency
*Benefit Deductions Taken No Override
Benefit Ded Subsid ID
*General Deductions Taken No Override
General Ded Subsid ID

Save Return to Search Previous in List Next in List Notify Refresh Update/Display
Main Menu > Compensation > Base Compensation > Group Increases > UC Employee Review

UC Employee Review | Reviewers

Tania Wu
Employee
Empl ID 10103279
Empl Record 0

Review Details
Find | View All | First | 1 of 1 | Last
*Effective Date: 11/02/2016
Review Type:
From Date:
To Date:
Next Review Date:
Business Unit: LACMP UCLA Campus
Department: 143000 NEUROBIOLOGY
Company: UCS
Job Code: CWR011 Volunteer
Position: E340CWRs An individual providing services for UC without promise, expectation, or receipt of compensation.
Rating Model:
Review Rating

Save | Return to Search | Previous in List | Next in List | Notify | Update Display | Include History

UC Employee Review | Reviewers

Tania Wu
Employee
Empl ID 10103279
Empl Record 0

Review Details
Find | View All | First | 1 of 1 | Last
Effective Date: 11/02/2016
Next Review Date:
Business Unit: LACMP UCLA Campus
Salary Grade: 1
Salary Admin Plan: APUS
Step: 5
Job Code: CWR011 Vol
Last Hire Date: 06/01/2016
Reports To Position Number: BMC80403
Name: qqs Davis

Reviewers
Find | First | 1 of 1 | Last
*Evaluation Type: 
Reviewer ID: 

Save | Return to Search | Previous in List | Next in List | Notify | Update Display | Include History
Main Menu > Workforce Administration > Personal Information > Search for People

<table>
<thead>
<tr>
<th>Favorites</th>
<th>Main Menu</th>
<th>Workforce Administration</th>
<th>Personal Information</th>
<th>Search for People</th>
</tr>
</thead>
</table>

- Home
- Worklist
- MultiChannel

Search Criteria

- Search Type
- Search Parameter
- Ad Hoc Search
- Description

[Search] [Clear] [Basic Search] [Save Search Criteria]
### Search Criteria

- **Search Type**: Person
- **Search Parameter**: PERSON_SEARCH
- **Search Result Code**: [Search]

### Search by Order Number

<table>
<thead>
<tr>
<th>Search Order</th>
<th>Description</th>
<th>Selective Search</th>
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</thead>
<tbody>
<tr>
<td>10</td>
<td>NID Only</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Name, EID &amp; NID</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>First Name and DOB</td>
<td></td>
</tr>
</tbody>
</table>
Complete the Training at your own Pace

If you have questions, email us at ucpathproject@ucsd.edu